

REGULAR MEETING, TOWN OF REDFIELD, OCTOBER 13, 2020

The regular monthly meeting of the Redfield Town Board was held on October 13, 2020 at the Redfield Municipal Building starting at 7:42pm. Roll call was taken and the following board members were present:

- Tanya Yerdon - Supervisor
- Carla Bauer - Councilwoman
- Elaine Yerdon - Councilwoman
- Erwin Webb - Councilman
- Matthew Tompkins - Councilman

In addition, Susan Hough -Town Clerk, Russell Montieth -Highway Superintendent, Michael Yerdon – Code Enforcement Officer, Steve Cronk, Brad Hilton, Andy Bailey, Brittany Willson and Angie Kimball –Tug Hill Commission

Pledge of the Allegiance was said.

Resolution 20-77

Motion was made by Carla Bauer and seconded by Erwin Webb that the General Fund Bills - Abstract #11 Vouchers 304-314, 331-334 Totaling \$ 6,657.18 Be paid.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

Resolution 20-78

Motion was made by Matthew Tompkins and seconded by Elaine Yerdon that the Highway Fund Bills - Abstract # 11 Vouchers 314-329, 332 Totaling \$ 33,518.88 Be paid.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

Resolution 20-79

Motion was made by Carla Bauer and seconded by Matthew Tompkins that the Supervisor's Report and Payroll Sheets be accepted as presented.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

ANDY BAILEY - STANSFIELD/FOX SUBDIVISIONS

Mr. Bailey presented the Stansfield Subdivision - it will be a three (3) lot subdivision - Mr. Stansfield will be keeping 15+ acres with the house, a 6+ acre lot with 200 feet of road frontage that a new home will be built on, and a back lot of 15 acres to Ricky Fox - it's a boundary modification. They would like to know if they can apply for a driveway permit prior to Final acceptance. There was discuss - Mr. Stansfield would need to do the driveway permit. There is wetland near the property but no on the property same with the flood plain- no significant things came up. Supervisor Tanya Yerdon - we have everything on the Subdivision checklist and the checks, thank you for being prepared. The SEQR is complete

and Supervisor Tanya Yerdon will complete the Town's side. We will need to set a public hearing on these subdivision and the Preliminary Budget. The second subdivision is Fox/Bartlett - Bartlett's will increase their property by 3.99 acres, a boundary modification. SEQR unlisted, application is complete, negative declaration. The Board accepts both preliminary plots for these subdivisions, a reminder that the final plot has fees too.

Resolution 20-80

Motion was made by Matthew Tompkins and seconded by Erwin Webb to authorize Town Clerk Susan Hough to advertise a Public Hearing on Stansfield Subdivision on Thursday, October 29, 2020 at 6:30pm, a Public Hearing on Fox/Bartlett Subdivision on Thursday, October 29, 2020 directly following the 6:30pm Public Hearing, a Public Hearing on the 2021 Preliminary Budget on Thursday, October 29, 2020 directly following first two Public Hearings, and a Special Meeting directly following the Public Hearings to discuss a new truck and any other business that may come before the board.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

TOWN CLERK – SUSAN HOUGH

Town Clerk had 48 DECAL sales, and 10 dog licenses. The Town Offices will be closed on Tuesday, November 3, 2020 due to the Election. She would like to the Board and Russell to know that there seems to be a lot of traffic on Balcom Drive - all different hours, days and nights. There was discussion, there shouldn't be any traffic on Balcom Drive at any time when the Highway Department is closed, discussion regarding security, theft.

Resolution 20-81

Motion was made by Elaine Yerdon and seconded by Matthew Tompkins to approve the August 13, 2020 minutes as presented.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

STEVE CRONK - ATV CLUB

Steve came to the Board a couple years ago asking for the Board to consider opening some of the Town Highways for ATV's, now it's way out of control, problems with dirt bikes, side by sides - weight limits - too big for the trails, ruining the trails. Steve was hurt in May - he was working on some trails to come to Redfield eliminating highway driving, been working with Don Hilton, Law Enforcement to issue tickets speeding and reckless driving, etc. so it's not ruined for all the ATVs, most don't belong to the club, from out of state. Supervisor Tanya Yerdon - the only roads open in the Town of Redfield are Co Rt 2 to Co Rt 17 to Co Rt 47 - no Town roads are open. Steve - you can go to the County and request they close them. Supervisor Tanya Yerdon - It doesn't help that there is no signage. Steve - the County should put up the signage, it should be done by April 1st. Supervisor Tanya Yerdon- the Law has been called multiple times - either they don't come or don't write tickets. Steve - the Club has put \$ 5,000 aside to hire off duty cops. Supervisor Tanya Yerdon - it's a County Law, no ATV traffic from 10pm till 7am, speed limits - they aren't very diligent about enforcing it. Steve - they said they will arrest everyone not just the out of towners, they need to use common sense about it. Supervisor Tanya Yerdon - she knows of a couple Town people that have gotten tickets just crossing the road to their other property and they weren't nice about it. Steve - hold off until June to see if we can work it out.

CM M Tompkins - glad that it's caught the attention of someone else. Supervisor Tanya Yerdon - the Board is in agreement to hang in till June to see how it goes. Steve left at 8:04pm.

Angie Kimball - she thinks they weren't issuing tickets because the courts were closed, it didn't matter. Supervisor Tanya Yerdon - some kids on ATV's not old enough, no helmets.

CODE ENFORCEMENT OFFICER - MICHAEL YERDON

Mike has issued 52 permits, working on three (3) more, he will be close to 60. Busy year, most have been better on the RV Permits. Hayloft has new owners, Mike met with them on Friday and went through the building, a woodstove in the basement, pipes were reduced - wood stove cannot be used, some plumbing issues.

COUNTY LEGISLATOR - MICHAEL YERDON

Mike - they've been working on the budget. The paving is pretty well done, they did quite a bit in Redfield this year. In the Town of Boylston a guard rail that we way down toward the ground due to years of road repairs - the County fixed it. CW E Yerdon - what did they do with all the money they received from the tax auction? Mike - the money was put into a project fund.

HIGHWAY SUPERINTENDENT - RUSSELL MONTIETH

Russell - they have been helping Williamstown on the O'Hara Road/Bartley Road, they will be paving it next year, he noticed a driveway had been installed and they had a RV, no permit was found for the driveway - he talked to Marc Christmas - he will look into it, he got a good number for them - Lincourts. It's a minimum maintenance road - no installations after October 15th. He will meet with Russell regarding the road and driveway, doesn't want problems. Supervisor Tanya Yerdon- had been told they were putting a RV park in. Russell - no - they aren't putting in a RV park, they are going to meet with Mike this weekend, Mike will issue the driveway permit and take the \$ 50 fee, he will take care of the stone and maintain the drainage, he was as lost as we were. CM M. Tompkins - was it made very clear - no year round? Mike - get a RV permit \$ 100 or move it out. CW E. Yerdon - do they have a septic system? Mike - no they have a blue boy - which is going to be removed. Supervisor Tanya Yerdon - read a letter the Marc Christmas is now giving out when property is sold in the Town of Redfield. Russell - finished the shoulders on Castor Drive and Kay Road, cleaned out the bank at 47, pushed some of the high spots down. Gradall blew a seal, telescopic rod \$ 2,400 got cylinder back together total around \$ 5,000-\$ 6,000. Most of the month been hauling sand with Osceola, Richland and Boylston. Purchased 100 loads of sand from Mrs. Farmer at \$ 5 per yard, 296 loads for \$ 6 per yard from County. Paul had left a list of what he got, Russell was going to cut back - couldn't get a straight answer from Williamstown, he talked to the County - we had the money and space so he got the sand, keeping options open, looking at different avenues. Other towns paid between \$ 6.50 and \$ 8.00 per yard for sand, he figured out what ours cost with fuel, trucks and loader it came to \$ 6.50 per yard for our sand. The Town of Williamstown will be clearing/cutting back the brush on Bartley Road so they will continue on to the O'Hara Road, they have made arrangements to have a 10-wheeler turnaround. Russell sent an email on the status of the claim for the stolen tools, he hasn't heard from anyone. Fastenal had a deal on Milwaukee cordless tools, he purchased some - they will need to buy impact wrenches and jacks to get the trucks turned over for winter. A tree came down on Cat Tail road at Fox road, you

could look through the tree, it had three big holes in it, Wednesday we were suppose to get a bad wind storm, he talked to National Grid for them to take the tree down, they said the power lines on the other side of the road, not dangerous to them. Russell hired Jamie Darling - Blue Line Tree Removal to remove the tree, he also talked to Jamie regarding two more trees that are bad, to ask Francis to talk to Yogi to get them taken down. Jamie - Blue Line Tree Removal is fully insured. As Steve stated about the ATV's - the last two weekends they have torn Otto Mills/Old State Road, the intersection is ruined they will need to bring in gravel.

SUPERVISOR - TANYA YERDON

Tanya sent the Assessor's Report dated September 10, 2020 to everyone, Assessor Rebecca Trudell has resigned in the email. Tanya has talked to Brittany Willson to see if she was interested in the position - which she is. Tanya has spoken with the County and the State regarding Rebecca's resignation and appointing Brittany as our Assessor. First Brittany has to be hired as a Town Employee so she can take Assessor Training Classes, after she has taken some classes we will send her credentials to the State, the State will notify the Town when we are allowed to appoint Brittany as an Assessor. Rebecca is done on October 30, 2020, if Board approves Brittany will be hired on October 31, 2020 to start training. The Board was in agreement to hire Brittany. CW E. Yerdon asked what Brittany's title and salary would be. There was discussion. Tanya will accept Brittany's application as of October 31, 2020. Angie Kimball - it has to be a title that the County recognizes, you can't just give her any title.

Resolution 20-82

Motion was made by Elaine Yerdon and seconded by Erwin Webb to accept the resignation of Assessor - Rebecca Trudell as of October 30, 2020 on which date all Town of Redfield property will be turned over to the Town.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

Brittany Willson - most of the classes were opened in September, having a hard time finding any online classes. Angie Kimball - there will be a class in November at Tailwater. Brittney will look into it. Tanya will have more information/answers tomorrow, as of October 30, 2020 Rebecca will be locked out of the Town of Redfield Assessor programs.

TUG HILL COMMISSION – ANGELA KIMBALL

Executive Order 202.60 is the latest order which allows for the relaxation of the Open Meetings Law requirements allowing virtual meetings and that order currently extends through October 4th, so any of our local municipalities that may be looking to hold their monthly board meetings, planning board or ZBA meetings through electronic means are still able to. The Commission will continue to host any of these meeting using Zoom for the time being, so if anyone is interested in using the service for September meetings, please contact Angie so she can get your meeting set up. Executive Order 202.60 also extended the availability for remote public hearings through October 4th. Executive Order 202.45 amended Executive Order 202.10 (and as afterward amended) and allowed non-essential gatherings to allow 50 or fewer people for any lawful purpose for regions who had reached Phase 4 of reopening, up from the previous limit of 25. The Commission has recently pulled together the latest information on COVID-19 matters and pulled information from the various papers that were available for the last several months into

one handy FAQ sheet. The information can be found at <https://tughill.org/wp-content/uploads/2020/09/COVID-19-September-2020-FAQ-1.pdf>. If you have a COVID related question which is not on the sheet that you would like us to look into and add to the information, reach out to your circuit rider and we'll try and find the answer for you. **REMINDER:** Applications are now available to eligible municipalities and nonprofits for 2020 Technical Assistance Grants (TAG) from the New York State Council on the Arts (NYSCA) and Preservation League of New York State. Interested applicants should visit the Preservation League website at <https://www.preservenys.org/technical-assistance-grants?bblinkid=237626855&bbemailid=23592659&bbejrid=1600772687> for grant guidelines and pre-application forms. If interested, you must complete a pre- application to receive the full application form. TAG applications are due Monday, October 19, 2020. **REMINDER BLACK RIVER MUNICIPALITIES:** Join the Tug Hill Commission, the Lewis, Jefferson, Hamilton and Herkimer County Soil and Water Conservation Districts and the NYS DEC for a free series of webinars in conjunction with the annual Black River Watershed conference which the in-person aspect of was cancelled in June. There are webinars covering many of the scheduled sessions starting September 29th and running through October 29th. For a schedule with the links to register, see the September announcements. **REMINDER:** The NY State Archives has some training webinars still available this fall. There is one on “Managing Oversized Maps and Drawings” on October 20th; one on “Creating File Plans” on November 17th and one titled “What About That Room? Maintaining an Inactive Records Storage Area” on December 15th. The classes all run from 10 to 11 am and the registration for the webinars can be accessed at <http://www.archives.nysed.gov/workshops/schedule>. Inspire! Grants for Small Museums is a special initiative of the Museums for America program, designed to help small museums implement projects that address priorities identified in their strategic plans. There are three project categories: Lifelong Learning; Community Anchors; and Collections Stewardship and Access with awards ranging from \$5,000–\$50,000. The projects have a 2-year term and require no local share or match. The deadline to apply is November 16th and more information can be found at <https://www.ims.gov/grants/available/inspire-grants-small-museums>. The Herkimer-Oneida Local Government Education Committee is hosting a webinar featuring Laird Petrie from the Office of the State Comptroller’s Syracuse Regional Office on the topic of town and village budgeting during a fiscal crisis. The webinar will be held on Tuesday, October 20 from 6:30 p.m. to 8:30 p.m. There is no fee for this workshop, but you must register to receive the link to the webinar. Please visit www.lgec.org/workshop to register by Friday, October 16. On September 16, 2020, the Office of Renewable Energy Siting (ORES) issued draft regulations and uniform standards and conditions for public comment. ORES was established by the April 2020 NY Accelerated Renewable Energy Growth and Community Benefit Act, aimed at improving the siting and construction of large-scale renewable energy projects. Once regulations are established, all large-scale, renewable energy projects 25 megawatts or larger will be required to obtain a siting permit from ORES for new construction or expansion rather than through the existing Article 10 process. Seven public hearings will be held in late fall. The closest in-person hearing will be in Clayton on November 19 from 5 p.m. to 9 p.m. Two virtual hearings will also be held. See <https://ores.ny.gov/events> for more information and to register. The Association of Towns of the State of New York (AOT) has joined with Tim Riecker of Emergency Preparedness Solutions LLC (EPS LLC) to present a webinar discussing the new mandate for public employers to have an emergency plan in place in case of future public health disasters. On Labor Day, Governor Cuomo signed legislation requiring all public employers to create contingency operations plans to protect public workers in future health emergencies. Mr. Riecker

will review the legal requirements and provide guidance to help towns navigate the planning process and meet this requirement. The webinar will include a Q&A and attendees will receive a free template to support developing this plan. Registration is required at <https://register.gotowebinar.com/register/2607752819152195856> . The schedule of webinars from Cornell Local Roads program for the fall has been released. They include “Powers and Duties of Local Highway Officials” on November 3; “Roadway and Roadside Drainage” on November 10; “Dollars and Sense of Municipal Operations” on November 12; “Running Your Highway Department” on November 17; “Local Roads Done Right” on November 18th; “Tools for Practical Communication” on October 8 and November 19 and “Snow and Ice Control” on November 24th. To register for any of the webinars visit <https://cornell.app.box.com/v/CLRP-2020-Fall> . There are a couple more planning board and ZBA training sessions scheduled for October to help these boards meet their annual 4-hour training requirements. There is a session scheduled for Tuesday October 27th on “Renewable Energy and Land Use” presented by Jim Burrows and Dave Geurtsen from Conboy Law Firm and one scheduled for Thursday October 29th titled “Planning Board Basics” presented by Matt Johnson and Alaina Mallette from the Commission staff. Both training sessions will be available for limited in person or Zoom attendance with the October 27th in person portion being held at the Watertown Municipal Building and the October 29th session in person portion being held at the Florence Municipal Building. Both classes will run from 7-9 p.m. For more information and to access the Zoom link for attendance visit the Commission’s website at <https://tughill.org/fall-2020/>. **SAVE THE DATES:** The next Tug Hill Commission meeting is scheduled for October 19th at 10 a.m. The meeting will be conducted via Zoom. Contact Angie for meeting registration information. The CTHC Executive Committee has decided against having a fall meeting this year due to ongoing social distancing, gathering limits and meeting hall spacing concerns due to COVID-19. An email will be sent to all municipal representatives soon with a more in-depth explanation and information on what needs to be voted on at this time, so watch your email. They are starting to do Official Road Maps for Towns again, the Clerk was suppose to send the adopted map to the County for filing, a large number didn't.

SUPERVISOR - TANYA YERDON

Tanya has received the 2021 NOCA Contract which went up \$ 265 for the year.

Resolution 20-83

Motion was made by Carla Bauer and seconded by Matthew Tompkins authorize Supervisor Tanya Yerdon to sign the 2021 NOCA Contract.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

Angie Kimball - the Redfield Volunteer Fire Department, Inc. will roll the contract over the 2021.

Supervisor Tanya Yerdon - the Tentative Budget has stayed under the tax cap.

Resolution 20-84

Motion was made by Elaine Yerdon and seconded by Erwin Webb to declare the 2021 Tentative Budget as the 2021 Preliminary Budget as amended.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

Supervisor Tanya Yerdon - Bobby Bush thanked the Town for the use of the ballfield, they raised \$ 1,400 which will be split between the Sandy Creek and Camden Little Leagues, they also have 15 bags of cans that will be split too, the infield needs work, the outfield is in good condition.

Michael Yerdon - Trout report - a new species of Trout has been found in the Tug Hill that is specific to only this area - they have tested, DNA, etc. and this Trout isn't found anywhere else. This is very exciting for the Tug Hill area. Supervisor Tanya Yerdon - this could make a huge difference in the Windmill Projects. Land Trust is getting the information out.

Motion was made by Erwin Webb seconded by Matthew Tompkins to adjourn the meeting at 9:25pm.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
 Nays 0

The next Town of Redfield Town Board meeting will be held Tuesday, October 29, 2020 at 7:30pm.

October 13, 2020
Susan Hough, Town Clerk

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