

**REGULAR MEETING, TOWN OF REDFIELD, February 11, 2020**

The regular monthly meeting of the Redfield Town Board was held on February 11, 2020 at the Redfield Municipal Building starting at 7:30pm. Roll call was taken and the following board members were present:

Tanya Yerdon - Supervisor  
Carla Bauer - Councilwoman  
Elaine Yerdon - Councilwoman  
Erwin Webb - Councilman  
Matthew Tompkins - Councilman

In addition, Susan Hough -Town Clerk, Russell Montieth -Highway Superintendent, Mitch Yerdon, John Yerdon - Dog Control Officer, Michael Yerdon - Code Enforcement Officer, Ed Montieth, Angela Kimball - Tug Hill Commission, Paul Holliday - Pulaski/Boylston Snow Club, and Jerry Arzie- Pulaski/Boylston Snow Club

Pledge of the Allegiance was said.

**Resolution 20-09**

Motion was made by Erwin Webb and seconded by Matthew Tompkins that the General Fund Bills - Abstract #02 Vouchers 031 - 052,054,055,067-070 Totaling \$ 13,941.28 and

Light District #1 - Abstract #02 Vouchers 063 Totaling \$ 1,403.90

Be paid.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins  
Nays 0

**Resolution 20-10**

Motion was made by Carla Bauer and seconded by Elaine Yerdon that the Highway Fund Bills - Abstract # 02 Vouchers 055-062, 066 Totaling \$ 21,846.53

Be paid.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins  
Nays 0

**Resolution 20-11**

Motion was made by Matthew Tompkins and seconded by Erwin Webb that the Supervisor's Report and Payroll Sheets be accepted as presented.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins  
Nays 0

**TOWN CLERK – SUSAN HOUGH**

**Resolution 20-12**

Motion was made by Carla Bauer and seconded by Erwin Webb to authorized Supervisor Tanya Yerdon to sign the Williamson Law Books software contracts for Building & Codes.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins  
Nays 0

Town Clerk handed out Code Enforcement Officer - Mike Yerdon's report.

### **Resolution 20-13**

Motion was made by Elaine Yerdon and seconded by Matthew Tompkins to approve the December 10, 2019 regular meeting as presented.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins  
Nays 0

### **CODE ENFORCEMENT OFFICER - MICHAEL YERDON**

Mike - Everyone has his January report, He's waiting on two more for drawings. He received the Federal Census BAS - Boundary Lines - the County has to file this also so he filed notice to accept the Town's which is included in the County's. The Codes are updated every three year, on February 12<sup>th</sup>, the Building Codes has 260 pages of updates and the Energy Codes has 150 pages, they use the International Codes, the State has Supplements to them, which we have to print out ourselves. He's working on the State and Federal year end reports, been pretty quiet.

### **HIGHWAY SUPERINTENDENT - RUSSELL MONTIETH**

Supervisor Tanya Yerdon - received a voucher from the County on January 23, 2020 for \$ 163,020.00 which she deposited. Highway Superintendent - Russell Montieth - there was an invoice from Corey Yerdon - that was for lights in the Fuel Storage Building - it will make it a lot better especially at night. Last Friday at 4am the Plow hit an abandoned truck, it's a Pennsylvania vehicle that's been there awhile, he contact the police and insurance company - they didn't have a concern regarding it. There was an invoice for a new Shop Air Compressor - he shopped around - Ingersoll Rand with a two year warranty for \$ 3,500 plus shipping, NAPA - was \$ 2,049 for the same Ingersoll Rand, 80 gallon tank, they upgraded they system to a half inch hose, the total with the hose and couplings came to \$ 2,216.89 and Parkers - NAPA in Pulaski delivered it today. Hastings Heating - to service the units and replace one furnace is \$ 5,026, we will have one let to replace. The Cat Loader - had a problem with the DEF System when it was below zero, they came up late in the day and had the same issue, and we haven't had any problems since they were here. He had the radio installed in the new Loader which stopped working this weekend. He has a call into them. He brought his cutting torch down to use, Mitch Yerdon had a brand new one which he sold us for \$ 250, it's a \$ 600 setup, and he thanked Mitch. 2007 had some motor problems, DeLong came up - it has a blown Head Gasket, it needed to be taken to DeLong's shop in Clay, he asked the nightshift to take the truck apart and there was a disagreement between the workers, one left, Russell immediately called in another employee so there wouldn't be an employee at the barn alone. Part-time employee will not work nights any longer, he has another part-time employee on nights now. He did talk to the employee that left, told him he wished he had done things differently. He would like to thank John fro picking up some shifts - Ray had to take a couple weeks off for medical reasons. We have a problem on Little John with parking issues at the turnaround, we had to ask them to move so we could turn around and then they went right back in and parked their again, he put new signs up 600 feet from the top to the bottom, NO Parking, the Sheriff's Department had to be called today. The Snowmobile Club is grooming the shoulder of the road and it's a safety issue, the snow banks have to be used sometimes to see where you are in the road. He was driving down County Route 17 and couldn't see because it was storming so hard, have to use the banks to know where you are in the road. The DEC closed part of the trail which has brought a lot of strain on the Town and Snowmobile Club. Paul Holliday - he's glad this has been brought to their attention.

How far is the Town's Right of Way, Little John and Castor Road had problems with depositing snow in the road, which they took care of, there's an agreement that they can't groom on DEC land. Supervisor Tanya Yerdon - we didn't know the DEC was going to close trails, compiling the problem on Little John, at least you are here and willing to work on this. Jerry Arzie - he's learned how important the banks are for the plow drivers, the Groomer Drivers report to Him, He will work with the Town and would like a little leeway on the edge of the road. Paul Holliday - we're working for a solution here, we hope to reroute once a new trail is in place the amount of sled traffic on Little John. The Board of Directors are meeting with the Mad River Club. At the end of the day it's a burden to deal with some of these people, maybe if an example is made out of a couple with tickets it will get around. John Yerdon - last year he had the wind as high up as possible and they didn't make it, they hit a trailer. Highway Superintendent Russell Montieth - they need to be mindful of the plows. Supervisor Tanya Yerdon - people are parking on lawns on Little John, she has a letter of understanding that the Clubs and Town use to sign and she would like it signed again, she gave a copy to Paul Holliday and the Club will read it over, it's good to be working together. Russell - 2007 Plow has check engine light one- they couldn't find anything, it never overheated, the oil temp was up a little - Delong - put three gallons of antifreeze in - looked at the reserve tank, front right hand corner Head Gasket. Russell asked the County if they could transport the truck to Delong's shop in Clay. Delong - #1 & #6 broken rings, EGR Leaking, Front 4 head bolts, Delong said it's run low on antifreeze for some time, Head #3 Broken Rings, #1 & 2 Liners Leaking, Original 2006 stamps on them, researched truck advised \$ 18,000 to \$ 19,000 plus cost of EGR Cooler - so about \$ 20,000 to put the truck back together. Do you want to fast track a new truck or do a complete rebuild. If we do a rebuild it gives us more time to buy a new truck, trucks with 179,000 miles getting good money for them. He talked to Tanya and Mitch, - trucks with 300,000 mile for \$ 58,000, the truck is in really good shape if we put it out for bid we wouldn't have to accept it if we don't get the money we want. If we do the rebuild it will practically be a new truck, to purchase a new truck it's possibly a year to a year and a half for delivery. Either way we would be down a truck for a year or more. Delong has told Russell that all the parts are available and they can have them in two days. Supervisor Tanya Yerdon - we have the money to fix the truck if that's what the board would like to do. John Yerdon - the trucks worth nothing without a motor. Supervisor Tanya Yerdon - kind of off our cycle for buying trucks but we could recoup and get back on schedule. Highway Superintendent Russell Montieth - Delong will not monkey around, they will get it back to us as soon as reasonably possible. If we don't we will only have one truck to do paving, the 2014 can't be used for paving they never put spacers in under the box. Supervisor Tanya Yerdon - Delong has treated us well. Councilwoman Elaine Yerdon - if the truck is in good shape she would like to fix it. Councilman Matthew Tompkins - doesn't see another option, can't be without a truck all summer and winter. Highway Superintendent Russell Montieth - might be able to find a new truck on a lot. There was discussion.

#### **Resolution 20-14**

Motion was made by Elaine Yerdon and seconded by Erwin Webb to authorize Highway Superintendent Russell Montieth to hire Delong Enterprises, LLC to repair the 2007 International Truck, rebuild chassis for a price of \$ 18,000 to \$ 22,000.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins  
Nays 0

#### **TUG HILL COMMISSION – ANGELA KIMBALL**

Everyone welcomed Angie back - good to see her out. Angie - thanked everyone and it's good to be out.

**REMINDER:** The New York State Archives is offering several webinars this winter - each will begin at 10:00 a.m. and run for an hour. The remaining classes include Feb. 12 - Managing Social Media Records; Feb. 26 - Digital Imaging; March 11 - Email Essentials. Visit the Archives workshop page for more information or to register at <http://www.archives.nysed.gov/workshops/schedule>. **REMINDER:** The Tug Hill Commission's 2020 Local Government Conference will be held March 26<sup>th</sup>, 2020 at Jefferson Community College (Coffeen St., Watertown). Session topics and registration information are available at <https://www.tughill.org/services/training/local-government-conference/>. Invitations have gone out in the mail to our local government officials and registration is available online or via US mail. The cost for the conference remains at \$50 if registration is completed by 3/6; \$100 if completed by 3/13 and \$150 for late registrations starting 3/14. The link for online registration is [www.lgc2020.eventbrite.com](http://www.lgc2020.eventbrite.com). The Jefferson County Soil & Water Conservation District is hosting a four-hour NYS DEC endorsed training on Wednesday, March 25 from noon to 4 pm. The cost is \$80 per person, which includes one Blue-Book Lite and pizza for lunch. Under the NYS DEC's Stormwater Permit, all developers, contractors and subcontractors must identify at least one trained contractor from their company that will be responsible for implementation of the Stormwater Pollution Prevention Plan (SWPPP), and have at least one trained contractor on site on a daily basis when soil disturbance activities are being performed. For more information, including printable registration form and online registration, see <https://jeffersoncountyswcd.org/>. The Cornell Local Roads Program has announced their spring workshop schedule, which is available at <https://www.clrp.cornell.edu/workshops/workshops.htm>. The workshops closest to the Tug Hill area are a class on "Work Zone Traffic Control" on April 14<sup>th</sup> at the Cornell Cooperative Extension in Oriskany; "Pavement Management" on April 15<sup>th</sup> at the Scriba Town Hall and "Tools for Practical Communications" on April 23<sup>rd</sup> at the Lewis County JCC Extension Center in Lowville. See the link above for more information and to register for any of the sessions. Also, from Cornell Local Roads program is the Cornell Asset Management Program (CAMP) summer intern project which helps municipalities implement a pavement management system for their local highway networks while providing college students with valuable work experience. The program work includes students collecting pavement inventory and condition data and creating a five-year maintenance plan for municipalities using the Cornell Asset Management Program-Roads and Streets (CAMP- RS) software. Interested municipalities should send a letter of intent to participate to Cornell Local Roads Program by 2/28 and being able to meet all the requirements in the CAMP brochure (available at <https://cornell.app.box.com/v/CAMPBrochure2019>). For more information visit [www.clrp.cornell.edu/trainingevents/interns.html](http://www.clrp.cornell.edu/trainingevents/interns.html) or contact Geoff Scott, P.E., Technical Assistance Engineer with the Cornell Local Roads Program at (607) 255-2806 or [grs78@cornell.edu](mailto:grs78@cornell.edu). A Fiscal Oversight/Red Flags for Fraud training will be held at the Albion Municipal Building (15 High Street, Altmar) on Thursday, February 13 from 6:30 p.m. to 8:00 p.m. followed by a question and answer period. The presenter is Laird Petrie of the Office of the State Comptroller's Syracuse Regional Office. The training is designed to assist town officials in carrying out their fiscal oversight responsibility. Topics to be covered include the fiscal oversight duties of the board, the purpose of an audit and who is responsible, an overview of the supervisor's records as chief fiscal officer, a review of justice and clerk fiscal responsibilities, key records to examine and audit concerns, red flags for fraud to watch for, and what to do if you suspect fraud. The workshop is free of charge. Registration is requested by Tuesday, February 11 via email at [tughill@tughill.org](mailto:tughill@tughill.org) or by phone at 1-888-785-2380. The Tug Hill Commission is looking to hire a new Circuit Rider to cover the Northern Oneida County Council of

Governments (NOCCOG). NOCCOG is a cooperative of 17 towns and villages and the Circuit Rider would need to answer to an executive committee and to establish and maintain regular contact with the member municipalities. Minimum qualifications are a bachelor's degree and 3-5 years' work experience, although an equivalent combination of education and 5-10 years' experience with local government will be considered. For more information on the qualifications and job requirements and information on applying <https://www.tughill.org/2020/01/17/nocccog-municipal-managementconsultant-circuit-rider/>. The NYS Archives has announced they are accepting applications for the 2020/2021 Local Government Records Management Improvement Fund (LGRMIF) grant cycle. The deadline to apply this year is March 13<sup>th</sup>. The LGRMIF provides grants to assist local governments to establish records management programs or develop new program components. Application can be for single or shared services projects and project categories include disaster management, document conversion and access, files management and historical records. For more information visit <http://www.archives.nysed.gov/grants/lgrmif-grants> or contact our area's Region Advisory Officer, Michael Martin, at [Michael.Martin@nysed.gov](mailto:Michael.Martin@nysed.gov) or (518) 330-7987. There are a couple of planning conferences coming up soon for those looking for planning and zoning training. The New York Planning Federation's annual conference will be held April 19<sup>th</sup> through the 21<sup>st</sup> at the Sagamore Resort in Bolton's Landing. For more information and to register visit [www.nypf.org](http://www.nypf.org). The Onondaga Planning Federation is holding its 32<sup>nd</sup> annual planning symposium March 12<sup>th</sup> from 8 am to 4:15 pm at the Marriott Syracuse Downtown. For more information on the agenda and registration visit <http://ongov.net/planning/ocpf.html>. The new edition of the Tug Hill Rec Guide is printed and available now. The Guide was created by a partnership between the 1000 Islands International Tourism Council, the Lewis County Chamber of Commerce, Oswego County Tourism, Oneida County Tourism, the Tug Hill Tomorrow Land Trust and the Tug Hill Commission. The full color guide features communities across the region and over 25 full page trail maps for non- motorized recreation on Tug Hill. The Guides are available from any of the participating organizations and will be given out to attendees at the Commission's Local Government Conference. Michelle Miller, the "Farm Babe" will be coming to Jefferson County in March. She will be giving a presentation at JCC in Watertown at the Sturtz Theater starting at 6:30 pm on March 19<sup>th</sup>. The program is geared for the general public, students, elected officials and farmers. Michelle will teach attendees about agriculture in a fun and compelling manner. The second session will be March 20<sup>th</sup> at the Hilton Garden Inn in Watertown starting at 9 am. This a day-long session with presentations on societal trends and how they might affect agriculture and what retailers are seeing at supermarkets regarding shoppers purchasing habits. Michelle will speak at this event at 1 pm. Registration is required to attend. You may come and go at any time throughout the day. Please call 315-782-5865 or email [coordinator@comefarmwithus.com](mailto:coordinator@comefarmwithus.com) to register. **Save the Dates:** The tentative date for the CTHC spring meeting is April 30<sup>th</sup>, but the venue, speaker and date have not yet been verified. Stay tuned for more information as it is available. Census packages are very important - this determines the Federal Funding for each area, they are hiring people to go around door to door and other positions, the pay is pretty good, and you work on your own schedule.

### **DOG CONTROL OFFICER - JOHN YERDON**

John received a call from the Oswego County Human Society - wanted him to take a dog, he did not make a deal to take any dog. Someone that lives on the Florence/Osceola Road told the lady to call John.

## **OSWEGO COUNTY LEGISLATOR - MICHAEL YERDON**

Mike attended training in Albany at the end of January. The Governor's budget has six billion dollars not funded - he has expanded requirements for Medicaid so just about anyone can qualify, also increased wages. New York is the only State in the United States that has the County's pay in for Medicaid, Oswego County pays in \$ 23,000,000, if usage doesn't increase more than three percent the County will not pay more, with the increase of the program, the Counties will end up paying an increase of five to six percent, all of the Counties in New York State are upset, all of the budgets are set for the year, this could have a major impact on the Counties. New York State hasn't paid the Counties in two years. The Bail Reform and Board of Elections changes will cost the Counties, the Board of Elections had to have early voting which cost about \$ 17,000 for 600 votes, then each vote had to be checked to make sure they didn't vote twice, this also delayed the official results by two weeks. Mike also learned of a Resolution that was made on June 15, 2017 regarding Tipping Fee Credits for Towns. This means that if a Town takes down a building they don't have to pay for the Tipping Fees, good for any Town once per year. This could have saved the Town of Redfield about \$ 4,000 with the demolition project last year. Oswego County is in the process of getting away from Onondaga County for purchasing, we are just a small part of it, we're working on dissolving this Shared Service, so Oswego County has their own. There was discussion regarding the Bridge across Cottrell Creek, the Bridge is in need of repair or replacement, all Bridges in the Town of Redfield are owned by Oswego County. Councilman Matthew Tompkins asked if the Bridge had been flagged. Mike stated not that he knew.

## **SUPERVISOR - TANYA YERDON**

Tanya had a discussion with the Assessor, the same back and forth, it's a big change with Jane being gone. The Assessor is very defensive, Tanya told her about complaints that she doesn't return phone calls, the Assessor doesn't return phone calls because she has no way of answering their questions. Becky has requested a laptop that she can have at home so she can answer questions when people call her. Tanya asked Becky how she knows who should get the exemptions, Becky said the computer kicks out a calculation. Tanya - the laptop would remain the property of the Town of Redfield, and she has money in her contractual account. Councilman Matthew Tompkins - if she had the laptop it would actually help the Town of Redfield residents because they would get answers to their questions. Tanya and Becky discussed that during the interview no specific hours were specified. There was discussion regarding the hours, laptop, and returning phone calls. Councilwoman Elaine Yerdon - she is ok with the Laptop as long as Becky is more responsive, we are bound by New York State Law to have the Assessment work completed. Councilwoman Carla Bauer - feels Becky needs to put more hours in at the office. Tug Hill Commission Angie Kimball - Other Towns have an agreement that the Assessor has to sign regarding hours and what's expected of them.

### **Resolution 20-15**

Motion was made by Matthew Tompkins and seconded by Carla Bauer to authorize Assessor-Rebecca Trudell to purchase a Dell Inspiron Laptop Computer, 8<sup>th</sup> Generation Intel Core in the amount of \$ 349.99 from Staples or something comparable. Once purchased to have Oswego County install the Assessor's program on it.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins  
Nays 0

Supervisor Tanya Yerdon - is looking into paperwork she received from Pathfinder Bank regarding fees they are implementing with Municipalities, \$ 25 per account, \$ .10 per item fee. There was some discussion. Tanya would like to get a PO Box for the Town's mail, she gets mail in her personal box, she gets others mail, she thinks all the Town's mail should have the same address. Russell has installed a mailbox for mail delivery for Highway Department mail which they will start delivering in.

**Resolution 20-16**

Motion was made by Matthew Tompkins and seconded by Elaine Yerdon to authorize Supervisor Tanya Yerdon to get a PO Box for Town mail.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins  
Nays 0

There was discussion regarding the road work for this year, there are many spots that are in need of repair, and we don't have enough money to repair them all.

Motion was made by Erwin Webb seconded by Matthew Tompkins to adjourn the meeting at 9:26pm.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins  
Nays 0

The next Town of Redfield Town Board meeting will be held Tuesday, March 10, 2020 at 7:30pm.

February 11, 2020  
Susan Hough, Town Clerk

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