

**REGULAR MEETING, TOWN OF REDFIELD, April 14, 2020**

The regular monthly meeting of the Redfield Town Board was held on April 14, 2020 at the Redfield Municipal Building starting at 7:30pm. Roll call was taken and the following board members were present:

Tanya Yerdon - Supervisor  
Carla Bauer - Councilwoman  
Elaine Yerdon - Councilwoman  
Erwin Webb - Councilman

Absent: Matthew Tompkins - Councilman

In addition, Susan Hough -Town Clerk & Russell Montieth -Highway Superintendent

Pledge of the Allegiance was waived.

**Resolution 20-27**

Motion was made by Erwin Webb and seconded by Carla Bauer that the General Fund Bills - Abstract #04 Vouchers 106-121, 133, 134 Totaling \$ 12,362.70 and Light District #1 - Abstract #04 Vouchers 130 Totaling \$ 744.19 Be paid.

ADOPTED Ayes 4 T. Yerdon, E. Yerdon, E. Webb, C. Bauer  
Nays 0

**Resolution 20-28**

Motion was made by Carla Bauer and seconded by Erwin Webb that the Highway Fund Bills - Abstract # 04 Vouchers 121-129 Totaling \$ 9,668.93 Be paid.

ADOPTED Ayes 4 T. Yerdon, E. Yerdon, E. Webb, C. Bauer  
Nays 0

**Resolution 20-29**

Motion was made by Elaine Yerdon and seconded by Erwin Webb that the Supervisor's Report and Payroll Sheets be accepted as presented.

ADOPTED Ayes 4 T. Yerdon, E. Yerdon, E. Webb, C. Bauer  
Nays 0

**TOWN CLERK – SUSAN HOUGH**

Town Clerk Susan Hough - Local Law #1 of 2020 A Local Law Opting Out of the Tax Exemption Under Real Property Tax Law §487, was filed on March 31, 2020 per a letter she received from New York State. She has concerns regarding the Covid-19 quarantine, some don't seem to take it as serious as others, not wearing masks, etc. She read some information from the In Session - Association of Towns' Legislative Newsletter - some interesting details that were passed with the New York State Budget, she will get the Board copies. Code Enforcement Officer Michael Yerdon won't be here tonight, there's a trailer on County Route 2 that was brought in, it's a 1970's model so it shouldn't have been transported, the owner has been informed that it cannot be used for a dwelling or storage, it needs to be demolished. The

County Legislators have been having video meetings, she passed out a letter from the County Health Department regarding the Covid-19/Campgrounds.

**Resolution 20-30**

Motion was made by Elaine Yerdon and seconded by Erwin Webb to approve the February 11, 2020 regular meeting as presented.

ADOPTED Ayes 4 T. Yerdon, E. Yerdon, E. Webb, C. Bauer  
Nays 0

**HIGHWAY SUPERINTENDENT - RUSSELL MONTIETH**

Highway Superintendent - Russell Montieth - most of the scrap behind the salt shed is cleaned up, the dumpster is full, about half a truck load. They found an old Gas Boy Pump - probably either from the Old Town Barn or Bennett's Store, we might be able to get some money for it, all the display and numbers on the front panel are good, there's a little rot on the bottom, but the insides are good. Supervisor Tanya Yerdon - she has researched the gas boy pump and they range from \$ 700 to \$ 800. Highway Superintendent - Russell Montieth - they have an Ingersoll Rand Air Compressor, Portable Pump - he asked Corey if the Fire Department would be interested in it - they are not, it needs packings - he can't see putting any money into it we bought a new pump last year, Chain Falls - doesn't know if they would use it, probably could get \$ 300 to \$ 500 for it, also miscellaneous stuff, wrenches, etc., a Steel Door - old style hinges, riveted all the way around. Supervisor Tanya Yerdon - We will put everything on EBay or another site to get rid of it, maybe put on a pallet for pick up. Highway Superintendent - Russell Montieth- they are trying to figure out what's good and what we have, everything is off the State land, they finished just as the Covid -19 hit us and he received the letters from the County and State, they guys were off for three (3) weeks, he received another letter from the County to please run the County Roads as you always would. He called the guys in four (4) times, they plowed and then went home, no issues. He did have Jimmy come in - he's the deputy and welder - he worked on repairing the box, the right side isn't done yet. Not overtime, only if it was before the usual time to come in. There's only one (1) plug at the work bench, they were using the generator to run the welder, using extension cords, not safe, Tanya and Russell discussed this, Tanya contacted Brian Britton an Electrician to meet with Russell, they need lights installed by the bold bin, two (2) plugs added, an extension cord made, but they haven't heard back from him. Supervisor Tanya Yerdon - felt it would be a good time for Brian to do the work as the guys were home not at the barn, but she hasn't heard back from him. Highway Superintendent - Russell Montieth - Mitch Yerdon hand an old craftsman's cabinet - it's a nice cabinet with two (2) drawers - caster wheels - use for welding storage. He thanked Mitch and would like to thank the Redfield Fire Department - they gave them a 1 1/2 hose links with an adaptor. He talked to Lenny Davis regarding the trees in the cemetery, tree by Brockway's/Old Revolution and four (4) more on the back toward the reservoir. Supervisor Tanya Yerdon - we walked the cemetery a couple different times - it's a dangerous situation that needs to be addressed as soon as possible, they are entwined together. She has the following quote: the two by Brockway's/Old Revolution would be \$ 2,300 - taking away and chipping, \$ 1,100 by the side fence four (4) trees, three (3) cherry trees at the road entrance \$ 600, chip brush, if the town takes the wood it will be less- what's the boards opinions? CW Elaine Yerdon - the ones by the side fence need to go, she thinks the two (2) big maples and the four (4) cherry on the fence line should come down. Highway Superintendent - Russell Montieth - him and Tanya walked the outer perimeter - we need to get them down, he would have to climb or use a bucket truck. There was discussion whether or not the land next to Brockway's had any graves. CW Elaine Yerdon - doesn't think there is - the ground is perfect, there's no indentations or anything. After discussion they agree he can back onto that ground.

**Resolution 20-31**

Motion was made by Elaine Yerdon and seconded by Erwin Webb to hire Lenny Davis to remove the two (2) large maple trees by Brockway's house \$ 2,300 and the four (4) cherry trees on the fence line for \$ 1,100.

ADOPTED Ayes 4 T. Yerdon, E. Yerdon, E. Webb, C. Bauer  
Nays 0

Highway Superintendent - Russell Montieth - we have the broom back - when the weather cooperates they will get going on that. They have started tearing the old concrete at the Old Town Barn site, there was a little concrete on the State's land, and they probably have two (2) more days of work. Michael Yerdon- Code Enforcement Officer had thought was good to build on and had it left when the building was demolished. Do you want the upper part left or removed? Supervisor Tanya Yerdon - there was a miss communication - this was done right before Thanksgiving, Mike had called her and told her he thought the pad should be kept, she took his word so the demolish crew left, they weren't sure where the septic or water lines were, she takes responsibility for this, then they realized part was on the State's land. Russell did find the property lines for the old Davis house and old Town Barn. Supervisor Tanya Yerdon - she would like to sell these plots to get them back on the tax roll - they would have to stay away from the creek, that's her goal. Russell - has ordered the flags for the cemetery from OD Greene - they were cheaper - plus eight (8) pole flags and a NYS flag. Tanya handed out a packet with information regarding a new truck, she asked the board to look at the packet to be discussed at the next meeting. Russell has the 284 agreement - Expenditure of Highway Funds - Russell has talked to Dan Petrella - he said the CHIPS money was approved, the PAVE NY was put back in - don't expect any dollar amounts until the end of the month. We have \$ 30,243.48 carried over from last year, \$ 100,000 in the budget. The repairs for the 284 agreement - 2/10 mile Castor Road from Castor Spur up past Bauer's, we are going to lose that hill if we don't do something - they plow is shaving off the blacktop, moto pave 2/10 mile, 2/10 mile Ryan Road/Waterbury Road bad spots, Waterbury Road needs a culvert replaced, he's asking for the board's approval.

**Resolution 20-32**

Motion was made by Elaine Yerdon and seconded by Erwin Webb to authorize Highway Superintendent - Russell Montieth to sign the 284 Expenditure of Highway Funds Agreement, amount to be spent not to exceed \$ 130,000.00.

ADOPTED Ayes 4 T. Yerdon, E. Yerdon, E. Webb, C. Bauer  
Nays 0

Russell found the Road Summary list that's filed with the State - it gives mileage, shoulder width, all our roads are a class 9, 28.16 miles of Town Roads, 55.68 land miles. The 284 Expenditure of Highway Funds Agreement was signed by Highway Superintendent Russell Montieth, Supervisor Tanya Yerdon, Councilwoman Elaine Yerdon, Councilwoman Carla Bauer, and Councilman Erwin Webb.

**SUPERVISOR - TANYA YERDON**

Supervisor Tanya Yerdon - the RV Permit Required sign - the verbage is peeled off.  
Councilwoman Elaine Yerdon - the Weight Limit sign is down on the corner of the Waterbury Road and County Route 17.

Supervisor Tanya Yerdon - the Direct Deposit, she's been working on for a while, the bank has a \$ 25 charge and a \$ .10 per transaction. She's talked to Ruth at Pathfinder - she will forgo the charges, it seems that it's a go, she now needs to get all the information from everyone that wants it. The Capital Account has had \$ 1.66 in it for a long time, now the Bank has added \$ 12.00 to the account, which they can't put money into the Capital Account, she's going to close the Capital Account, she has a Highway Employee that has held his checks - she told them to cash them by the end of April. Councilwoman Elaine Yerdon - needs sixty (60) markers/flag holders for the cemetery, the bronze are outrageous, they have Zinc Alloy, Aluminum and Plastic - she doesn't like them, Collins Flags has special prices, US Veteran, Vietnam, Civil War, WWII, the Zinc are \$ 14.95 at VFW, American Legion \$ 10 for plastic, Flg Guys.com Zinc \$ 14 (50-99), She has other companies she is looking into, Amazon wouldn't work for her.

## **TUG HILL COMMISSION – ANGELA KIMBALL**

Tanya handed out Angie's announcements:

In light of the COVID-19 pandemic, many training sessions, meetings and gatherings of all kinds have already been cancelled or may be cancelled in the near future depending on the progression of this public health emergency. These announcements will look a little different than usual as a result.

### **Resources Available:**

The Commission staff as well as your CTHC circuit riders are working from home and are, as always available to help you with whatever you need. We have created reference documents to help you through some of the new issues that are cropping up during these unusual times. They are available on the Commission website at [www.tughill.org](http://www.tughill.org) (anyone needing a hard copy let me know and I will print and mail you the documents) and include: An overview of **Public Meetings and COVID-19** – In short, an Executive Order from the Governor has relaxed the requirements of the Open Meetings Law to allow meetings without allowing in person attendance of the meeting by the public and allowing video and telephone conference attendance by board members. However, there are still requirements to allow the public the ability to be able to listen in to the meetings and to require that meetings held remotely or without the public present to be recorded and then transcribed. The information sheet outlines the requirements and offers some solutions for Boards to use to meet remotely. One of the options that is available for towns is to use a service called Zoom to allow the Board and anyone from the public who desires to video/phone conference for meetings/public hearings. The Commission has purchased a business subscription of the service and will offer this service free to charge to our municipalities. A THC staff member would help set up the meeting and the Board and whomever else desired to watch (up to 300 people) could join the video conference. The service includes a recording of the meeting and a transcription service. Anyone interested in utilizing this service for their meeting/public hearing, contact me as soon as you are able to and I will get you more information and we will help you get set up. You also have the option of holding your meeting in person if that works best for your municipality, but please remember the federal advisory to keep attendance at 10 and under and to use social distancing of 6 feet if at all possible. It is also advised from many sources that if you do choose this manner of meeting that you deal only with the bare bones of business needed to keep your municipality functioning and postpone things of lower priority. The link to the paper is <https://www.tughill.org/wpcontent/uploads/2020/03/Public-Meetings-in-NY-and-COVID-19-March-23-2020.pdf>. An overview of **Municipal Employees and COVID-19** which discusses the work from home requirements, how to determine essential vs. non-essential employees, paid leave and other subjects.

The link to the paper is <https://www.tughill.org/wpcontent/uploads/2020/03/Municipal-Employees-in-NY-and-COVID-19-March-24-2020.pdf>. An overview of **Land Use Issues and COVID-19** dealing with planning and zoning issues. The link to the paper is <https://www.tughill.org/wp-content/uploads/2020/03/Land-Use-Applications-in-NY-and-COVID-19.pdf>. An overview of **Court Matters and COVID-19** dealing with current location of courts, and various court related issues. The link to the paper is <https://www.tughill.org/wp-content/uploads/2020/03/Court-Matters-in-NY-and-COVID-19-March-25-2020.pdf>. Many links to other resources to help with any other issues you may be experiencing including links to the Association of Towns, NYCOM and Cornell Local Roads as well as the State and our County Departments of Health. **Finally, Announcements:**

**Save the Dates:** -So far, the date for the CTHC spring meeting remains April 30th and the meeting will be held at the Steak and Brew in Turin. This date is subject to change depending on how this situation with COVID-19 progresses. We will keep you informed – invitations will be out soon for the original date and any other information will be sent as it becomes available. -The date for this year's Black River Watershed Conference is still in effect at this point. The conference will be held June 3rd and 4th at the Savory Downtown in Watertown if all goes forward as planned. Stay tuned for more information as it becomes available. The Commission's Local Government Conference was cancelled, as you know. The information from some of the presenters is available now on the Commission's website (see link above for address). More presentations will be added as they become available. The latest edition of Headwaters, the Commission's annual report has been sent out via email and US mail to those we don't have an email address for. If you didn't receive a copy or if you need me to send you a hard copy, let me know. Everyone stay safe and well and if we can help with anything, please let me know.

Supervisor Tanya Yerdon - the County notified her wanting to know if we had anyone needing to be buried, coroner wanted to know - they are making sure our cemetery was open for burials.

Motion was made by Erwin Webb seconded by Tanya Yerdon to adjourn the meeting at 8:57pm.  
ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins  
Nays 0

The next Town of Redfield Town Board meeting will be held Tuesday, April 14, 2020 at 7:30pm.

April 14, 2020  
Susan Hough, Town Clerk

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