

REGULAR MEETING, TOWN OF REDFIELD, JUNE 9, 2020

The regular monthly meeting of the Redfield Town Board was held on June 9, 2020 at the Redfield Municipal Building starting at 7:30pm. Roll call was taken and the following board members were present:

Tanya Yerdon	- Supervisor
Carla Bauer	- Councilwoman
Elaine Yerdon	- Councilwoman
Erwin Webb	- Councilman
Matthew Tompkins	- Councilman

In addition, Susan Hough -Town Clerk, Russell Montieth -Highway Superintendent, Mitch Yerdon, Michael Yerdon – Code Enforcement Officer, Joe Pederzolli and Angie Kimball –Tug Hill Commission

CODE ENFORCEMENT OFFICER – MICHAEL YERDON

He's been pretty busy with permits, \$ 2,400 in building permits so far, a lot of sheds and RV permits.

LEGISLATOR – MICHAEL YERDON

The Legislators have a ZOOM meeting on Thursday at 7pm. They haven't had a Chamber meeting it's all been on their tablets. It's difficult to communicate on them, there's no open mic, they take roll call votes, its gone pretty well. They were having caucus meetings every night at 7pm for six (6) weeks then they dropped it down to three (3) nights and then two (2) nights. They passed a purchasing freeze – they have no way of knowing what the Governor is going to do, only purchasing essential things to run departments, they also passed a hiring freeze – promotion freeze. Human Resources – upgrading and filling positions has been an issue. Last quarter Sales Tax was down 30 to 40%, we have no idea what's going on with the CHIPS \$, the Governor can change his mind at any time, just don't know if we are going to get paid. The County has a \$ 500,000 grant for specific jobs – if it's a grant don't think he can withhold the money. Phase II opened last Friday, Phase III to open this Friday. The Governor had changed opening and closings times and dates but finally opened things back up. The Land Bank was initiated in 2017, originally to take over tax property to either rehabilitate or demolish. The Land Bank took six (6) properties in 2018 and twelve (12) properties in 2019, they wanted nineteen (19) properties in 2020, one in Redfield, one in Sandy Creek and one in Lacona, they are just given the properties, because they are in his district he can say no they can't have them. The County went from three (3) years to two (2) years delinquent property tax sale to get some payment for the County – but the Land Bank doesn't pay anything for the property or pay land taxes, if we keep giving them property it will become impossible to get the tax money back. The County has no control over the Land Bank. He feels the Land Bank should have to bid on the property like everyone else. He participated in the milk giveaway in Sandy Creek, 2,100 gallons of milk were given away, Central Square 800 gallons of milk and tomorrow at the Oswego Speedway they will give, away 4000 gallons of milk, plus 20lb boxes of produce and another box of meat & cheese. Supervisor Tanya Yerdon asked Mike to talk to the Sherriff regarding the ATVs – it's a free for all. CW E. Yerdon – asked no one else can bid on the properties? Michael – not if it's going to the Land Bank.

Pledge of the Allegiance was said.

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Resolution 20-42

Motion was made by Carla Bauer and seconded by Matthew Tompkins that the General Fund Bills - Abstract #06 Vouchers 163-186,188,196 Totaling \$ 9,716.98 Be paid.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

Resolution 20-43

Motion was made by Erwin Webb and seconded by Carla Bauer that the Highway Fund Bills - Abstract # 06 Vouchers 188-194 Totaling \$ 4,318.05 Be paid.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

Resolution 20-44

Motion was made by Matthew Tompkins and seconded by Elaine Yerdon that the Supervisor's Report and Payroll Sheets be accepted as presented.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

TOWN CLERK – SUSAN HOUGH

Resolution 20-45

Motion was made by Elaine Yerdon and seconded by Matthew Tompkins to approve the April 14, 2020 minutes as presented.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

There was discussion regarding opening the Town Clerks office, most are still locked doors, appointment only, masks mandatory. Town Clerk will put signs on the doors – Masks required, office to be open Tuesday and Wednesday 9am – 2pm all other times by appointment only. Town Clerk had four dog licenses and three decal sales.

HIGHWAY SUPERINTENDENT - RUSSELL MONTIETH

Russell – last meeting he told the board the 2007 had a leak in the radiator, they replaced the radiator, hose, rubber mounts, mount bracket, parts were \$ 1,815.37, they didn't work steady on it, it took a week to get the parts, out and apart was 5 hours, back together and working good. He was looking at the front end of the Gradall – it needs front spring, pins and bushings- he got the parts it's not together yet. They cut the shoulders on Cassio Road (blacktop part), Caster Road, Waterbury Road, and Fox Roads (blacktop part). They need to do ditching working by Adam Bartlett's. Williamstown grated all the dirt roads, did the shoulder right after and raked them all again, did Caster Road twice, Rake is in need of tines the replacement cost is about \$ 1,067, put them all the way down rubs on the tire, he's looking at different places, doesn't know if we will need them before next spring. Russell received emails – Association of Towns – no news on the PAVE NY or Extreme Weather money, the CHIPS money will be released, we will receive at least eighty (80) percent of the funding, \$ 70,262.01 CHIPS, take 20% off, should be pretty decent, more than zero, going in the right direction. Supervisor Tanya Yerdon – Extreme Weather and PAVE NY have never known for a while. Russell – we have \$ 30,000 from last

year's CHIPS \$. Russell – repairing Kay Road, Tanya made calls to the DEC to see if we need permits, met with Mitch, Mitch thinks the best repair would be forming it up and pouring concrete. CM M. Tompkins – first thing is to find out the stream classification. Supervisor Tanya Yerdon – has a call into Dan. Russell – it's been over fifty years at least since it's been done. Mitch estimates the cost \$ 2,500 which is a lot less than \$ 10,000, can't do it this way if it's a designated trout stream, box culvert, concrete instead of pipe, some have floors some don't. CM M. Tompkins thinks it's a good idea, we don't want to spend tons of money. Russell talked with Mitch and Matt might want to drop the weight limit for the Kay Road, if they were to log etc in there they could use weight plates, road plates, it's looking better for the Kay Road. Should be getting the road mower we are leasing June 15th, waiting to see who's delivering. Russell's had four driveway permits. O'Hara Road – Christmas put a driveway in. Supervisor Tanya Yerdon – faxed the Driveway Permit, had a confirmation that it was delivered, he said the secretary must have taken it. Russell – Shawn Roes on Fox Road wants two driveways installed before the curve, past where fishing parking is, need 15 culvert, Shawn paid the Town to install the driveways. Supervisor Tanya Yerdon – Do we want to do Driveway Permits – 2009 Driveway procedure. Angie Kimball – Tug Hill Commission – we recommend a local law, you can change your driveway permit fees by resolution, it gives you the ability to say no driveway on minimum maintenance roads, started recommending local law it gives you more teeth. There was discussion regarding the driveway permits, town's right of way, the cost of putting a driveway in, making money on some losing money on others, County charges \$ 300. The board feels that \$ 250 is reasonable, \$ 50 to go for inspection.

Resolution 20-46

Motion was made by Elaine Yerdon and seconded by Erwin Webb to approve increasing the Driveway Permit fee to \$ 250.00, \$ 50.00 Inspection Fee, plus Certificate of Insurance if the Town does not install the driveway.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
 Nays 0

SUPERVISOR - TANYA YERDON

Tanya spoke with Attorney Bob Genant regarding the shoulder machine contract, he questioned the Villages located within the Townships, if they have their own highway department or not, he sent a letter to those towns to see how their highway departments work. Mowing - was on Social Media - people were not happy, at one time she had talked to Paul regarding mowing going under General not Highway but Paul wouldn't do it, the State has told her that is how it should be. CM E. Yerdon - all the mowing or just the cemetery was discussed? Tanya - the Myrtle Cemetery, it was mowed on the Wednesday before Memorial Day, the grass did grow fast, it could have been mowed again. There was discussion whether the Highway Department has the time to mow every week. Russell was told that if Paul didn't get a call by 7am from another Town to help them they would go mow, sometimes 2 to 3 times a week. Russell did go look at the cemetery, one lady asked him about it, he was disappointed stuff that should have been weed whacked weren't and some spots weren't mowed. Russell - they had been ditching, cutting shoulders, finishing up highway work. Russell keeps track of how many hours are spent mowing. Tanya - we have options for mowing. Carla - would it be put out for bid? Tanya we could or hire a seasonal worker that we would want. The budget time is right around the corner. Angie Kimball - most have a hard time finding someone to do it and it's expensive. Tanya - we have the Contingency Fund - budget modification, pay rate for it minimum wage \$ 12.00. TC S. Hough - Not just anyone can mow the cemetery. Russell - how often do you

want them mowed, he could have one highway employee with them, drive the town truck & equipment around. CW E. Yerdon - People shouldn't expect it to be mowed all the time. Russell - its' important but we have a lot of highway's - 3 worst roads, water problems, hard to do highway and not time for mowing. CW E. Yerdon - we own the cemetery, Chris Ouderkirk is in charge of Greenboro cemetery. There was discussion on hiring a seasonal person to mow.

Resolution 20-47

Motion was made by Carla Bauer and seconded by Matthew Tompkins to approve hiring Mary Hallock to mow in the interim when Russell needs her.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

TUG HILL COMMISSION – ANGELA KIMBALL

Executive Order 202.28 is the order which allows for the relaxation of the Open Meetings Law requirements allowing virtual meetings and that order currently extends through June 6th, so many of our local municipalities may be looking to hold their monthly board meetings, planning board or ZBA meetings through electronic means. The Commission will continue to host any of these meeting using Zoom for the time being, so if anyone is interested in using the service for June meetings, please contact Angie so she can get your meeting set up. I will update you if this Executive Order gets extended. **REMINDER:** The NY State Dept. of State Division of Local Government Services has a spring webinar series going on now. The final class is the one on “Blight Strategies and Tools for Local Governments” on June 10th from 3 to 5 pm. These classes provide training hours towards the annual training requirement for planning and zoning boards. Visit <http://www.dos.ny.gov/lg/lut/index.html> for more information. **REMINDER:** The U.S. Department of Agriculture, Forest Service anticipates that up to \$4.2 million in new funds will be available for tree planting and forest health improvement in the Great Lakes Basin through the GLRI. This funding will be awarded to the highest ranked proposals received through the June 26, 2020 deadline at [Grants.gov](https://www.fs.usda.gov/naspf/working-with-us/grants/great-lakes-restoration-initiative). The minimum and maximum Federal funding requests vary depending on program area, with an overall range of \$50,000 to \$300,000. A 20 percent non-Federal cost share of the total program cost is required. For more information, visit: <https://www.fs.usda.gov/naspf/working-with-us/grants/great-lakes-restoration-initiative>. There will be an informational webinar May 12th at 10am and information to access it is available at the website listed above. Angie Kimball, CTHC Circuit Rider will be delivering a webinar on Thursday June 18th from 10:30 am to Noon on “Justice Court Solutions for Small Towns and Villages”. The webinar will discuss various options available to municipalities for shared services in the justice courts. Details on the options available and several real-life Tug Hill examples will be shared. Register for the webinar at: https://us02web.zoom.us/webinar/register/WN_BHgunBP3RAqC5M4x6kpvhQ

The Office of the State Comptroller (OSC) will also be conducting some training sessions this spring. There is one titled “Multi-Year Capital Planning and Budgeting” on Wednesday June 3rd from 10:30 to 11:30 a.m. which focuses on certain elements of a good plan and related budgeting practices. Then on Wednesday June 10th from 10 to 11a.m. there is a session titled “The Annual Financial Report Modernization Project” during which OSC staff will discuss an overview of the new Annual Financial Report currently being developed by OSC to eventually take the pace of the Annual Update Document (AUD). Finally, on Tuesday June 16th from 10:30 to 11:30 a.m. a

session on “Internal Controls for Cash Receipts” which will cover the internal control framework for cash receipts including steps for assessing risks and implemental safeguards. For more information or to register visit

<https://www.osc.state.ny.us/localgov/academy/webinarstraining.htm>. Cornell Local Roads Program will be holding their annual Highway School virtually this year. It will be held June 1-3rd and links to the topics and registration are available in the Cornell Local Roads website at: <https://www.clrp.cornell.edu/>. Also available on the Cornell website are the links for training webinars they are hosting on June 9th from 2-3 pm on “When to Replace Your Equipment”; on June 16th from 2-3 pm on “Thickness Design of Low-Volume Roadway Pavements” and on June 23rd from 2-3 pm on “Safety Starting at the Tailgate”. Additionally, each Monday morning at 10 am they hold a “Bumper Banter” session on Facebook Live which interested people can join. Matt Horn, Director of Municipal Services at the MRB Group, in partnership with the Tug Hill Commission will present a webinar titled “**How to Enhance Transparency in Planning Proceedings**” on June 23rd at 4 pm. This session will examine best practices and inexpensive (or free) tools to ensure the public understands the impact of proposed projects and your thought process in arriving at a final decision. To register for the session visit:

https://us02web.zoom.us/webinar/register/WN_99808LDGQ3WQgBkvq6odxg. **Save the**

Dates: The June Tug Hill Commission meeting will be held using Zoom and will be held Monday June 15th from 10 to 11:30 am. To join the meeting, if you are interested in listening in, use the following link: <https://us02web.zoom.us/j/87288997834> or call 1-929-205-6099 and use meeting ID 872 8899 7834.

The first paragraph has changed to June 27th. If anyone needs a ZOOM meeting please let her know.

SUPERVISOR - TANYA YERDON

Tanya and Mitch took the screens in and ordered a dehumidifier from Kirches in Camden. The food bank giveaway, it's going to be Thursday, June 18th, distribution of at 4pm. There is enough for 300 families, 2 boxes per car, one produce and one meat/dairy, park at the old town barn, pop their trunks, volunteers put the boxes in. Osceola, Orwell and Redfield, we will be able to get rid of 300 boxes. This is not income eligibility, it's part of the Farm Stimulus - goes to everyone - if we can distribute them all we could get more. She feels there is a definite need, this helps the farmers, if you know someone that doesn't have transportation - she will make a list and keep boxes aside for them. Mexico gave out 200 in just over an hour. Please let everyone know - get the word out. CW C. Bauer - kids on the bridge fishing on Caster Road - you can't see them because of the brush being so high. Russell - changing bad signs out, making sure all visible. The sign guy retired. Tanya had an issue with the bank charging \$.10 - it shouldn't show again.

Motion was made by Carla Bauer seconded by Matthew Tompkins to adjourn the meeting at 9:03pm.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
 Nays 0

The next Town of Redfield Town Board meeting will be held Tuesday, July 14, 2020 at 7:30pm.

June 9, 2020
Susan Hough, Town Clerk

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