

REGULAR MEETING, TOWN OF REDFIELD, October 12, 2021

The regular monthly meeting of the Redfield Town Board was held on October 12, 2021 at the Redfield Municipal Building starting at 7:30pm. Roll call was taken and the following board members were present:

- Tanya Yerdon - Supervisor
- Carla Bauer - Councilwoman
- Erwin Webb - Councilman
- Matthew Tompkins - Councilman
- Elaine Yerdon - Councilwoman

In addition, Susan Hough -Town Clerk, Russell Montieth -Highway Superintendent, Michael Yerdon - Code Enforcement Officer, Ken Burd, Greta Burghdurf, Corey Yerdon and Tug Hill Commission - Angela Kimball

Pledge of the Allegiance was said.

Resolution 21-83

Motion was made by Erwin Webb and seconded by Carla Bauer that the
General Fund Bills - Abstract #10 Vouchers 282-292,303,305,306 Totaling \$ 12,028.87
Light District #1 - Abstract #10 Vouchers 304 Totaling \$ 1,114.45

Be paid.

ADOPTED Ayes 5 T. Yerdon, E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

Resolution 21-84

Motion was made by Erwin Webb and seconded by Matthew Tompkins that the
Highway Fund Bills - Abstract # 10 Vouchers 292-301,307 Totaling \$210,199.53

Be paid.

ADOPTED Ayes 5 T. Yerdon, E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

Resolution 21-85

Motion was made by Matthew Tompkins and seconded by Erwin Webb that the Supervisor's Report and Payroll Sheets be accepted as presented.

ADOPTED Ayes 5 T. Yerdon, E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

TOWN CLERK – SUSAN HOUGH

Town Clerk received one bid for the Gradall in the amount of \$ 896.00 or \$ 921.00 with gravel bucket from Dale Myslivecek. There was discussion.

Resolution 21-86

Motion was made by Carla Bauer and seconded by Erwin Webb to reject the Gradall bid received from Dale Myslivecek.

ADOPTED Ayes 5 T. Yerdon, E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

The Town Clerk had 38 DECALS, 8 CC, 5 Dog Licenses. The Town Clerk asked the board what

they would like her to do with delinquent dog licenses. We charge \$ 4.00 - \$ 1.00 goes to the state, stamps are \$.58 - if I send two out it costs \$ 1.16. There was discussion.

Resolution 21-87

Motion was made by Carla Bauer and seconded by Elaine Yerdon to authorize Town Clerk Susan Hough to send a renewal and a final notice for dog licenses and then turn over to Dog Control Officer.

ADOPTED Ayes 5 T. Yerdon, E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

Town Clerk passed out the Tentative Budget. Town Clerk has an estimate to fix the entrance roof for the Municipal Building from D. G. Contracting for \$ 1,750.00. CM M. Tompkins thinks it's a fair price as long as we have a Certificate of Liability from him and ask about the pillars.

Resolution 21-868

Motion was made by Tanya Yerdon and seconded by Erwin Webb to accept the estimate from D. G. Contracting in the amount of \$ 1,750.00 to repair the Municipal Building entrance roof with new metal, fix all gaskets on main roof that have come apart, tighten all the screws as needed.

ADOPTED Ayes 5 T. Yerdon, E. Webb, M. Tompkins, E. Yerdon
Nays 0
Abstained 1 C. Bauer

Ken Burd - Subdivision

Resolution 21-89

Motion was made by Matthew Tompkins and seconded by Elaine Yerdon that the Lead Agency will be the Town of Redfield on the Eagle Way Subdivision.

ADOPTED Ayes 5 T. Yerdon, E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

Resolution 21-90

Motion was made by Tanya Yerdon and seconded by Carla Bauer that the Town of Redfield declares a Negative Declaration SEQR for the Eagle Way Subdivision.

ADOPTED Ayes 5 T. Yerdon, E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

Resolution 21-91

Motion was made by Matthew Tompkins and seconded by Elaine Yerdon to accept check # 693 in the amount of \$ 600.00 from Greta Burghdurf, deem the Eagle Way Subdivision complete and approve the procedural waiver.

ADOPTED Ayes 5 T. Yerdon, E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

HIGHWAY SUPERINTENDENT - RUSSELL MONTIETH

Russell - we're not going to be able to do a second seal, pulled plug due to availability and temperature was dropping, hoping to do it early end of May/June. He's working on the NYS CHIPS reimbursement - getting it turned in. The new Gradall tines came in and installed, the windshield was changed, it's a work in progress, a little difference but working out good. Salt - we went with the NYS OSG salt bid, then Oswego County decided to bid salt. There are two salt bids Cargill

and American, 630 ton from each, doesn't see a problem Osceola buys their salt from us so works out 450 tons, should save some money. Viking did pre-setup Truck Build, Skip went with them, it was informative, they took them through the shop, three weeks before they start the build, it went in a week and a half early, they had a question regarding the lights being LED or not, quote was missing this stuff an additional \$ 856.00 - Russell authorized the addition. There's been talk the NYS has started doing lights on the back of the wings. The truck numbers are \$ 128,530, equipment \$ 64,393, 5 year extended warranty \$ 2,450, relocation of oil check \$ 850 total of \$ 196,223 with the additional grand total of \$ 197,079. They will have the lights this week and we will have the truck by the end of the month. Russell will need to get a decal for the doors, it's kind of bland from the other Towns, do you want to change it a little or stay the same. There was discussion and the lettering will stay the same so all the Town vehicles are the same. CW C. Bauer - what are we going to do with the old Gradall? Russell said will look into the scrape prices, it was \$ 240 last week. Supervisor Tanya Yerdon asked if it has to be dismantled. Russell doesn't think so but will look into it.

SUPERVISOR - TANYA YERDON

Everyone is aware of the accident on the Waterbury road between the Redfield and Osceola trucks, the Town is being sued for loss of wages, health, etc. She has turned it over to NYMIR and the Town Attorney, she will keep the board updated.

CODE ENFORCEMENT OFFICER - MICHAEL YERDON

Mike - he's issued up to forty (40) permits, he has four in progress and four for 2022. The Junk on County Route 47 - it's his understanding the Oswego County has served summons to a couple of the individuals and they have cleared some of the vehicles from the roadside. The other junk cars on County Route 47 before the bridge - they are on the demo derby circuit and the vehicles are cleaned up.

LEGISLATOR - MICHAEL YERDON

Mike - Legislature meeting is Thursday afternoon, resolution \$ 22 million COVID Fund - \$ 11 million this year and \$ 11 million next year, setup an account with a department, has to be efficient and total accountability, Dave Turner is the head of the department. Has first summary budget - they lost a lot of personnel during COVID, some positions don't pay reasonable, some aren't even minimum wage - it's a challenge.

TUG HILL COMMISSION – ANGELA KIMBALL

Angie - The commission is excited to announce that we are advertising for three vacancies. Full job descriptions can be found on our website at <https://tughill.org/job-openings/>.

The **Associate Director of Community & Regional Projects** will serve as part of the commission's management team. The successful candidate will report to the executive director and oversee several staff in the areas of natural resources, community development, GIS and community outreach. An **entry level Projects Specialist** will provide assistance to local governments and regional organizations in the rural Tug Hill region in the areas of natural resources, community development, and general technical assistance. An **entry level Planner** will provide assistance to local governments in the rural Tug Hill region in the areas of land use planning, local law

development and revision, and general technical support to planning boards and other involved municipal boards. Letters of interest and resumes are due no later than October 22, 2021.

REMINDER: Pre-applications are now open for the 2021 Technical Assistance grants from the Preservation League of NYS. The Technical Assistance Grant program provides support for consulting projects that preserve New York State's cultural and historic resources. Grants of up to \$4,000, with a required 20% project cost match from each applicant, are available to nonprofits and municipalities that own or have a long-term lease on buildings that house historic sites, museums, arts facilities, and other important institutions that serve an arts or cultural purpose and are open to the public. Pre-applications are due by October 11th and applications are due October 15th. For information about webinars on the grant, grant guidelines and to submit a pre-application visit <https://www.preservenys.org/technical-assistance-grants>. **REMINDER:** The Justice Court Assistance Plan (JCAP) grants for 2021/22 are now available. The Unified Court Systems budget includes \$3 million in JCAP funding for this fiscal year, with the maximum grant amount per Court at \$30,000 (joint applications may have a maximum amount of \$60,000). All Town and Village Courts can apply for funding in many areas including office equipment and furniture, security equipment and court room and court facility improvements and renovations. The application must be filed by Justice Court personnel, so if Boards are aware of an area needing funding, they should coordinate with their Court personnel to apply. The deadline to apply is **October 7, 2021**. Court personnel will be able to access the page which includes the address or email address for these documents and the user name and password to access the application by visiting the Town and Village Courts webpage at

https://www.nycourts.gov/courts/townandvillage/judges_only/jcap.shtml. **REMINDER:** It's time to start planning for the 2021 Black River Trash Bash! The event will use the Alliance for the Great Lakes for our data collection, and events can be set up, organized, and advertised at

<https://adopt.greatlakes.org/s/host-a-cleanup>. The commission is happy to assist groups with data cards, gloves, bags, and trash grabbers for events! Please contact Jennifer Harvill

(jennifer@tughill.org or 315-785-2392) for more information. This event is organized annually by the Lewis and Jefferson County Soil and Water Conservation Districts and the Tug Hill

Commission. **REMINDER:** The history of the Tug Hill region and its economic success are closely tied to its natural resources and agriculture has been a key part of that history. On Tuesday October 26th starting at 7 p.m., Joe Lawrence will be providing a webinar entitled "Agriculture and the Lewis County Experience" which will share some of the unique history, current happenings and future opportunities for agriculture in the region. To register for the presentation, visit

<https://tinyurl.com/LCFarming>. Sarah Brancatella, Legislative Director and Counsel for the Association of Towns, will present "**The American Rescue Plan Act: What Your Board Needs to Know**" on Tuesday, October 19 from Noon to 1:00 p.m. This webinar will provide an overview of the act, information on how funding can be used and what reporting is required. Recommended background material to review before hand is available on the Association of Towns website here. Come prepared with your questions or send them in beforehand to tughill@tughill.org. Register at www.tinyurl.com/tughillarpa, or on our website at <https://tughill.org/upcoming-workshops/>

Please join the Tug Hill Commission on Thursday, October 28 from 6:00 p.m. to 8:00 p.m. for a Comprehensive Planning training session with the Tug Hill Commission's Planning Director Matt Johnson. This free webinar will highlight the ins and outs of creating a comprehensive plan for your community. What is a 'comp plan'? Why do one? How do you do it? How do you use it when it is done? These questions and others will be answered as we detail the process of planning for your community's future. A certificate of attendance will be emailed to all who attend. Register at tinyurl.com/compplanwithmatt. Lewis County's downtown districts and public spaces hold central importance for community gatherings, special events, and the success of small businesses. The Façade & Streetscape Improvement Program aims to revitalize the historic character and

attractiveness of villages and hamlets in Lewis County through public and private investment. To encourage and advance revitalization efforts, this program will provide 75/25 matching funds for eligible improvements to mixed-use and commercial buildings and streetscape enhancements in Lewis County's villages and hamlets. **Façade Improvement Project Eligibility:** Property owners and businesses with mixed-use and commercial buildings located in a downtown area of a hamlet or village. Aligns with local zoning regulations and/or design standards (if applicable).

Streetscape Project Eligibility: Open to municipal governments, improves walkability and/or community aesthetics in a village or hamlet that are publicly accessible.

The East Branch of Fish Creek Working Group will be holding a meeting Thursday October 21st from 5-7 p.m. at the Snow Ridge Ski Resort's Tavern 230 (4173 West Rd., Turin). There will be updates provided by several stakeholders in the East Branch of Fish Creek area, including NYS DEC, Mulpus and the Nature Conservancy. Pizza and wings will be provided for dinner. RSVP to the Commission office at 315-785-2380 or gwen@tughill.org by Friday Oct. 15th.

The USDA Forest Service's Community Forest Program is now available. Applications are due to state foresters by January 10, 2022. If you are interested in applying the contact for NY is Neal Bungard (neal.bungard@usda.gov). For more information on the program and the application process and pertinent web links visit: [How the Community Forest Program Works | US Forest Service \(usda.gov\)](#). The NYS Office of the State Comptroller (OSC) is offering their Advanced Accounting school this year and there are spaces left for a couple of the sessions. The first session is October 20th and 21st and the second session with spots available is December 15th and 16th. This multi-day school is designed to familiarize participants with accounting and financial reporting requirements for local governments in New York. The course provides guidance on certain operational issues, such as cash management, purchasing, processing claims for payment, accounting for capital projects and utilizing reserve funds. The classes are available either in person or online and you can register at <http://www1.osc.state.ny.us/localgov/lot-registration/accounting-school.cfm> to find out in person class locations. The cost for the session is \$85 for government employees and \$170 for others. OSC also offers a Basic Accounting class, but all the sessions for this year are full. Remote meetings have been authorized again by the Governor via a state law until January 15, 2022. The same qualifications have been added as existed under the Executive Order, namely that the public has the ability to join remotely, that the meeting be transcribed, and the transcription be available for 4 months after the meeting. If you have a Board meeting/public hearing that you need to hold via Zoom, contact Angie and she will get the meeting set up.

SAVE THE DATES: -The Commission's annual meeting has been scheduled, and invitations have gone out. The meeting will be held October 14th with social hour starting at 5:30 and the dinner and meeting to follow. The event will be held at the Tailwater Lodge in Altmar, and RSVPs are due by October 4th along with payment of the \$45 for the event. There is no regular commission meeting in October. The Commission has contracted with Laird Petrie to help Towns and Villages, he's very helpful.

SUPERVISOR - TANYA YERDON

Tanya - has the NOCA contract agreement is the same with a small increase.

Resolution 21-92

Motion was made by Carla Bauer and seconded by Matthew Tompkins to authorize Supervisor Tanya Yerdon to sign the NOCA 2022 Contract.

ADOPTED Ayes 5 T. Yerdon, E. Webb, C. Bauer, M. Tompkins, E. Yerdon
 Nays 0

We need to look into FIOS - Jane can't do any of her work here because the Wi-Fi is so slow and it usually doesn't work on Fridays. The Generator - the person who has maintained it was suppose to be here but he hasn't and doesn't answer her calls, she called Snells - trying to get someone to get back to her. Russell - Town Barn internet is always down, he would like to look into a program so we can do the diagnostic - the trucks are all computer, we would have to have FIOS to do that.

Corey Yerdon - will look at the outside lights. The Fire Department is proposing to continue with the same contract. They've ordered new gear, they purchased five air packs two years ago and five this year, trying to get them on a purchasing schedule. They had a record year with the Old Home Days, they had lots of donations, it worked out well.

Supervisor Tanya Yerdon - will do her best to see the money for COVID. We will need a budget workshop. The Labor agreement negotiations - the CFO and Negotiator attend the negotiations.

Resolution 21-93

Motion was made by Carla Bauer and seconded by Matthew Tompkins to Town Clerk Susan Hough to advertise a Budget Workshop on Tuesday, October 26, 2021 at 5:00pm, and any other business that might come to the board, and a Public Hearing for the Preliminary Budget on Thursday, November 4, 2021 at 6:30pm with the regular November meeting directly following.

ADOPTED Ayes 5 T. Yerdon, E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

Resolution 21-94

Motion was made by Elaine Yerdon and seconded by Matthew Tompkins to go into Executive Session to discuss labor negotiations at 8:32pm.

ADOPTED Ayes 5 T. Yerdon, E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

Resolution 21-95

Motion was made by Carla Bauer and seconded by Erwin Webb to go out of Executive Session at 9:19pm.

ADOPTED Ayes 5 T. Yerdon, E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

Resolution 21-96

Motion was made by Tanya Yerdon and seconded by Carla Bauer to continue with the regular meeting.

ADOPTED Ayes 5 T. Yerdon, E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

Motion was made by Carla Bauer seconded by Matthew Tompkins to adjourn the meeting at 9:20pm.

ADOPTED Ayes 5 T. Yerdon, E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

The next Town of Redfield Town Board meeting will be held Tuesday, November 4, 2021 at 7:30pm.