

REGULAR MEETING, TOWN OF REDFIELD, April 13, 2021

The regular monthly meeting of the Redfield Town Board was held on April 13, 2021 at the Redfield Municipal Building starting at 7:00pm. Roll call was taken and the following board members were present:

- Tanya Yerdon - Supervisor
- Carla Bauer - Councilwoman
- Elaine Yerdon - Councilwoman
- Erwin Webb - Councilman
- Matthew Tompkins - Councilman

In addition, Susan Hough -Town Clerk, Russell Montieth -Highway Superintendent, Michael Yerdon - Code Enforcement Officer, Jane Jones - Assessor, Tom Jones, Ed Potter and Tug Hill Commission - Angela Kimball

Pledge of the Allegiance was said.

Resolution 21-28

Motion was made by Erwin Webb and seconded by Elaine Yerdon that the
General Fund Bills - Abstract #04 Vouchers 089-112, 125 Totaling \$ 54,137.12 and
Light District #1 - Abstract #04 Vouchers 127 Totaling \$ 810.71

Be paid.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

Resolution 21-29

Motion was made by Matthew Tompkins and seconded by Carla Bauer that the
Highway Fund Bills - Abstract # 04 Vouchers 111-124 Totaling \$ 32,621.90

Be paid.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

Resolution 21-30

Motion was made by Carla Bauer and seconded by Matthew Tompkins that the Payroll Sheets be accepted as presented.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

TOWN CLERK – SUSAN HOUGH

Town Clerk had 3 DECALS and 5 Dog Licenses. Someone wants to purchase a couple plots in the Greenboro Cemetery - she would like to know what the Board would like to charge. This is what the charges were: Residents of Greenboro Cotter Creek Bridge to Town Line \$ 50.00 per one grave, \$ 200 for Redfield Residents, and \$ 300 for Out of Town. There was discussion - not to sell to out of town with no connection to Redfield, Land at Town Barn for Cemetery.

Resolution 21-31

Motion was made by Carla Bauer and seconded by Matthew Tompkins that the price per grave at both Cemeteries in the Town of Redfield will be \$ 200.00.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

Resolution 21-32

Motion was made by Elaine Yerdon and seconded by Matthew Tompkins to approve the February 9, 2021 regular meeting and February 25, 2021 special meeting as presented.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

SUPERVISOR - TANYA YERDON

Tanya had 2 people at her door, they had been at the Cemetery, saw where a big tree had come down, tried to get branch off a stone and the ground gave way and they went right down, there was a large hole, it broke the top off the stone, Russell put barrels up and he went through. The guys went the next day and filled it back in - old graves, 1901, 1903, and 1904, they put fill in some more that looked like they needed fill. The girl went to Emergency Care- her ankle was not broken but swelled. There was discussion.

ED POTTER - SUBDIVISION

Ed is subdividing a parcel on County Route 2, an 11 acre parcel to will be 2 parcels one 5 acres and one 6 acres. Ed is requesting that the Board waive the Subdivision fees, etc. per Section 212 of the Local law. Ed handed out survey maps of the property. He did not have an application filled out. There was discussion and Tanya stated we need the documents/application, she will notify Ed of the Board's decision.

HIGHWAY SUPERINTENDENT - RUSSELL MONTIETH

Russell received a letter from the State regarding the CHIPS money, we have a rollover from last year a total of \$ 67,146.71, we will have \$ 202,687 with CHIPS, Rollover and Extreme Weather. They will work on Waterbury Road, 1 1/2 miles, wants to do hot mix, wouldn't need to oil and stone this year, there are a couple of culverts, 8/10 mile on Cassio Road moto pave, 3/10 mile on Harvester Mill Road, moto pave, oil and stone, chip seal. He talked to the snowmobile club about re-routing the trail, tearing it up bad, the County put some patch in it. He's waiting for the County to come up- he has some problems on the O'Hara Road, water problem, the culvert is bad, wants to move culvert closer to the intersection. Getting decent gravel to put on our dirt roads, they are tearing them up, Old State and Otto Mills- doing donuts. New rake tines installed and painted, as soon as it dries out we will be doing the dirt roads. He went out to Tracy and looked at a Road Mower they were getting in on trade, they originally told him \$ 40,000, and Invoice has \$ 60,000 - he doesn't think it's worth it. Found a 2005 in Michigan for \$ 35,000 with less hours. Saw a couples Western Star Plow Dump Trucks - looked at a couple different setups - happy with the visibility from the cab. Looked at a 2003 New Holland at the auction in Cicero, any major service work was done at Whites in Canastota - Utility Tractor made in Italy - he asked about parts availability but hasn't heard back, one Town has the go ahead to bid up to \$ 25,000, we will be able to do our mowing with Osceola's mower this year. Had flooding a couple Fridays ago. Gradall front cab windshield broke, it's making a noise took the front end apart. 2017 light issue talked to Delong. Gradall would need \$ 3,800 for a complete rebuild, try pull differential out to see if that's the problem. CW E. Yerdon - how old is the Gradall. Russell - 1987 Gradall - problem is a lot of Gradall parts they hold the patent too and stop making the parts after 10 years. He has nothing against taking the differential out, could put \$ 1,000 - \$ 1,500 into it but doesn't think we should put \$ 3,800 into it as it's only worth \$ 5,000. Prices for the Cemetery Flags - \$ 2.00/piece ordered 120, now in lots of 50, 3 flags \$ 31.99/piece. Cemetery Superintendent E. Yerdon to see how many she has and will let Russell know.

ASSESSOR - JANE JONES

Jane - remember last year exemptions being left off the roll? Enhanced STAR missing 18, the program at the bottom click here to get instructions to fix, well the link is down, looking to see what to do, those forms went certified mail to Albany, not sure what has happened. They were looking for 91% - categorizing - Assessment at 80%, tentatively we are at about 93% - we will take it. Grievance Day - not comfortable with it being totally open, everyone will get a notice that has an assessment change. Grievance Day - by appointment, Mask required, wipe table and chair down after each client, she will do everything she can to correct what she can, she will get roll printed, have disc, Jane will do the notice and ask Town Clerk to send to the paper.

CODE ENFORCEMENT OFFICER - MICHAEL YERDON

Permits are starting to come in - a little later than last year - RV permits coming in - copies of the Monthly Report and Year End State Report. The Cheese Factory wants to install a RV park - he needs a site plan and Joe has Mike Lasell working on it. Angie Kimball - did you notice there are a couple of campers caved in on County Route 2. Mike - yes they are on his list.

LEGISLATOR - MICHAEL YERDON

Mike - last Monday they opened the County Buildings, stopped temperature checks, etc., brining remote workers back to the offices, all should be back in the offices by next week. Waiting for the State to approve opening of the DMV Offices. 2 COVID Clinics in the North Country at Pulaski High School and Tailwaters 500 shots were scheduled within 2 hours. Going well, semi-normal - nothing major going on.

TUG HILL COMMISSION – ANGELA KIMBALL

Angie - Executive Order 202.98 is the latest order which allows for the relaxation of the Open Meetings Law requirements allowing virtual meetings and that order currently extends through April 20th, so any of our local municipalities that may be looking to hold their monthly board meetings, planning board or ZBA meetings through electronic means are still able to. The Commission will continue to host any of these meeting using Zoom for the time being, so if anyone is interested in using the service for April meetings, please contact Angie so she can get your meeting set up. Executive Order 202.98 also extended the availability for remote public hearings through April 20th. As things start to go back to normal, the Commission will be transitioning away from hosting Zoom meetings and carrying the necessary business subscription to Zoom which allows for transcription of meetings. If you intend to continue offering a virtual component to your meetings once the Commission discontinues hosting, somethings to think about were discussed in a Tug Hill Times article in the March 26th issue (<https://tughill.org/wp-content/uploads/2021/03/March-26-2021-.pdf>) **REMINDER:** The NYS Energy Research and Development Authority (NYSERDA) has over \$17 million to help communities implement actions to reduce carbon emissions and combat climate change in a new Clean Energy Communities Leadership Round. Four high-impact clean energy actions must be completed to earn a Clean Energy Communities designation. This round builds on the previous round of the program. Local governments in New York State interested in participating in the program can apply for grants through NYSERDA's online portal on a rolling basis, until December 31, 2025 or until funds are exhausted. For more information about the program visit NYSERDA's website at:

Clean Energy Communities - NYSERDA. Contact information for the ANCA coordinators and people who can assist you with this program if you aren't in the ANCA area is in the February 26th edition of the Tug Hill Times. **REMINDER:** The New York State Department of Environmental Conservation's (DEC) application period for the Trees for Tribes' Buffer in a Bag program is now open. Private and public landowners who qualify may apply for a free bag of 25 tree and shrub seedlings for planting near streams, rivers, or lakes to help stabilize banks, protect water quality, and improve wildlife habitat. To qualify, landowners must have property in NYS with at least 50 feet that borders a stream, river, or lake, and provide photos or a map of the planting location. Applicants are eligible for one bag of 25 seedlings and recipients are chosen on a first-come, first-served basis. A total of 500 bags will be available statewide for this round of applications. Visit DEC's website for more information about the Buffer in a Bag application process and requirements at Buffer in a Bag - NYS Dept. of Environmental Conservation. Applications are due by 3:00 p.m. on April 12th. **REMINDER:** The New York State Department of Transportation (NYSDOT) is soliciting candidate projects for funding under the BRIDGE NY program, which provides enhanced assistance for local governments to rehabilitate and replace bridges and culverts. Emphasis will be provided for projects that address poor structural conditions; mitigate weight restrictions or detours; facilitate economic development or increase competitiveness; improve resiliency and/or reduce the risk of flooding. Applications will be accepted January 25, 2021 through May 19, 2021 for culverts, and June 9, 2021 for bridges. Applications and information available at www.dot.ny.gov/bridgeny. **REMINDER:** Registration is now open for Cornell Local Roads spring training. The full list of available courses is on their website at CLRP workshops (cornell.edu). Locally, workshops will be held in Jefferson County the second week of May: May 11 – Local Roads and Streets Done Right May 12 – Surveying May 13 – Dollars and Sense of Municipal Operations. The in-person Jefferson County classes carry a \$10 fee and are scheduled to be held at the Cape Vincent Rec Park (602 S. James St., Cape Vincent) from 9 a.m. to noon each of the listed days. The Tug Hill Commission is starting a new recognition program to honor a Tug Hill community, council of government, or community group at the commission's 2021 annual dinner, scheduled for October 14, 2021 at the Tailwater Lodge in Altmar. A full program description and detailed list of criteria are available on the Commission's website (www.tughill.org), but overall, the award is looking for local governments or groups that have gone above and beyond to implement a project that has made a real impact in their area. A selection committee made up of council of government and commission representatives will review applications and decide on award winners. Nominations are due by June 1st and should be sent to Katie Malinowski at katie@tughill.org. NYS Homes & Community Renewal (HCR) has announced the opening of the NYS Community Development Block Grant Program (CDBG)-CV CARES Act application for eligible projects. CDBG CARES Act Application materials are available now <https://hcr.ny.gov/community-development-block-grant#cdbg-cares-funding>. CDBG Eligible Applicants include non-entitlement villages, towns, cities or counties throughout New York State, and all metropolitan cities and urban counties that are HUD designated Entitlement communities. HCR will make \$60 million available with no less than \$30 million to be awarded to non-entitlement communities. Additional funds may be made available in a subsequent funding round. Applications will be accepted on an open round basis with rolling awards until Friday, August 27, 2021 or until funding has been exhausted. The Committee on Open Government is offering a virtual training on NYS's Freedom of Information Law (FOIL) on Thursday, April 15 from 10 a.m. to 11:30 a.m. Kristin O'Neill, Assistant Director of the Committee on Open Government, will present. The program will consist of a one-hour overview of the statute, followed by 30 minutes of a question-and-answer period. Pre-registration is required, however, all registrations, up to 500 participants, will be automatically approved.

Register at

https://meetny.webex.com/mw3300/mywebex/default.do?service=7&nomenu=true&main_url=%2Ftc3300%2Ftrainingcenter%2FLoading.do%3Fsiteurl%3Dmeetny%26UID%3D3567156266%26RT%3DMiMxMQ%253D%253D%26siteurl%3Dmeetny%26apiname%3Dj.php%26MTID%3Dt4dc2a979569e921071fb89798b4ad972%26FM%3D1%26rnd%3D2333212391%26servicename%3DTC%26ED%3D1303270082%26needFilter%3Dfalse&siteurl=meetny and once you are approved by the host you will receive a confirmation email with instructions on how to join the session.

The State Archives is celebrating Records and Information Management (RIM) Month with a live webinar where local governments and state agencies can ask their most pressing records management questions. Send us your questions to recmgmt@nysed.gov with a subject line “Ask Us Anything” and we’ll answer them during the webinar. The webinar will be Thursday April 29th from 10-11 a.m. Keep an eye on <http://www.archives.nysed.gov/workshops/register> for information on how to register for the webinar. Additionally, on May 5th from 10-11 a.m. there will be a webinar titled “Keeping Up With COVID-19 - Maintaining Your Pandemic Records” which will provide some insight on managing records in a remote environment, applying appropriate retention schedule items, and identifying records of enduring historical value. Register at the link listed above. The New York State Town Clerk’s Association’s 2021 annual conference will be held virtually from April 26-28th. The cost for the conference is \$125 for members and \$225 for non-members. You can register online at

https://www.nystca.com/sites/g/files/vyhlif1016/f/uploads/conference_registration_2021.pdf or by US mail and registrations are due by April 15th.

APRIL WEBINARS SPONSORED BY THE COMMISSION:

Chris Eastman and Patricia Burke of the New York State Department of State will present a webinar titled “Local regulations – Enactment Procedures” on Thursday April 15th starting at noon, which addresses the process a municipality must go through in order to adopt a resolution, ordinance, or local law, as well as the merits of using each procedure. Topics will include notice provisions and posting; aging of legislation prior to action; required hearings; and required referrals. Compliance with SEQRA and post-adoption procedures will round out the discussion. Register for the webinar at: https://us02web.zoom.us/webinar/register/WN_Mcmcho1_Qg2bf8-mYNibBQ.

Steven Gravel, Cybersecurity Support Liaison at the NYS Division of Homeland Security and Emergency Service will present a webinar titled “Five Steps to Jump Start Your Cybersecurity Program” on Tuesday April 27th starting at 7 p.m. The webinar will explore a few of the cyber risks faced by the local government, healthcare, and education sectors. He will also tackle some of the roadblocks organizations can encounter when trying to make headway in mitigating these risks, and how to get around them. While cybersecurity can be complex and technical, this webinar will stay (mostly) out of the weeds, instead focusing on strategy and guiding principles. Register for the webinar at https://us02web.zoom.us/webinar/register/WN_1A2PXJB4R3O57DBHzgTUTA.

Attorney Mark Schachner will present a webinar titled “Open Government Issues in Planning and Zoning Decisions” on Thursday April 29th starting at 7 p.m. The webinar focuses on planning and zoning decision-making at public meetings, communications outside of public meetings, site inspections and “FOIL-ability” of various planning and zoning documents. Other topics to be discussed include quorum considerations and recusal; informal gatherings with quorum present; executive sessions; and attorney/client privileged communications and discussions. There will be time for questions and answers. Register for this webinar at https://us02web.zoom.us/webinar/register/WN_Wu1Ba5j0RYqHTYV8dEHdUA.

The Tug Hill Commission's next meeting will be Monday April 19th starting at 10 a.m. The public is welcome to attend either in person at the Central Square Municipal Building (3125 East Ave, Central Square). Please register in advance with Gwen at the Commission Office at gwen@tughill.org or 315-785-2380 to attend in person or the public is also welcome to join remotely at <https://us02web.zoom.us/j/88426390017#success> or by calling 929-205-6099, meeting ID 884 2639 0017.

Additionally, the CTHC Executive Committee hasn't yet made a decision as far as the spring meeting, so stay tuned for details as the time gets closer for that meeting.

SUPERVISOR - TANYA YERDON

Tanya - the Agreement on -the Fishing Parking Lot on Waterbury Road - after 3 years of telling them we don't own the property, finally the County agrees. There was discussion, #8 is standard, they asked if we had a problem with it and Bob thought it was ok to sign.

Resolution 21-33

Motion was made by Matthew Tompkins and seconded by Carla Bauer to approve Supervisor Tanya Yerdon to sign the License Agreement with the NYS DEC parking lot on Waterbury Road.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

Tanya - Bobby Bush wants to bring Softball Tournaments back to Redfield on Sundays, the Ballfield needs work. Angie - infield definitely needs fixing - outfield needs to be rolled. Tanya - start a league on Sunday and Tournaments thinks could bring money into the Town. Angie - Town hasn't put any money into the ballfield, there's a special mixture for the infield. Tanya - does anyone know the expense? There was discussion. CM M. Tompkins - we need to find out the cost either it's a ballfield or it's not. Tanya - will someone look into this please? Russell will look into this. CW E. Yerdon - how far down do you have to go? Angie - probably just have to fill it in. Tanya will call Bobby Bush. Tanya- the pieces of property - Old Town Barn/Old Davis House do they have to be advertised to sell? Angie - she thinks yes - would need to advertise. CW E. Yerdon - do we have a survey? CM M. Tompkins - he's working on the survey. Tanya has had an offer of \$ 10,000 for the combined lots of 1.73 acres, she's been trying to find out if it has to be advertised. CW E. Yerdon - do you know where the well and septic are? Tanya - knows where the well is but not the septic. Tanya - Dog Control Officer - we have a law - he has to abide by our law - she has the Village of Cleveland's Contract with him (everyone has a copy) - are you good with her using their contract wording?

Resolution 21-34

Motion was made by Carla Bauer and seconded by Matthew Tompkins to approve Supervisor Tanya Yerdon to type up a Dog Control Officer Contract using the Village of Cleveland's to fit our Local Law.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

Resolution 21-35

Motion was made by Elaine Yerdon and seconded by Carla Bauer to approve Supervisor Tanya Yerdon 2020 Books, Justice Dory Dumas 2020 Books, and Town Clerk Susan Hough's 2020 books.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

Angie - you should also audit the Tax Collector Books.

Tanya - last year someone over paid their taxes - they now want their money back, but they won't give her the correct paperwork that is needed, she has now turned it over the Oswego County to handle.

CW E. Yerdon - will we receive paperwork from Westfall Law that we are paid in full. Tanya - yes justification with release statement paid in full.

Motion was made by Carla Bauer seconded by Erwin Webb to adjourn the meeting at 9:12pm.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
 Nays 0

The next Town of Redfield Town Board meeting will be held Tuesday, May 11, 2021 at 7:30pm.

April 13, 2021
Susan Hough, Town Clerk

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