

**REGULAR MEETING, TOWN OF REDFIELD, May 12, 2020**

The regular monthly meeting of the Redfield Town Board was held on May 12, 2020 at the Redfield Municipal Building starting at 7:30pm. Roll call was taken and the following board members were present:

- Tanya Yerdon - Supervisor
- Carla Bauer - Councilwoman
- Elaine Yerdon - Councilwoman
- Erwin Webb - Councilman
- Matthew Tompkins - Councilman

In addition, Susan Hough -Town Clerk, Russell Montieth -Highway Superintendent and John Yerdon - Dog Control Officer

Pledge of the Allegiance was waived.

**Resolution 20-33**

Motion was made by Erwin Webb and seconded by Carla Bauer that the  
General Fund Bills - Abstract #05 Vouchers 135-148 Totaling \$ 11,711.57 and  
Light District #1 - Abstract #05 Vouchers 158 Totaling \$ 731.44  
Be paid.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins  
Nays 0

**Resolution 20-34**

Motion was made by Carla Bauer and seconded by Elaine Yerdon that the  
Highway Fund Bills - Abstract # 05 Vouchers 148-157, 160-161 Totaling \$ 3,415.55  
Be paid.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins  
Nays 0

**Resolution 20-35**

Motion was made by Matthew Tompkins and seconded by Erwin Webb that the Supervisor's Report and Payroll Sheets be accepted as presented.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins  
Nays 0

**TOWN CLERK – SUSAN HOUGH**

**Resolution 20-36**

Motion was made by Elaine Yerdon and seconded by Matthew Tompkins to approve the March 10, 2020 regular meeting, March 25<sup>th</sup> public hearing and March 25<sup>th</sup> special meeting as presented.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins  
Nays 0

Town Clerk would like to put a notice in the paper to cancel the Memorial Celebration

**Resolution 20-37**

Motion was made by Elaine Yerdon and seconded by Erwin Webb to authorize Town Clerk Susan Hough to advertise the Town Memorial Day Celebration is cancelled due to the COVID 19.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins  
Nays 0

### **Resolution 20-38**

Motion was made by Matthew Tompkins and seconded by Erwin Webb to authorize Supervisor Tanya Yerdon to sign the Town Clerk software contract with Williamson Law.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins  
Nays 0

The State will be using a new DECALS system starting June 1<sup>st</sup>, she has received the new printer, and will need to do online training, and Yvonne might need to do the online training. Town Clerk had 13 DECAL sales and 2 Dog Licenses.

The following is from Legislator Mike Yerdon - the County will pass a resolution on Thursday that will freeze all hiring and purchasing. The County has had three (3) deaths from COVID 19, he's pretty sure that Phase I will open on Friday, they need to do more testing to qualify.

Mike Yerdon - Code Enforcement Officer has had eight (8) building permits.

Supervisor Tanya Yerdon would like to hire Charlie Trust to do the landscaping at the Municipal Building. CW C. Bauer asked about getting flowers. Tanya will try to get some.

### **Resolution 20-39**

Motion was made by Carla Bauer and seconded by Matthew Tompkins to authorize Supervisor Tanya Yerdon to hire Charlie Trust to do the landscaping at the Municipal Building for about \$ 500.00.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins  
Nays 0

### **HIGHWAY SUPERINTENDENT - RUSSELL MONTIETH**

Russell replaced the RV signs on County Route 2, he ordered two (2) Building Permit Signs, one for a spare. He received the 284 form back all filled out, he has a copy as well as Tanya. He's not sure what we actually will be able to do for road work this summer, it all depends on what the Governor is going to do about the CHIPS money. He has looked at our Driveway Permits, we charge \$ 150, he doesn't feel that it pays for the guys and the dump truck. The County charges \$ 300 which includes two (2) loads of gravel and a four (4) man crew. There was discussion about changing the amount to \$ 200 or \$ 250 for the Town. CM M. Tompkins - we are doing it to make sure that it's done the correct way. Russell - they can hire whoever they want to do the work. CM M. Tompkins - the State gets \$ 40 for Inspection, the size is on the permit, County doesn't give a choice, is the Contractor Insured? Supervisor Tanya Yerdon - we might need to change a few things on the permit, she will go over it with Russell. There was discussion - \$250, Certificate of Insurance and Inspections. Russell goes over to see if it needs a pipe and where it can go. Angie gave him a draft of one. CM M. Tompkins - they are putting something in the Town's right of way, we will be responsible for it in the future. CW E. Yerdon - think is should be \$250 and that we need to re-word the permit. Russell - the 2007 that we put a new motor into - anti-freeze leak not in the engine, put pressure test on it, still have the plow set up on it, leaking lower left side, Delong wanted to check all the lines to make sure, he told Russell not to buy an International off brand Radiator, they do not last. \$ 1,400 for Radiator, using 3/4 gallon on a trip, hopefully the weather will break and they can get it torn down & the 2014. Dale has been great for this Town. They have raked the Fox road, and started the O'Hara road, they had a bad tire on the rake, broke spindle in half. Apex would take a week to build, they can't get to it for three (3) weeks for \$ 300. Ramar couldn't find one, hasn't been made since 1984, Gardner's in Williamstown - built a new spindle for

\$ 105 and Sweets Tire in Williamstown new tire and tube for \$ 110. Dale went to Syracuse in the 2015 pickup to get parts, blew a transmission line, he was thankful Dale was driving it, he pulled into Sherman Williams and they towed it to the County Highway Garage in Scriba, he was going to Babcock Supply after Syracuse to pick up an order, they were leaving it there over the weekend. To tow it with a tow truck would be \$ 274, he used his Dad's trailer to go get it, which he would not take anything for using it and it was \$ 125 transmission lines and 15 quarts of transmission fluid \$ 245, back together and working. The trailer had a light problem so Dale completely re-wired and put a plug adapter on it, he's happy the lights are working and it only cost us a couple of hours of labor, didn't cost a fortune. A beaver dam on the Stave Mill Club washed out the Kay Road, Oswego Tool is \$ 8,756 for the Tube alone, Babcock Supplies - State bid, 12 gauge, type 2, for \$ 5,240, he hasn't gotten conformation. Chris Baldwin- County Engineer looked at the flow chart and doesn't recommend a regular culvert, the piece has been in there for 30 plus years. It's going to be an expensive repair, he's hoping we will be able to get our CHIPS money from last year, we've already replaced a pipe that was a 10 and put a 15 in East of 50 Kay Road, the water is kind of hard to figure out. Tanya - has a video where it didn't line up. John Yerdon - last year when all the water came down, the dam that they blew out took three (3) dams out. Tanya - it's happened three (3) times, it sounds like dynamite. CM M. Tompkins - does the County have any open bottom concrete culverts. Russell - he recommended footer culverts, he's call that company, it costs a lot of money. CM M. Tompkins - understands but we want to do it once and don't want to repair and then repair again. Russell - the CHIPS money doesn't sound like any good news. CW E. Yerdon - it was in the State Budget. Russell - the bridge on County Route 17 over Cottrell Creek- Jim Kelly said it wasn't even on the schedule for this year, the bridge on County Route 6 got red flagged, just the top part. CM M. Tompkins - the State hires a Company to inspect large culverts, the State inspects the Counties bridges but not the large culverts. Russell - earlier he rode around and looked at things, the bathroom at the ballfield - ladies room side some animal is getting in it, change the back, four (4) sheets of exterior plywood and paint \$ 120, Ed is going to fix it and clean up around it. Salt this year - County Contract thru OSG - talked to the lady today, was easy - 900 ton, 250 for Osceola. We get 300 ton from the County and purchased 450 so what we have left, ordered 900 ton - we have to take up 70% and get the price for up to 120%, its \$ 54 per ton.

### **Resolution 20-40**

Motion was made by Carla Bauer and seconded by Elaine Yerdon to authorize Highway Superintendent Russell Montieth to repair the ballfield bathroom for approximately \$ 120.00.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins  
Nays 0

Tanya - asked about the concession stand. John Yerdon- it has vinyl siding, it doesn't have a door on it, the ball teams left bats, softballs and bases in there for the kids to use,

CW C. Bauer - the signs on her road have been fixed.

### **SUPERVISOR - TANYA YERDON**

It was brought to her attention that someone looked at their assessment online and the Enhanced STAR was gone. Tanya immediately pulled the Tentative Assessment, she talked to Betsy - Albany did it, 52 are back on, there shouldn't be any problems. The notice for Grievance Day - they have to send or email to the chair, which the three (3) will meet and they will be answered by mail.

### **DOG CONTROL OFFICER - JOHN YERDON**

He will need to replace 2X8X16, Cornish trim.

## **SUPERVISOR - TANYA YERDON**

Tanya - Did the Board find anything that need correcting or changed in the Shoulder Machine Contract? CM M. Tompkins - on the second page, paragraph 1A, last sentence - Villages are include in Richland, Sandy Creek & Lacona included in Sandy Creek Highway Department - maintained by Sandy Creek Highway Department, Village of Pulaski has their own Highway Department. Paragraph 3A - can't do anything other 5 - should be 7, 3B - reimburse Sandy Creek should be Richland.

### **Resolution 20-41**

Motion was made by Matthew Tompkins and seconded by Carla Bauer to authorize Supervisor Tanya Yerdon to sign the Shoulder Machine Contract with the above corrections.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins  
Nays 0

Tanya received a phone call from Cindy from the Food Bank of CNY - food has been purchased directly from farmers - they want to bring boxes in for everyone it's not for just low income families, she has reserved 600 boxes, she thought they could come around the school. She figured there are 500 Redfield residents, 40 in Osceola and 1100 in Orwell. She doesn't have a date yet, the boxes would be 20 lbs. of meat (chicken/pork), 20 lbs. of dairy (cottage cheese/sour cream) and 20 lbs. of fresh produce (carrots/potatoes/onions). We will get these boxes out however we need too, she wasn't going to pass up this opportunity. Everyone she's talked to are willing to help, they will put it on the sign in front of the Fire Station and flyers up all around.

Highway Superintendent - Russell Montieth - him and Tanya have been discussing the new truck, he hasn't done anything about a new truck, if everything goes south he would rather keep his employees than get a new truck, he thinks we should keep the money on hand for emergencies, it's still up to the board. CM M. Tompkins - it throws off our replacement, but it's way more important to keep employees and have money for disasters. Russell - realizes the money is earmarked. Tanya - just because the money is there doesn't mean it has to be spent. John Yerdon - the Fire Department doesn't know if they will have the Old Home Days - they will be \$ 20,000 gone for them. Tanya - this town has always thought ahead, we can't assume the Federal and State Governments will be here for you. It's scary times.

## **TUG HILL COMMISSION – ANGELA KIMBALL**

The Board was given copies of Angie's report as follows:

Since the New York on Pause order currently extends through May 15<sup>th</sup>, many of our local municipalities may be looking to hold their monthly board meetings, planning board or ZBA meetings through electronic means. The Commission can host any of these meeting using Zoom, so if anyone is interested in using the service for May meetings, please contact Angie so she can get your meeting set up. Also, there is a new information sheet dealing with “Elections and COVID-19” added to the reference material on the Commission website as well as some updates to the existing papers there. Visit [www.tughillorg/covid-19/](http://www.tughillorg/covid-19/) to check out this information. The NY State Dept. of State Division of Local Government Services has a spring webinar series going on now. There is a class on “Land Use Moratoria” on May 13<sup>th</sup> from 3 to 4:30 pm; one on “Comprehensive Planning” on May 27<sup>th</sup> from 3 to 5 pm and one on “Blight Strategies and Tools for Local Governments” on June 10<sup>th</sup> from 3 to 5 pm. These classes provide training hours towards the annual training requirement for planning and zoning boards. Visit <http://www.dos.ny.gov/lg/lut/index.html> for more information. The New York Conference of Mayors’ (NYCOM) counsel Rebecca Ruscito will be

delivering a live webinar on Thursday May 14<sup>th</sup> from 10:30 am to Noon on “Small Wireless Facilities and 5G in New York State”. This session was originally scheduled to take place at the Commission’s Local Government Conference in March. The webinar will describe the next generation of mobile networks which build on today’s 4G wireless broadband infrastructure. This next generation of wireless service uses higher frequency wavelengths transmitted through a network of “small cell” devices scattered throughout communities. Many municipalities are concerned with recent federal actions that undermine local governments’ ability to serve as the trustees of public property and rights-of-way, safety and well-being. To register in advance visit: [us02web.zoom.us/webinar/register/WN\\_Vy2T2OSaRyKqjQSamj8H2g](https://us02web.zoom.us/webinar/register/WN_Vy2T2OSaRyKqjQSamj8H2g) The Office of the State Comptroller (OSC) will also be conducting some training sessions this spring. There is one titled “policies and Procedures for Managing Your Municipality” on Wednesday May 20<sup>th</sup> from 10:30 to 11:30 am which focuses on the many programmatic areas where written policies are either required or highly recommended. Then on Wednesday May 27<sup>th</sup> from 10 to 11 am there is a session titled “Fiscal Responsibilities of the Town Clerk” during which OSC staff will discuss the collecting and depositing of money, the disbursement of money, maintaining adequate accounting records and reporting responsibilities. For more information or to register visit <https://www.osc.state.ny.us/localgov/academy/webinarstraining.htm>. The Notice of Funding Opportunity (NOFO) for the Fiscal Year 2019 Fire Prevention and Safety grants offered by FEMA has been released and the grant cycle is now open. The Fire Prevention and Safety (FP&S) Grants are part of the Assistance to Firefighters Grants (AFG) and support projects that enhance the safety of the public and firefighters from fire and related hazards. The primary goal is to reduce injury and prevent death among high-risk populations. The deadline to apply for this grant is Friday May 29<sup>th</sup> at 5 pm. For more information on the grant and application documents visit <https://www.fema.gov/fire-prevention-safety-grants>. The U.S. Department of Agriculture, Forest Service anticipates that up to \$4.2 million in new funds will be available for tree planting and forest health improvement in the Great Lakes Basin through the GLRI. This funding will be awarded to the highest ranked proposals received through the June 26, 2020 deadline at [Grants.gov](https://www.grants.gov). The minimum and maximum Federal funding requests vary depending on program area, with an overall range of \$50,000 to \$300,000. A 20 percent non-Federal cost share of the total program cost is required. For more information, visit: <https://www.fs.usda.gov/naspf/working-with-us/grants/great-lakes-restoration-initiative>. There will be an informational webinar May 12<sup>th</sup> at 10am and information to access it is available at the website listed above. The NY State Board of Regents has adopted amendments paving the way for a new local government retention and disposition schedule. The new schedule -- the LGS-1 -- will combine and replace all four current local government schedules (CO-2, MU-1, ED-1, MI- 1). Once the public comment period closes and any final revisions are made the new schedule will be available – currently estimated to appear in August of 2020. Under the proposed regulations, local governments must adopt the new schedule by January 1, 2021, when the current schedules will no longer be valid. State Archives will be providing additional information and training on the new schedule throughout the year. For more information visit [www.archives.nysed.gov](https://www.archives.nysed.gov). **Save the Dates:** The May Tug Hill Commission meeting will be held using Zoom and will be held Monday May 18<sup>th</sup> from 10 to 11:30 am. Contact information for the meeting has not been announced yet as these announcements go out so contact Angie for the information if you are interested in listening in.

Motion was made by Erwin Webb seconded by Tanya Yerdon to adjourn the meeting at 9:22pm.  
ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins  
Nays 0

The next Town of Redfield Town Board meeting will be held Tuesday, June 9, 2020 at 7:30pm.

