

**REGULAR MEETING, TOWN OF REDFIELD, November 4, 2021**

The regular monthly meeting of the Redfield Town Board was held on November 4, 2021 at the Redfield Municipal Building starting at 7:30pm. Roll call was taken and the following board members were present:

- Carla Bauer - Councilwoman/Deputy Supervisor
- Erwin Webb - Councilman
- Matthew Tompkins - Councilman
- Elaine Yerdon - Councilwoman
- Absent: Tanya Yerdon - Supervisor

In addition, Susan Hough -Town Clerk, Russell Montieth -Highway Superintendent, Michael Yerdon - Code Enforcement Officer, Corey Yerdon, Tug Hill Commission - Angela Kimball and Joe Cesta

Pledge of the Allegiance was said.

**Resolution 21-99**

Motion was made by Erwin Webb and seconded by Matthew Tompkins to open the Regular Meeting at 7:02pm.

ADOPTED Ayes 4 E. Webb, C. Bauer, M. Tompkins, E. Yerdon  
Nays 0

**Resolution 21-100**

Motion was made by Elaine Yerdon and seconded by Erwin Webb that the General Fund Bills - Abstract #11 Vouchers 308-313,315,326-332, Totaling \$ 24,856.35  
335-339 and

Light District #1 - Abstract #11 Vouchers 334 Totaling \$ 743.40  
Be paid.

ADOPTED Ayes 4 E. Webb, C. Bauer, M. Tompkins, E. Yerdon  
Nays 0

**Resolution 21-101**

Motion was made by Matthew Tompkins and seconded by Elaine Yerdon that the Highway Fund Bills - Abstract # 11 Vouchers 314-325,338,340 Totaling \$55,859.60  
Be paid.

ADOPTED Ayes 4 E. Webb, C. Bauer, M. Tompkins, E. Yerdon  
Nays 0

**TOWN CLERK – SUSAN HOUGH**

Town Clerk had 3 Dog Licenses, 59 DECALS this month. The Town of Redfield received a check from the Navistar Maxxforce Settlement in the amount of \$ 1,950.61. The Greenboro Cemetery - she would like permission to send a letter to area Funeral Directors, there was a burial a couple weeks ago and she was not notified, so at this point she has no idea if a vault was used. Corey Yerdon - it's a total mess at the recent burial site. The Board approved sending the letter. She met with Henry from NYMIR - his complaints were pretty much the same as they have been, the playground is the big problem, he said we could at least take the swings off, which we know someone will just put new ones up, one of the emergency lights - the one in the hallway of the Office building needs new batteries. Corey Yerdon - for the price you are probably better off buying a new light. Yvonne will be working on Tuesday - Town Clerk has an appointment.

**CODE ENFORCEMENT OFFICER - MICHAEL YERDON**

Mike has four (4) pending building permits, no new ones.

**LEGISLATOR - MICHAEL YERDON**

They are working on the Preliminary Budget for the County. He won the election, so he will be our Legislator for a couple more years, thanked everyone for their support. CM M. Tompkins - what's the status on the trash/junk on County Route 47? Mike - the trash has been removed by the highway. Russell - there's a trailer and two (2) vehicles on the shoulder now, when the guys plowed they saw them. Mike - notices were sent to all three (3) of the deceased's children, they were delivered by the Sheriff's Dept. and certified mail, it's in the County's hands now.

**HIGHWAY SUPERINTENDENT - RUSSELL MONTIETH**

Russell met with Henry from NYMIR on the same day as Sue, he went over the Maintenance Records, checked the master switches - impressed they worked, drug and alcohol policy, road signs - inspection very six (6) months for reflectivity. Recommended Fire Alarm System and Security System. Mike had the County put the stripes on the signs on County Route 2 and 17 - makes a difference. Any contractor the Town hires - we need to make sure Town is listed on Liability Certificate.

**Resolution 21-102**

Motion was made by Matthew Tompkins and seconded by Carla Bauer to authorize Town Clerk Susan Hough to advertise there will be no parking on town roads in the Town of Redfield from November 1, 2021 to April 15, 2022 between the hours of 12:00 midnight and 6:00a.m. There will also be no parking in snowplow turnarounds at any time of day between the aforementioned dates and no parking at any time in school bus turnarounds. Vehicles illegally parked will be towed away at the owner's expense and to advertise that the Town of Redfield will not be liable for any damage to vehicles and/or personal property, including mailboxes that are within the Town's right of way during the process of plowing and removing snow.

ADOPTED Ayes 4 E. Yerdon, E. Webb, C. Bauer, M. Tompkins  
Nays 0

**Resolution 21-103**

Motion was made by Elaine Yerdon and seconded by Erwin Webb to authorize Town Clerk Susan Hough to advertise a display ad for seasonal help wanted highway department.

ADOPTED Ayes 4 E. Webb, C. Bauer, M. Tompkins, E. Yerdon  
Nays 0

Russell- they've been busy the last 2 1/2 weeks with the New Truck, the 2014 is ready for winter completed on Tuesday and went out at 3am on Wednesday. The Western Star will be doing the South end. Training is setup with Rex Roth Wednesday the 10<sup>th</sup> to go thru the electronic system, Russell can do program changes, Western and 2017 are the same system. Salt bill for Osceola was \$ 24,048, \$ 53.44/ton, should receive check soon. 2017 - Whitesboro Spring - didn't have the heavy-duty frontend, both springs and kingpins have been replaced with heavy duty, will need to replace bushings in rear-end in the spring, they're starting to dry rot. CHIPS paperwork will be turned in Monday or Tuesday.

**JOE CESTA-** is selling his neighbor Thompson two (2) acres, so it's a lot line change, Thompson owns an acre with the two acres Joe is selling him it would bring his lot to compliance with the minimum of 3 acres. Joe has 23 acres, no SEQR with a lot line change. This would give Thompson 130 feet of road frontage as he has 100 feet right now, he hopes to purchase from his other neighbor to get the 200 feet of road frontage for compliance. There was discussion. Town Board - at this time it's a pre-existing nonconforming lot of record, purchasing the two (2) acres makes it a new nonconforming lot, Subdivision Review would require a variance from the Zoning Board of Appeals- then go back through the Subdivision review. CM M. Tompkins - you would have to have a Survey map, real map, copy of existing surveys for proposal.

There was discussion regarding the Town's Zoning Board of Appeals and joining the CTHC Zoning Board of Appeals.

Mike Yerdon - has been doing a lot of Training classes, three (3) this week, one (1) tomorrow and three (3) more this month, he will have more than needed but wants to make sure he's covered.

Deputy Supervisor -Carla Bauer - the Preliminary Budget. Town Clerk Susan Hough - we have \$ 3,418 that was carried over from last year's tax cap, if we don't use it than it is gone. Susan suggests giving the Supervisor a salary increase of \$ 1,500, the Buildings and Garage accounts each \$ 800 to make sure the increase of the internet bills are covered. There was discussion. CW E. Yerdon - would rather put the \$ 1,500 into the Supervisor's Contractual so she can use the money to hire someone to help her if she wants too, doesn't want a new Supervisor making more than our current Supervisor if it had to come down to that. Angie Kimball - if you increase a salary you will need to hold another public hearing.

#### **Resolution 21-104**

Motion was made by Matthew Tompkins and seconded by Carla Bauer to make the following changes to the Preliminary Budget: A1220.4 Supervisor - Contractual + \$ 1,500, A1620.4 Buildings - Contractual + \$ 800, Garage - Contractual + \$800.

ADOPTED Ayes 4 E. Webb, C. Bauer, M. Tompkins, E. Yerdon  
Nays 0

#### **Resolution 21-105**

Motion was made by Elaine Yerdon and seconded by Matthew Tompkins to accept the 2022 Preliminary Budget as amended as the 2022 Final Budget, amount to be raised by taxes is \$ 746,996.00.

ADOPTED Ayes 4 E. Webb, C. Bauer, M. Tompkins, E. Yerdon  
Nays 0

#### **TUG HILL COMMISSION – ANGELA KIMBALL**

Angie - **REMINDER:** The USDA Forest Service's Community Forest Program is now available. Applications are due to state foresters by January 10, 2022. If you are interested in applying the contact for NY is Neal Bungard (neal.bungard@usda.gov). For more information on the program and the application process and pertinent web links visit: How the Community Forest Program Works | US Forest Service (usda.gov). **REMINDER:** The NYS Office of the State Comptroller (OSC) is offering their Advanced Accounting School this year and there are spaces left for one of the sessions on December 15th and 16th. This multi-day school is designed to familiarize participants with accounting and financial reporting requirements for local governments in New

York. The course provides guidance on certain operational issues, such as cash management, purchasing, processing claims for payment, accounting for capital projects and utilizing reserve funds. The classes are available either in person or online and you can register at <http://www1.osc.state.ny.us/localgov/lot-registration/accounting-school.cfm> to find out in person class locations. The cost for the session is \$85 for government employees and \$170 for others. OSC also offers a Basic Accounting class, but all the sessions for this year are full. **REMINDER:** Remote meetings have been authorized again by the Governor via a state law until January 15, 2022. The same qualifications have been added as existed under the Executive Order, namely that the public has the ability to join remotely, that the meeting be transcribed, and the transcription be available for 4 months after the meeting. If you have a Board meeting/public hearing that you need to hold via Zoom, contact Angie and she will get the meeting set up. The Association of Towns of the State of New York (AOT) is holding its 2022 Annual Meeting & Training School from February 20 through 23, 2022 at the New York Marriott Marquis in New York, NY. Registration materials will be available at [www.nytowns.org](http://www.nytowns.org) starting November 1. At this time, attendees will be required to show proof of vaccination and wear a mask in order to attend the event. Also, AOT is providing short fact sheets and videos about pertinent town topics, called Town Teas. Several have been completed so far including: OML and Virtual Meetings, Transitions in Office, Highway Fund, Quorums and Voting Requirements, Capital Planning, Amendments to OML and Door to Door Sales. Visit [https://members.nytowns.org/Towns/Common/Town\\_Tea.aspx](https://members.nytowns.org/Towns/Common/Town_Tea.aspx) to access the documents. The Constable Chronicles webinars continue this fall with two new sessions. The first is entitled “Anna Constable: From Socialite to Suffragist” and will be conducted on November 9th starting at 7 p.m. by Andrew Rich, educator and Constable Hall Association board member. The presentation will follow Anna Constable’s life from her family’s connection to Constable Hall, her years in the upper circles of New York City social life, and her development into an influential suffragist in the United States during the final push for equal voting rights for women. The second session will be hosted by Martha Constable Murray and Peter Hays and will be about “William Constable, Spirit of the North Country”. This webinar will be held on December 7th at 7 p.m. Visit the Commission’s website at <https://tughill.org/upcoming-workshops/> to find the links to register for these sessions. The New York State Department of Environmental Conservation (DEC) announced today that the agency will accept public comments on the draft Unit Management Plan (UMP) for Tug Hill East beginning Nov. 1 and ending Dec. 15, 2021. The draft UMP covers 22,886 acres of land in seven State Forests, one unique area, and 13 detached Forest Preserve parcels in the Lewis County towns of Lewis, Martinsburg, Osceola, Turin, and West Turin, the Oneida County town of Ava, and the Oswego County town of Redfield. The draft UMP is available here and an online survey to leave comments is available at <https://www.surveymonkey.com/r/TugHillEast>. Comments can also be submitted by mail to Andrea Mercurio, Forester, DEC Lowville Sub-Office, 7327 State Route 812, Lowville, NY 13367, or by email to [r6.ump@dec.ny.gov](mailto:r6.ump@dec.ny.gov).

**SAVE THE DATES:** -There is no regular commission meeting in November. -The date and location for the 2022 Local Government Conference have been verified. The Conference will be held on Tuesday April 19th and will be held at the Turning Stone Casino Event Center. Details to follow as things are fleshed out. -The CTHC Executive Committee will be meeting once more by the end of the year, but a date has not been selected yet. Stay tuned for details. Government Conference will be at the Turning Stone on April 19<sup>th</sup>, more info to come.

Mike Yerdon - Oswego County bought a new Computer system to help at no cost plans for the COVID \$, they have established a department that Dave Turner will be in charge of, he has the qualifications to run this department, this is for the interim as he plans on retiring. Russell Montieth - the old Gradall - pay more in Syracuse, need to get the other truck up and running. CM M. Tompkins - contact Ron Pollic for the NYSDOT to move it for you.

CW E. Yerdon - before the end of the year we need to decide what we are doing about opting out of the Adult Use Cannabis Retail Dispensaries and On-Site Consumption Sites.

**Resolution 21-106**

Motion was made by Matthew Tompkins and seconded by Carla Bauer to authorize Town Clerk Susan Hough to advertise a Public Hearing for Local Law # 1 of 2021 titled Opting out of the Adult Use Cannabis Retail Dispensaries and On-Site Consumption Sites as authorized under Cannabis Law Article 4 on Tuesday, December 14, 2021 at 6:30pm at the Town of Redfield Municipal Building located at 4830 County Route 17, Redfield, NY.

ADOPTED    Ayes 4            E. Webb, C. Bauer, M. Tompkins, E. Yerdon  
                 Nays 0

Motion was made by Erwin Webb seconded by Matthew Tompkins to adjourn the meeting at 8:36pm.

ADOPTED    Ayes 4            E. Webb, C. Bauer, M. Tompkins, E. Yerdon  
                 Nays 0

The next Town of Redfield Town Board meeting will be held Tuesday, December 14, 2021 at 7:30pm.

November 4, 2021  
Susan Hough, Town Clerk

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