

REGULAR MEETING, TOWN OF REDFIELD, February 8, 2022

The regular monthly meeting of the Redfield Town Board was held on February 8, 2022 at the Redfield Municipal Building and via Zoom starting at 7:30pm. Roll call was taken and the following board members were present:

Matthew Tompkins - Councilman/Deputy Supervisor
Carla Bauer - Councilwoman
Elaine Yerdon - Councilwoman
Corey Yerdon - Councilman

Absent: Tanya Yerdon - Supervisor

In addition, Susan Hough -Town Clerk, Russell Montieth -Highway Superintendent, Jane Jones, Michael Yerdon - Code Enforcement Officer and Tug Hill Commission - Angela Kimball

Pledge of the Allegiance was said.

Resolution 22-11

Motion was made by Carla Bauer and seconded by Matthew Tompkins that the General Fund Bills - Abstract #02 Vouchers 035-054,061,062,065 Totaling \$ 14,833.35 and Light District #1 - Abstract #02 Vouchers 063 Totaling \$ 932.94

Be paid.

ADOPTED Ayes 4 E. Yerdon, C. Yerdon, C. Bauer, M. Tompkins
Nays 0

Resolution 22-12

Motion was made by Matthew Tompkins and seconded by Elaine Yerdon that the Highway Fund Bills - Abstract # 02 Vouchers 054 - 060 Totaling \$ 12,792.52

Be paid.

ADOPTED Ayes 4 E. Yerdon, C. Yerdon, C. Bauer, M. Tompkins
Nays 0

Resolution 22-13

Motion was made by Carla Bauer and seconded by Elaine Yerdon that the Supervisors Report and Payroll Sheets be accepted as presented.

ADOPTED Ayes 4 E. Yerdon, C. Yerdon, C. Bauer, M. Tompkins
Nays 0

TOWN CLERK – SUSAN HOUGH

Resolution 22-14

Motion was made by Carla Bauer and seconded by Elaine Yerdon to authorize the Town of Redfield's 2022 mileage at \$.585 the same as the IRS.

ADOPTED Ayes 4 E. Yerdon, C. Yerdon, C. Bauer, M. Tompkins
Nays 0

Resolution 22-15

Motion was made by Matthew Tompkins and seconded by Elaine Yerdon to authorized payment of \$ 300.00 to Clayton Conover - Dog Control Officer for the use of his approved kennel to house Town of Redfield dogs.

ADOPTED Ayes 4 E. Yerdon, C. Yerdon, C. Bauer, M. Tompkins
Nays 0

Resolution 22-16

Motion was made by Matthew Tompkins and seconded by Corey Yerdon for the use of County bid on Stone, Gravel and Asphalt Oil with the exception of 3/4 inch crush stone and run to be purchased at Kings Quarry.

ADOPTED Ayes 4 E. Yerdon, C. Yerdon, C. Bauer, M. Tompkins
Nays 0

Resolution 22-17

Motion was made by Carla Bauer and seconded by Elaine Yerdon to appoint Code Enforcement Officer Michael Yerdon as the Town of Redfield's Floodplain Management Administrator.

ADOPTED Ayes 4 E. Yerdon, C. Yerdon, C. Bauer, M. Tompkins
Nays 0

Resolution 22-18

Motion was made by Carla Bauer and seconded by Matthew Tompkins to authorized Deputy Supervisor Matthew Tompkins to sign the Williamson Law Books software contracts for Buildings & Codes.

ADOPTED Ayes 4 E. Yerdon, C. Yerdon, C. Bauer, M. Tompkins
Nays 0

Resolution 22-19

Motion was made by Elaine Yerdon and seconded by Corey Yerdon to approve the December 14, 2021 regular meeting as presented.

ADOPTED Ayes 4 E. Yerdon, C. Yerdon, C. Bauer, M. Tompkins
Nays 0

TClerk - minimum wage is at \$ 13.20 now. Glider has left a message on the propane receipt that the branches need to be trimmed on top of the tank, she will have David trim if the Board is in agreement - Board is in agreement. Town Justice Dory Dumas books are ready for audit and she received word that she has received the JCAP grant.

HIGHWAY SUPERINTENDENT - RUSSELL MONTIETH

Russell - Sue and I met with NYMIR to go over the Town's property and equipment values, cyber security, he was surprised at some of the raised values. Replaced the air compressor in the 2014, \$ 2,900. The 2015 pickup has transmission problems, Bob Johnson Ford - says transmission was bad, torque converter. He brought it back to the Highway garage. Estimate is \$ 2,000 Reman transmission, \$ 1,000 for Air Conditioning Pump plus labor. The 2019 was skipping on Friday, with low oil pressure, it only had 1,500 on the oil change, towed it to Bob Johnson Ford in Pulaski, there's eight codes, VCT - controls the spark, needs transmission oil pan, manifold, gaskets, grommets will take four days to get, dip stick is rotted - letting debris in, \$ 6,250.06. CW E. Yerdon - Is the pickup worth that much? Deputy Supervisor M. Tompkins - any warranty? CW E. Yerdon - she was thinking of the 2015. There was discussion. The Cat Loader - two years old, emissions code - running only to load trucks, went into shutdown mode, 3:30 called Oswego County dispatch to get a loader. Cat field service came out, DEF Sensor, don't have one - no idea when they can get one, Oswego County left Loader here for a week and a half. No idea when Cat will get parts, loader is too new, taking four months for part, loader is too new. Scott Williams has submitted his notice of separation as of February 25, 2022. He would like to advertise for the position, right now he has one back up seasonal - Skip.

Resolution 22-20

Motion was made by Carla Bauer and seconded by Corey Yerdon to authorize Town Clerk Susan Hough to advertise for a full-time position at the Highway Department.

ADOPTED Ayes 4 E. Yerdon, C. Yerdon, C. Bauer, M. Tompkins
Nays 0

The Town of Osceola - the truck that was wrecked has a 14 foot SS Sander with top grate, it's a 2016 or 2017, our 2007 is setup to plow without a sander, they want \$ 5,000, it's practically brand new. CM C. Yerdon - have you had to use the 2007 and what's it worth? Highway Superintendent - Russell Montieth - the truck is work about \$ 25,000 with the sander \$ 30,000 complete. It's in really good, Rich would have to take it to Osceola's Town Board tomorrow night. CM C. Yerdon - if you continue to have problems with the 2014 we should have a backup. There was discussion, the Board has agreed to purchase the sander from Osceola. Russell - he put \$ 60,000 in the budget for a mowing machine, there's a 2012 McCormick - Perkins 4 cylinder, diesel long arm, 22 foot, five foot head, can take down good size trees/limbs. The Town of Wirt placed it on Auction International with a minimum of \$ 40,000, plus a 10% buyer's fee would be \$ 44,000 plus the cost of hauling it to us, it's about a three hour drive. They are asking \$ 70,000 to \$ 100,000 for these mowing machines. Russell would like to go look at the machine - he doesn't want any more mechanical problems. There were five pages of pictures, inside looks very good, clean, looks well taken care of. Deputy Supervisor M. Tompkins - do we need a machine that size? Russell - it would be nice to cut back, Osceola/Boylston we would work together, swap services. Deputy Supervisor M. Tompkins - how many hours do you mow the road sides a year? Russell over 200 hours and we could do more. CW E. Yerdon - doesn't have a problem with Russell going to look at the machine. CW C. Bauer - can the boom be taken off and used for other things? Russell - yes you could - PTO 540/1000. CM C. Yerdon - thinks it's a good idea to go look at the machine. Russell will go look at the machine. Russell - what's the Boards opinion on the pickup trucks? CW E. Yerdon- How much do you think with labor the 2015 will cost? Russell - He thinks around \$ 5,000, Dale said they make a replacement pulley, which would be good. Russell - \$ 3,000 for a reman transmission, Bracy's in Oswego are good transmission guys, the County takes their equipment there, they couldn't look at it for three to four weeks. There was discussion. CM C. Yerdon - thinks we should get the 2019 pickup back, if we can get it back in four to five days, then part the 2015 and wait on it. CW E. Yerdon - you use the 2015 more for mowing. The Board agrees the 2019 pickup needs to be repaired, the 2015 pickup they will drive as needed and see if they can get it into Bracy's at a later date. Russell - last year you voted the old Gradall as surplus equipment, possibly get \$ 3,100 for scrap, would like to list it on Auction International to see if we get any takers. CM C. Yerdon - thinks it's a great idea.

CLERK TO THE SUPERVISOR - JANE JONES

Jane - last month appointed Clerk to the Supervisor to keep things somewhat up to date. She is concerned because there are things like the Level of Assessment, sending out the Change of Assessments, sending out the Roll, Grievance Day - technically we do not have an Assessor. She met with Corey Metz at Oswego County Real Properties today - there is an option that you can appoint an Acting Assessor - under Real Property Tax (RPT) Chapter 50-A, Article 3, Title 2, § 314. Acting Assessor. 1. In the event that an assessor appointed pursuant to the provisions of section three hundred ten of this title is unable to perform the duties of the office or the office becomes vacant, the appointing authority may be resolution designate or appointed pursuant to this section, the appoint authority shall notify the commissioner within fifteen days of making such designation or appointment. The acting assessor shall function as assessor until such time as the assessor is able to resume the position or until a replacement is appointed. In the event an acting

assessor functions as assessor for more than six months, then such acting assessor shall be required to meet the minimum qualifications standards and to obtain certification as required by this title for persons elected or appointed to the office of assessor. Clerk to the Supervisor Brittany Willson - she doesn't have enough hours per week, they want her to have 30 hours per week which is pretty much impossible in a small town like Redfield. CW C. Bauer - is there any kind of waiver for small towns. Brittany - she sent her list of hours worked, she's got to start somewhere. Deputy Supervisor M. Tompkins - is curious to what hours they are looking for, doesn't want to get derailed. CW E. Yerdon - March 1st is the deadline? Jane - Taxable status day is March 1st, they aren't going to go through the snow for some of these places - not feasible, all the exemptions are in March 1st, if your house burns down on April 1st you still have the taxable status of the house. There was discussion, CW E. Yerdon - seems like we could appoint Brittany for the six months. Deputy Supervisor M. Tompkins - we need to get clarification on the hours, we aren't totally unique. CM C. Yerdon - we need to make a decision. Deputy Supervisor M. Tompkins - should we ask Bob to look at this to see if we can appoint Brittany. CM C. Yerdon - there's an end date, terminate appointment, we could appoint another. Deputy Supervisor M. Tompkins - the hours are a problem, it's not going away, alleviate the hours requirements. Tug Hill Commission Angie Kimball - would try appointing as Acting Assessor - August isn't as busy, the roll needs to be sat with and signed, could do more field work by August. Jane - the County thinks this would be the best way to go.

Resolution 22-21

Motion was made by Corey Yerdon and seconded by Elaine Yerdon to appoint Brittany Willson as acting Assessor for a six month period, per Real Property Tax (RPT) Chapter 50-A, Article 3, Title 2, § 314. Acting Assessor. 1. In the event that an assessor appointed pursuant to the provisions of section three hundred ten of this title is unable to perform the duties of the office or the office becomes vacant, the appointing authority may be resolution designate or appointed pursuant to this section, the appoint authority shall notify the commissioner within fifteen days of making such designation or appointment. The acting assessor shall function as assessor until such time as the assessor is able to resume the position or until a replacement is appointed. In the event an acting assessor functions as assessor for more than six months, then such acting assessor shall be required to meet the minimum qualifications standards and to obtain certification as required by this title for persons elected or appointed to the office of assessor.

ADOPTED Ayes 4 E. Yerdon, C. Yerdon, C. Bauer, M. Tompkins
Nays 0

Jane - doesn't want anything to get thrown out - wants it to be done correctly. The Equalization Tentative Rate 85%- Assess Value to Sales - Estimated Market Value - she came out with 68% of full value but she doesn't know what properties they use. Level of Assessment give you a 5% leeway, All Towns are falling ten to fifteen (10-15) points. Hastings is the only Town doing a re-evaluation. Everyone is hoping it will change but we hoped that last year too.

LEGISLATOR - MICHAEL YERDON

Mike - Legislature did their appointments. The government didn't send any test kits, the test kits the County had he gave out to the Fire Departments. The County has ordered 30,000 test kits and he will have some to distribute when they come in.

CODE ENFORCEMENT OFFICER - MICHAEL YERDON

Mike -hasn't had any permits, new owners of Don & Shirley's house - completely redoing the inside and bringing it up to code. He's been busy with the year-end report (40 pages). Talked with Jeff Golic - NYS DEC FEMA Flood Management - looked over documentation. Mike does have some

experience he worked with another Code Enforcement Officer in Scriba, plus he took extra training hours last year, so he has the knowledge. It's broken into six zones, one of the FIRM's was missing that covered the reservoir. We have to have a plan/permit system in place if someone ever wants to build in a Flood Zone Area. First they would get a permit from the NYS DEC, then a permit from the Town of Redfield. He's signed up for two more online courses through the Member of Association the cost of membership is \$ 30 and courses are free otherwise they are \$ 75 each.

TUG HILL COMMISSION – ANGELA KIMBALL

Angie -

The CTHC is still looking for an Associate Circuit Rider to fill the contract which Karleigh Stuckey chose not to renew. Information on the position along with a draft contract can be found on the CTHC website at www.tughillcouncil.com. The position pays \$18/hour plus mileage at the state rate. The meetings that would be covered generally are the village of Adams and the towns of Harrisburg, Lorraine, Montague, Pinckney, Rodman and Worth. Please contact Angie if you are interested or want more information or if you know anyone who might be interested. REMINDER: The Association of Towns of the State of New York (AOT) is holding its 2022 Annual Meeting & Training School from February 20 through 23, 2022 virtually with registration materials available at https://members.nytowns.org/Towns/Common/2022_Annual_Meeting_Training_School.aspx. For people who also attended the Newly Elected training, cost for the annual meeting and training school is \$50, for other municipal members registration cost is \$100 and cost for non-municipal members is \$125. The session agenda is also available on the page. REMINDER: The Great Lot Sportsman's Club will be hosting five guided snowshoeing trips this winter at their club at 4277 Osceola Road in West Leyden. Reservations are required. Participants are asked to meet at 9:45am at the Great Lot Sportsman's Club entrance; and the dates for 2022 are January 15, February 12, February 26, March 12, March 26. You can follow one of the guides or take a map and explore the many snow- covered trails on your own. Afterwards all will be treated to a hot lunch and refreshments at the clubhouse. The snowshoeing and lunch are FREE and open to all age groups! There are a limited numbers of snowshoes to borrow. For more information or to sign up please contact Guy Case @ (315) 378-7592, Andy Bailey @ (315) 225-3119 or Jim Ray @ (315) 225-1731. Visit www.thegreatlot.com and download a trail map. REMINDER: Cornell Local Roads Program (CLRP) has some webinars scheduled for this winter including Finding, Retaining, and Motivating Employees, February 8th; Work Zone, February 15th; and Purchasing & Financing, February 22nd; Pavement Maintenance, March 1st; Surface and Subsurface Drainage, March 8th and Flagging March 15th Visit the CLRP website for more session information and to register for any of the webinars at: <https://cals.cornell.edu/nysltap-local-roads>. The Tug Hill Commission's 2022 Local Government Conference will be held Tuesday April 19th at the Turning Stone Event Center in Vernon. Invitations have gone out in the mail and if you didn't get one, let your circuit rider know and they can get you a copy. The invitation and registration information can be accessed on the Commission's website as well at: <https://tughill.org/lgc2022/>. The cost for the conference is \$75 for registrations before March 18th, \$150 from March 19th-the 25th and \$200 if postmarked after the 25th. You can register online with a credit card at <https://lgc2022.eventbrite.com> or via U.S. Mail with a check or voucher. The NYS Archives has announced some webinars on various records related topics to be conducted over the next several months. The webinars are on topics including inactive records storage, audiovisual records, the new retention schedule, email preservation and transfer and managing email. Dates for the webinars run from February through June and the registration page can be accessed at: <http://www.archives.nysed.gov/workshops/register>. Also, the Archives announced on 2/7 that they are accepting applications for the 2022/23 Local Government Records Management Improvement

