

REGULAR MEETING, TOWN OF REDFIELD, October 8, 2019

The regular monthly meeting of the Redfield Town Board was held on October 8, 2019 at the Redfield Municipal Building starting at 7:34pm. Roll call was taken and the following board members were present:

- Tanya Yerdon - Supervisor
- Elaine Yerdon - Councilwoman
- Erwin Webb - Councilman
- Matthew Tompkins - Councilman
- Carla Bauer - Councilwoman

In addition, Susan Hough -Town Clerk, Paul Pratt -Highway Superintendent, Michael Yerdon - Code Enforcement Officer, Tom Jones, Russell Montieth, and Terry Harlander

Pledge of the Allegiance was said.

Resolution 19-90

Motion was made by Carla Bauer and seconded by Matthew Tompkins that the General Fund Bills - Abstract #10 Vouchers 328-344, 353-355 Totaling \$ 13,305.88 and Light District #1 - Abstract #10 Voucher 352 Totaling \$ 687.55 Be paid.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer
Nays 0

Resolution 19-91

Motion was made by Elaine Yerdon and seconded by Erwin Webb that the Highway Fund Bills - Abstract # 10 Vouchers 344-350, 356-357 Totaling \$ 112,845.09 Be paid.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer
Nays 0

Resolution 19-92

Motion was made by Matthew Tompkins and seconded by Carla Bauer that the Supervisor's Report and Payroll Sheets be accepted as presented.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer
Nays 0

TOWN CLERK – SUSAN HOUGH

Town Clerk opened the sealed bids received for the Demolition of the old Highway Garage and the old Wesleyan Church as follows:

Seymour Excavating, Westmoreland, NY	\$ 46,500.00
Bronze Contracting LLC, Remsen, NY	\$ 52,900.00
A.J. Montclair, Inc., Central Square, NY	\$ 90,004.00
NRC NY Environmental Services Inc., Syracuse, NY	\$ 126,776.00

The bid packages were looked over - Seymour Excavating, Westmoreland did not submit a bid bond - their bid is rejected. There was discussion regarding the bids. CM M. Tompkins would

like to reject all bids and re-bid, as we can reject any or all bids. He thinks this would save the Town substantial money. CW E. Yerdon - doesn't feel we have time to re-bid this project. Supervisor Tanya Yerdon - the quote for the overhead doors is \$ 10,616.00 - we need to consider that we still need to get them. She has talked to Corey and the Fire Department is willing to help with the wetting down of the buildings. CW E. Yerdon is in favor of Bronze Contracting, she doesn't think we have time to re-bid this project, CM E. Webb concurs with E. Yerdon. Supervisor Tanya Yerdon - A2Z will be doing the air monitoring but she hasn't received a cost per day yet. CM M. Tompkins - Seymour Excavating lists the \$ 4,000 for permits, the other bids do not have the \$ 4,000 listed in the bid, if we don't have to pay for that it would be a substantial savings to the Town, about \$ 10,000, he thinks it should be re-bid. CM M. Tompkins asked CEO Michael Yerdon who pays for the permits and how much are they. CEO Michael Yerdon - the Town has to pay for a permit, the Contractor has to pay for permit. CM M. Tompkins - questioned what has to be paid by the Contractor, if we really know the cost. There was discussion regarding permits. Supervisor Tanya Yerdon - doesn't want this taken the wrong way, she has never come to this Board asking for money, the Highway Department asks and there's never a question it's approved. She's trying as the rest of you are to keep costs down. We don't know who will bid it we put this back out for bid and if the cost will be lower or higher. She stands by her request to award the bid to Bronze Contracting.

Resolution 19-93

Motion was made by Elaine Yerdon and seconded by Tanya Yerdon to award the Demolition Bid for the old Town Highway Garage and the old Wesleyan Church to Bronze Contracting, LLC, Remsen, NY in the amount of \$ 52,000.00.

Supervisor, Tanya Yerdon	Aye
Councilman Erwin Webb	Aye
Councilwoman Elaine Yerdon	Aye
Councilman Matthew Tompkins	Nay
Councilwoman Carla Bauer	Aye
Adopted	Ayes 4 Nays 1

Supervisor Tanya Yerdon - we will need a copy of CEO Michael Yerdon's letter stating that the buildings are unsafe structures.

Supervisor Tanya Yerdon - the approach for the new Cold Storage Building needs to be addressed, Bauer Concrete has given a quote of \$ 2,500 to add a concrete approach to the doors of the building, or we could use 4X6 or more treated lumber for the doors to rest on. Remember this is a Cold Storage Building, not used every day. CM E. Webb - he thinks the lumber should be sufficient, it's not heavily trafficked. Supervisor Tanya Yerdon - right now \$ 2,500 is wrapped up in Air Monitoring. Highway Superintendent Paul Pratt - if you were going to put a concrete floor in next year, you'd be better off to wait a couple years, better to go with treated lumber, the concrete gets chipped off. CW E. Yerdon is in favor of the treated lumber, leaving stone. There was discussion. CM M. Tompkins stated you can't approve a change order without the cost. Supervisor Tanya Yerdon - we need to put a slope outside, have to do balusters, a couple pieces of trim, we have to have something for the plate to attach too. Highway Superintendent Paul Pratt - stone was up to the sill - doesn't know if it still is. Supervisor Tanya Yerdon - all board members are in favor of treated lumber with cost approval, we can't approve a change order without knowing the cost. They discussed the Procurement Policy.

Resolution 19-94

Motion was made by Matthew Tompkins and seconded by Tanya Yerdon to authorize Supervisor Tanya Yerdon to email the change order cost and accept emails as approval.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer
Nays 0

Supervisor Tanya Yerdon we need to do a Budget Transfer for the Demolition, it should come out of the General Fund.

Resolution 19-95

Motion was made by Elaine Yerdon and seconded by Erwin Webb to authorize Supervisor Tanya Yerdon to make a budget modification for the Demolition Project of \$ 25,000 from A909 Unexpended Fund Balance to A1620.4 Buildings Contractual.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer
Nays 0

Code Enforcement Officer Michael Yerdon - they had a problem with the pads, poured pads on gable ends - they shifted - mike had them move them so they were centered. Highway Superintendent Paul Pratt - questioned about cabling corners - they told him they got the ok, they didn't have to do it. Code Enforcement Officer Michael Yerdon the guys did a great job, very professional.

TOWN CLERK – SUSAN HOUGH

Sales for the month were 32 dog licenses, 1 marriage license, 7 certified copies, 44 DECALS, 1 Driveway Permit. Margaret will not be here tonight. Town Clerk handed out CEO Michael Yerdon's report, also the Tentative 2020 Budget.

Resolution 19-96

Motion was made by Tanya Yerdon and seconded by Carla Bauer to approve the August 13th and September 5, 2019 minutes as presented.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer
Nays 0

CODE ENFORCMENT OFFICER - MICHAEL YERDON

Mike didn't have many new permits this month. He was pretty busy, should be closing up a lot of them next month hopefully, He will be out of the office from Thursday, October 10th until Monday, October 21, 2019 - people can leave him messages and he will return when he gets back.

HIGHWAY SUPERINTENDENT - PAUL PRATT

Paul talked to the Regular guy at Unifirst regarding Uniforms a couple weeks ago. He will bring samples of the t-shirts when he gets them. He gave Paul a quote for five (5) shirts per man of \$ 3.50 to \$ 4.00 a piece that would be to purchase them, they do not rent t-shirts. He quoted it would be \$ 30 for jeans for all the guys, he doesn't know if that includes the protective coverage. The sand is hauled, he's having a problem getting salt, we should be able to order the 21st, they are suppose to let him know asap. Oswego County is suppose to be taking back the purchasing department, tons of problems with Onondaga County doing it.

CW E. Yerdon - do you pile the salt or does it all go in the salt shed. Paul - it's all in the salt shed. The County gives us 200 tons of salt, 350 loads of sand, we will have to purchase ourselves after this year. We can purchase through the County on the sand and salt. The Counties salt bid is the third lowest in the State, it went down \$ 5.00 per ton. Traditionally it's been good to go off County bid. Basically three (3) year contract but really only two (2) years as they are providing the sand and salt this year and paying the new contract price. Some Towns are complaining but it's a good deal for us.

SUPERVISOR - TANYA YERDON

Tanya - Dog Control Officer had inspections everything was satisfactory.

TOM JONES - REDFIELD SNOWMOBILE CLUB ASSOCIATION

Tom - the Redfield Snowmobile Association maintains a trail down on by the old ski lodge. The land is owned by National Grid so the Association has a trail license with them, if you don't object the Town Supervisor needs to sign that the Town is not objected to them having the trail there. It's the same as we've done previous years.

Resolution 19-97

Motion was made by Carla Bauer and seconded by Erwin Webb to authorize Supervisor Tanya Yerdon to sign the Trail License for National Grid and the Redfield Snowmobile Club Association.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer
Nays 0

Supervisor Tanya Yerdon received the NOCA Contract for 2020, our contract is four payments of \$ 3,690.00. CW C. Bauer asked if Tanya has heard anything regarding the Redfield Representative. Supervisor Tanya Yerdon - has not yet.

Resolution 19-98

Motion was made by Elaine Yerdon and seconded by Carla Bauer to authorize Supervisor Tanya Yerdon to sign the 2020 NOCA Contract.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer
Nays 0

Supervisor Tanya Yerdon has received letters from the DEC trying to work with them on the parking lot on Waterbury Road. As of the late 1800's William Davison & Mr. Carpenter deeded over the land so the bridge could be re-located. Tanya hasn't seen anything saying it's the Town of Redfield's property. Oswego County owns the bridge, she has questioned them as to who owns the property. The County doesn't know who owns it, it just keeps going back and forth between the County and Tanya. This letter (Tanya read the letter) is looking for some sort of documents documenting who owns the parking lot, they sent a shortened agreement, but #3 is wrong until they prove to us that the Town owns the property. Highway Superintendent Paul Pratt - was told it belonged to the Town of Redfield then Chris Baldwin- County Engineer told him that the County owns it. Paul will talk to Chris Baldwin again to see if he has any documentation.

Supervisor Tanya Yerdon - Charter Communications/Spectrum want her to sign a Franchise agreement, we would have to send letters to the surrounding Towns, she has not accepted a contract and has asked to see the contract. Terry Harlander talked to Verizon they said they will have FIOS in the Town of Redfield by the end of next year.

Supervisor Tanya Yerdon has received another letter from the DEC (Tanya read it) regarding West Osceola State Forest, at the end of Clark Road, one of their primary objectives is to maintain public access to these State Forests, the Department was recently approached by a resident of Clark Road for permission to install a gate on this Town Road for the purpose of deterring off road motor vehicle trespass on an adjacent private property. The Department does not have the jurisdiction to grant permission for this request and are concerned that the installation of this gate would present an incumbrance for the public access of the West Osceola State Forest, the abandonment status of Clark Road is an important factor in this proposal. Please be aware of the Departments concerns in this matter and please consider providing us with notification if this proposal is brought before the Town of Redfield. The Department is requesting the opportunity to comment on the issue of a gate or any change in the abandonment status of Clark Road. Tanya - which we are not going to abandon Clark Road. Highway Superintendent Paul Pratt - where they are talking about has nothing to do with the Town, Clark Road ends at the blacktop, where they want to put the gate is beyond that, so we have no jurisdiction where they are talking about. Paul will contact the DEC.

Supervisor Tanya Yerdon we need to set a date for the Budget. CW E. Yerdon - don't we have to adopt the stuff you trained us on. Supervisor Tanya Yerdon yes we need to adopt the Harassment & Discrimination Policy that was provided by NYMIR. As of today all Town personnel have been trained.

Resolution 19-99

Motion was made by Tanya Yerdon and seconded by Carla Bauer to adopt the Harassment & Discrimination Policy provided by NYMIR

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer
Nays 0

We need to put a bid out for the old chipper and the old double drum roller. Paul will get Susan the information on them.

Resolution 19-100

Motion was made by Carla Bauer and seconded by Erwin Webb to authorize the Town Clerk Susan Hough to advertise Equipment Bid for the old Chipper and old Double Drum Roller as is condition, the Board reserves the right to reject any and all bids. Also, to advertise a Budget Workshop on Monday, October 21, 2019 at 6:30pm.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer
Nays 0

Supervisor Tanya Yerdon - Angie is not here tonight, there are copies of her announcements if anyone would like them. Tanya read through the announcements.

TUG HILL COMMISSION – ANGELA KIMBALL

REMINDER: The Local Government Education Committee in conjunction with the Tug Hill Commission will be hosting a training to assist local governments with navigating minimum maintenance road issues, including other steps that can be taken to strengthen your protection. Phil Street from THC will be conducting the training which will be held Thursday October 24th from 6-8 pm at the Boonville Municipal Offices (Rt. 12, Boonville). To RSVP contact Jenn Armstrong-Symonds at 315-371-7612 or jarmstrong@tughill.org. **REMINDER:** The Tug Hill Commission has organized a workshop on “the Fundamentals of Water and Wastewater Facilities for Municipalities”. The training is geared toward municipal boards, clerks, water and sewer boards and operators. The workshop will be held October 29th from 9 am to 3 pm at the Tailwater Lodge (52

Pulaski St., Altmar), with registration starting at 8:30 am. There is a registration fee of \$40 which covers a light breakfast, lunch, the venue and workshop materials. Presenters from USDA Rural Development, NYS Environmental Facilities Corp, DANC, NYS Dept of Health, NYS DEC and NY Rural Water Association will be present. Please RSVP by Oct. 21st to the Tug Hill Commission. For more information contact Jenn Harvill at the Commission Office at 315-785-2380 or jennifer@tughill.org. The NYS DEC is developing a new plan for inland trout stream management based on updated scientific information and desires expressed by trout anglers. Prior to completing the draft plan the DEC would like to meet with trout stream anglers to explain the approach, answer questions and solicit feedback. In the Tug Hill region, a public meeting for these purposes will be held on October 15th at the Glenfield BOCES conference rooms A & B (5836 St. Rt. 12, Glenfield). Doors open at 6:30 pm and the meeting will run from 7-8:30 pm. For more information see <http://www.dec.ny.gov/outdoor/111015.html>. The NYS Archives will be conducting some workshops in our area this fall. There will be a class titled “Managing Inactive Records for Local Governments” on Oct. 16th at the Oswego County Office Building in Oswego and one on “LGRMIF Grant Application Information Session” on November 22nd at the Adams Town Hall. The classes are all scheduled from 9:30 am to 1 pm. For more information and to register for a class visit www.archives.nysed.gov/workshops/catalog. The Southern Jefferson County towns of Adams, Ellisburg, Henderson, Lorraine, Rodman and Worth may apply for a grant from the Six Town Community Fund. The fund is administered by the Northern NY Community Foundation and supports projects and activities that enhance the quality of life in these communities. Applications are due November 15th and interested organizations are encouraged to contact Max Delsignore at (315)782-7110 or max@mnycf.org to discuss potential projects and grant guidelines. The NYS Dept. of State is holding their fifth annual Local Government Innovation conference on Friday Oct. 18th at Empire State Plaza in Albany. There are two plenary sessions in the morning and after lunch there are two tracks focusing on community solutions in water/wastewater infrastructure and technology/shared services; and tools for economic development and the DOS Geographic Information Gateway. For more information or to register go to https://www.dos.ny.gov/lg/lgic_2019.html. The Jefferson County Planning Dept. and the Tug Hill Commission are co-sponsoring a planning and zoning training titled “Planning Board Functions, Responsibilities and Procedures” on Monday Oct. 28th from 6:30 to 8:30 pm at JCC (1220 Coffeen St., Watertown). Well known land use attorney Scott Chatfield will be the presenter and there will be a question and answer period, so come with your land use and zoning questions. If approved by your municipality the class is good for 2 hours of training toward the annual requirement for planning and zoning boards. Please RSVP by Oct. 25th at <https://www.eventbrite.com/land-use-law-planning-boards-and-open-question-period-tickets-73848911081> or call Jefferson County planning at (315)785-3144 or planning@co.jefferson.ny.us. The NYSERDA Clean Energy Siting Team and Mohawk Valley Clean Energy Communities Coordinator will present basic training aspects of solar energy development including zoning, permitting and SEQR, steps to becoming a Climate Smart Community and resources for communities converting streetlights to LED technology. The training will be held Oct 19th from 9 am to 2:30 pm at Mohawk Valley Community College (1101 Sherman Dr., Utica). The cost for the training is \$15 per person and lunch is included. For more information and to register email planning@ocgov.net. The National Endowment for the Humanities anticipates grants being available November 15th to help small and mid-sized institutions (libraries, museums, historical societies, cultural organizations, town and county records offices etc.) improve their ability to preserve and care for their significant humanities collections. The maximum award amount is \$10,000 or \$15,000 for projects related to the 250th Anniversary of American independence. Applications are expected to be due on January 15, 2020 with notifications in August of 2020. For the complete announcement visit <https://www.neh.gov/grants/preservation/preservation-assistance-grants-smaller-institutions> or

contact the Division of Preservation and Access Team at (202)606-8570 or preservation@neh.gov.

Save the Dates: The date has been set for the Tug Hill Commission's annual meeting and dinner. The meeting will be held November 7th at the Tug Hill Vineyards (4051 Yancey Rd., Lowville) with cocktail hour starting at 5:30 and remarks starting at 6:30 pm. The cost of the dinner is \$30, and reservations should be made by 10/25 to the Commission office (317 Washington St., Watertown). Contact the Commission office at (315)785-2380 with any questions. The next meeting of the Tug Hill Commission will be held Monday Oct. 21st from 10 to 11:30 am in Lyons Falls. The public is welcome to attend this meeting. Anyone wishing more details on the meeting including location and/or directions contact Angie at (315)599-8825.

Tanya attended the CTCH meeting where Mr. Mark Gebo spoke regarding Wind Mills - he was talking about PILOT programs and how things are changing when you negotiate a PILOT programs and things they are starting to put into these programs, at one point he said he doesn't think you will see another wind mill project in this part of the Tug Hill again, he thinks what you see is all there will be. Tanya took is as a hint. CW C. Bauer - the store being closed, no one at meetings anymore, Lowville is closed down. Tanya just keeps checking the website to see the status, it's not closed yet. He did make the statement that the Jefferson County Laws pretty much will halt them.

Motion was made by Erwin Webb seconded by Matthew Tompkins to adjourn the meeting at 9:25pm.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
 Nays 0

The next Town of Redfield Town Board meeting will be held Tuesday, November 12, 2019 at 7:30pm.

October 8, 2019

Susan Hough, Town Clerk

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