

REGULAR MEETING, TOWN OF REDFIELD, September 11, 2019

The regular monthly meeting of the Redfield Town Board was held on September 11, 2019 at the Redfield Municipal Building starting at 7:34pm. Roll call was taken and the following board members were present:

- Tanya Yerdon - Supervisor
- Elaine Yerdon - Councilwoman
- Erwin Webb - Councilman
- Matthew Tompkins - Councilman
- Carla Bauer - Councilwoman

In addition, Susan Hough -Town Clerk, Paul Pratt -Highway Superintendent, Michael Yerdon - Code Enforcement Officer, Ed Montieth, John Yerdon - Dog Control Officer, Tom Jones, Jane Jones - Assessor, Russell Montieth, Sue Harlander - Tax Collector, Terry Harlander and Angie Kimball - Tug Hill Commission.

Pledge of the Allegiance was said.

Resolution 19-84

Motion was made by Carla Bauer and seconded by Matthew Tompkins that the
General Fund Bills - Abstract #09 Vouchers 299-312, 326,327 Totaling \$ 7,078.42 and
Light District #1 - Abstract #09 Voucher 325 Totaling \$ 1,363.01

Be paid.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer
Nays 0

Resolution 19-85

Motion was made by Carla Bauer and seconded by Erwin Webb that the
Highway Fund Bills - Abstract # 09 Vouchers 312-323 Totaling \$ 34,617.31

Be paid.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer
Nays 0

Resolution 19-86

Motion was made by Matthew Tompkins and seconded by Elaine Yerdon that the Supervisor's Report and Payroll Sheets be accepted as presented.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer
Nays 0

TOWN CLERK – SUSAN HOUGH

Sales for the month were 15 dog licenses, 0 marriage license, 5 certified copies, 28 DECALS, 1 Driveway Permit and Mike had 6 Building Permits. Margaret will not be here tonight, their meeting is on Thursday at 7:30 in Oswego.

Resolution 19-87

Motion was made by Elaine Yerdon and seconded by Carla Bauer to approve the July 9 and July 23, 2019 minutes as presented.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer
Nays 0

We receive the NOCA budget and it has stayed the same for the Town of Redfield.

Supervisor Tanya Yerdon - We still need to fill our NOCA Representative seat - Janice Curren talked to Tanya regarding the position.

HIGHWAY SUPERINTENDENT - PAUL PRATT

Paul - they have finished the Teachout Road with double oil and stone, they did a single oil and stone of one and a quarter miles of Little John Road. They have done one driveway and have two more driveway permit applications. In the near future they will be hauling sand. They helped Orwell put their shoulders on, they will be mowing tomorrow for the last time, there's been no movement on the new building. Supervisor Tanya Yerdon - received an email from Anthony Hebert - Bureau of Public Work-Strike Force Investigator - NYS Department of Labor - He wants a list of on-going/active public work projects taking place so he can interview construction workers regarding their wages and supplements, etc. CM M. Tompkins - would respond when the project starts. Supervisor Tanya Yerdon - also Paul has received the Snow & Ice Contractor from Oswego County. Highway Superintendent Paul Pratt - sale went down \$ 5.44 per ton. Supervisor Tanya Yerdon asked Paul regarding a Navistar Max X-Force Engine settlement. Highway Superintendent Paul Pratt - we haven't had any problems with the engine, but have up to May 11, 2020. Supervisor Tanya Yerdon asked Paul if he had talked to Unifirst regarding T-shirts. Paul stated the regular guy is on vacation. Supervisor Tanya Yerdon- asked Paul to get prices for T-shirts - in the morning the guys wear their long sleeve Redfield shirts but then have to take them off because it's there too hot - they are too heavy for summer. There was discussion regarding the men's uniforms, blue jeans, more pockets. Supervisor Tanya Yerdon asked Paul to get a catalog we can look at.

CODE ENFORCMENT OFFICER - MICHAEL YERDON

Mike has been pretty busy, had ten permits. One special situation - permit #30 was a renewal permit - this had been renewed since 2009 - it's a packaged log home - in today's world it would never be renewed for nine years - it will be complete by October. He's been busy working with the Contractors - the material has been ordered - it takes about three weeks for delivery - they are hoping to start next week.

ASSESSOR - JANE JONES

Jane -hasn't heard a word about the small claims - the petitioner filed a claim against the arbitrator- not in Redfield but in a different town.

SUPERVISOR - TANYA YERDON

Tanya - does the Board have any questions regarding Local Law #2 - Residency Requirements for Sole Assessor?

Resolution 19-88

Motion was made by Carla Bauer and seconded by Matthew Tompkins to adopt Local Law #2 of 2019 with respects to the Residency Requirements for Sole Assessor.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer

Supervisor Tanya Yerdon - we held interviews at the last Board meeting, we received four application. On the day of the interviews one applicant pulled his because he already had taken two more towns. Another candidate didn't show up for the interviews. The Board interviewed Michael Franklin from Central Square and Rebecca Trudell from Orwell, she thought the interviews went very well, good questions were asked.

Resolution 19-89

Motion was made by Elaine Yerdon and seconded by Matthew Tompkins to appoint Rebecca Trudell, she has all the credentials, to the six year Sole Assessor position.

ADOPTED	Tanya Yerdon	Aye
	Elaine Yerdon	Aye
	Erwin Webb	Aye
	Matthew Tompkins	Aye
	Carla Bauer	Aye

Supervisor Tanya Yerdon will contact the candidates.

DOG CONTROL OFFICER - JOHN YERDON

John has a list of people to see regarding their dog licenses. John got the person on County Route 47 that he had multiple calls regarding - a ride at 6:30pm today for the Rabies Clinic in Pulaski, John was told that the dogs got loose and he couldn't get them back. John told him that he had bent over backwards to help him - there's a Rabies Clinic at Tractor Supply on Sunday - if the dogs aren't licensed by Wednesday John will pick them up. John would like to see if the Town can try to get a Rabies Clinic in Redfield, it would help out. John thinks we should do another dog enumeration next spring, he has found quite a few new dogs in Town. John has a meeting on the 17th with the lady from Ags & Markets, she's new, from Pulaski, for an inspection, we'll see how it goes. Supervisor Tanya Yerdon - received a notice from the Office of the District Attorney regarding Animal Abuse Training. John is not attending.

TUG HILL COMMISSION – ANGELA KIMBALL

REMINDER: Plans are underway for the 10th annual Black River Trash Bash held in conjunction with the 2019 International Coastal Cleanup Day. The events, on a day of your choosing in September or October, are meant to draw awareness to the problem of trash and pollution along our waterways. If you know of a group that would like to participate in trash collection and adding your collection data to a world-wide dataset, or if you have any questions about the event, contact Jenn Harvill at the Commission office at (315) 785-2392 or jennifer@tughill.org.

REMINDER: The annual NY Conference of Mayors fall training school will be held Sept. 16-20th at the Hilton in Saratoga Springs. Full conference cost for member municipalities is \$355 and for non-member municipalities is \$545 by August 23rd after which the cost increases \$15 for members and \$25 for non-members. More details are available on their website at <https://www.nycom.org/>. The Jefferson County Planning Dept. and the Tug Hill Commission are co-sponsoring a workshop titled "Spot Zoning or Grant the Illegal Use Variance" on Monday Sept. 16th from 6:30 to 8:30 pm at JCC (1220 Coffeen St., Watertown). The speaker for the evening will be Chris Eastman, NYS Dept. of State. RSVP by 9/13 by calling the Jefferson Co. Planning Dept. at 315-785-3144 or planning@co.jefferson.ny.us or by visiting <https://www.eventbrite.com/e/spot-zone-or-grant-the-illegal-use-variance-tickets-70141632511>. The class is good for 2 hours toward your annual training requirements.

The Local Government Education Committee in conjunction with the Tug Hill Commission will be hosting a training to assist local governments with navigating minimum maintenance road issues, including other steps that can be taken to strengthen your protection. Phil Street from THC will be conducting the training which will be held Thursday October 24th from 6-8 pm at the Boonville Municipal Offices (Rt. 12, Boonville). To RSVP contact Jenn Armstrong-Symonds at 315-371-7612 or jarmstrong@tughill.org. The NYS Archives will be conducting some workshops in our area this fall. There will be a class titled “Conducting a Records Management Inventory for Local Governments” on Sept. 17th at the Jefferson Co. Office Building in Watertown; one on “Managing Inactive Records for Local Governments” on Oct. 16th at the Oswego County Office Building in Oswego and one on “LGRMIF Grant Application Information Session” on November 22nd at the Adams Town Hall. The classes are all scheduled from 9:30 am to 1 pm. For more information and to register for a class visit www.archives.nysed.gov/workshops/catalog. The NYS DEC will be holding an Open House at the Salmon River Fish Hatchery (2133 Co. Rt. 22, Altmar) on September 28th from 8:30 am to 4 pm. Tours of the facility, along with multiple display and demonstrations will be provided. The event is free to attend and more information about the Hatchery can be found on the DEC’s website at <https://www.dec.ny.gov/outdoor/21663.html>. The Jefferson Co. Soil and Water Conservation District is having an Open House at their new location 25451 State Rt. 12, Watertown from 1-4 pm on October 3rd. The public is welcome to attend. NYSERDA and the Lighting Research Center of Rensselaer Polytechnic Institute are teaming up to present a LED Street Lighting Academy, a series of 4 monthly webinars to educate local governments on LED street lighting options. The seminars will be held Sept. 10th, Oct. 8th, November 12th and December 10th. For more information on the Academy visit the NYSERDA website at www.nyserda.ny.gov/cec. The Tug Hill Commission has organized a workshop on “the Fundamentals of Water and Wastewater Facilities for Municipalities”. The training is geared toward municipal boards, clerks, water and sewer boards and operators. The workshop will be held October 29th from 9 am to 3 pm at the Tailwater Lodge (52 Pulaski St., Altmar), with registration starting at 8:30 am. There is a registration fee of \$40 which covers a light breakfast, lunch, the venue and workshop materials. Presenters from USDA Rural Development, NYS Environmental Facilities Corp, DANC, NYS Dept of Health, NYS DEC and NY Rural Water Association will be present. Please RSVP by Oct. 21st to the Tug Hill Commission. For more information contact Jenn Harvill at the Commission Office at 315-785-2380 or jennifer@tughill.org. The NYS Dept of State Division of Local Government Services and the Lewis Co. Planning Dept. are partnering to present planning and zoning training. The training will cover “Zoning Board of Appeals Overview” and “Land Use Moratoria” and will be held at the Lewis Co. JCC Extension Center (7395 East Rd., Lowville) on Sept. 17th from 4 to 8:45 pm. RSVP by Sept. 13th to Lewis Co. Planning at 315-376-5422 or email suekulzer@lewiscounty.ny.gov. There is no charge for the class and the training, if approved by your board, will provide four hours of training to meet your annual training requirements. **Save the Dates:** The fall meeting of the CTHC has been scheduled for September 19th. The meeting will be held at the Tug Hill Hideaway (1838 Fish Creek Rd., West Leyden) with cocktail hour starting at 6 pm and dinner at 7 pm with the meeting to follow. CTHC Reps dinners will be paid for by the Council and any other guests will be charged \$24 for dinner. Attendance at the meeting is free and open to the public. Please RSVP by September 12th to Angie at the info above or to your circuit rider at a meeting. Also, the date has been set for the Tug Hill Commission’s annual meeting and dinner. The meeting will be held November 7th at the Tug Hill Vineyards in Lowville and more details will follow in the coming month's announcements. Finally, the next meeting of the Tug Hill Commission will be held Monday Sept. 16th from 10 to 11:30 am at the Cleveland Village Hall (2 Clay St., Cleveland). The public is welcome to attend this meeting.

SUPERVISOR - TANYA YERDON

Tanya received a letter from the Oswego County Administrator regarding Shared Services- offering municipalities within the County the opportunity to redesign their current websites in conjunction with the new County website. All Board members are happy with our current website and do not want to join in with the County.

Highway Superintendent Paul Pratt - Oswego County purchasing department again if the Legislators do what they say they are going to. Salt bid in Onondaga County more than Oswego County. There was discussion.

Supervisor Tanya Yerdon - Ball Tournament- she has release forms each player must sign, if they sell food they will have to have all the correct certificates, they asked for the keys so they could clean the bathrooms.

Supervisor Tanya Yerdon asked Councilman Matthew Tompkins the status of the Notice for the demolition of the buildings. Councilman Matthew Tompkins - on the right track should be in next week's Camden paper.

Supervisor Tanya Yerdon - Tanya attended training in Auburn on the Policy against Discrimination & Harassment, everyone has to be trained and our policy adopted by October 9th. Everyone, All Employees must attend the training which will be probably an hour to an hour and a half. Angie Kimball - she would not get in an uproar over this, she doubts they are going to be checking on these small towns. Supervisor Tanya Yerdon - All Contractors that work for the Town - the Fire Department- this is a new policy - new laws are into effect - it has to be completed by October 9th. It needs to be in every contract we enter into, might be an addendum to existing contracts. There was discussion. Training will be held on Tuesday, September 24th at 6:30pm at the Fire Station. Paul - will the guys get paid for attending the training? Tanya - will do a separate training during regular hours - make sure Seasonal Guys are at the training.

Motion was made by Carla Bauer seconded by Erwin Webb to adjourn the meeting at 8:38pm.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

The next Town of Redfield Town Board meeting will be held Tuesday, October 8, 2019 at 7:30pm.
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Susan Hough, Town Clerk