

REGULAR MEETING, TOWN OF REDFIELD, December 14, 2021

The regular monthly meeting of the Redfield Town Board was held on December 14, 2021 at the Redfield Municipal Building starting at 7:30pm. Roll call was taken and the following board members were present:

- Carla Bauer - Councilwoman/Deputy Supervisor
- Erwin Webb - Councilman
- Matthew Tompkins - Councilman
- Elaine Yerdon - Councilwoman
- Absent: Tanya Yerdon - Supervisor

In addition, Susan Hough -Town Clerk, Russell Montieth -Highway Superintendent, Michael Yerdon - Code Enforcement Officer, Corey Yerdon, Tug Hill Commission - Angela Kimball, Tom Jones, and Brittany Willson

Pledge of the Allegiance was said.

Resolution 21-107

Motion was made by Elaine Yerdon and seconded by Erwin Webb that the General Fund Bills - Abstract #12 Vouchers 342-355, 366-372, 387-390 Totaling \$ 24,856.35

Be paid.

ADOPTED Ayes 4 E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

Resolution 21-108

Motion was made by Matthew Tompkins and seconded by Elaine Yerdon that the Highway Fund Bills - Abstract # 12 Vouchers 341-385 Totaling \$28,894.21

Be paid.

ADOPTED Ayes 4 E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

Resolution 21-109

Motion was made by Erwin Webb and seconded by Matthew Tompkins that the Supervisor's Report and Payroll Sheets be accepted as presented.

ADOPTED Ayes 5 T. Yerdon, E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

TOWN CLERK – SUSAN HOUGH

Town Clerk had 8 Dog Licenses, 5 DECALS this month. Mark Plumley has posted signs up that are on the Town of Redfield's property. There was discussion.

Resolution 21-110

Motion was made by Elaine Yerdon and seconded by Matthew Tompkins that the Town Clerk send a letter to Mark Plumley to remove posted signs on the Town of Redfield's property.

ADOPTED Ayes 4 E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

Resolution 21-111

Motion was made by Matthew Tompkins and seconded by Elaine Yerdon to authorize Supervisor Tanya Yerdon to pay the remaining December 2021 invoices and the Hill Agency Bond due January 2022.

ADOPTED Ayes 4 E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

Town Clerk would like to close her office on Thursday nights until the Spring, she hasn't had anyone since hunting season started, COVID-19 new variant, she's always available to come in for anyone at any time when called. There was discussion. Town Board agrees to close the office on Thursday nights and December 22 through January 4th.

Resolution 21-112

Motion was made by Elaine Yerdon and seconded by Erwin Webb to authorize Supervisor Tanya Yerdon to make any necessary budget adjustments to balance the year end.

ADOPTED Ayes 4 E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

HIGHWAY SUPERINTENDENT - RUSSELL MONTIETH

Russell - twice a year we have to do a reflectivity on the signs, did the North end on the 29th and the South end on the 30th. All highway signs are done, fixed or replaced, new style.

Deputy Supervisor - Carla Bauer asked the status of the situation with the junk on County Route 47. Mike Yerdon - the County has been up there, law is they have to catch them bringing in a load. The property is in probate. Carla - what stage in probate? CM M. Tompkins - can we lean on the County? Mike Yerdon - will try to find out where it stands, been there, called Sheriffs, no dealing with people like that, they don't care.

CODE ENFORCEMENT OFFICER - MICHAEL YERDON

Mike has 43 building permits for the year, a little less than \$ 5,000, and working on one - waiting for a check. Last year we did a little over \$ 5,000 around 50 permits. The RV Park for Joe at the Cheese Factory - still has the problem with the facilities that cross the property lines, needs to get the property combined. CW E. Yerdon - he hasn't done that yet?

LEGISLATOR - MICHAEL YERDON

Budget rate \$ 6.95 per \$ 1,000 based on 100% assessment. County is in good shape - reduced from last year by about \$.60 per \$ 1,000. The Public Defenders was under the DA's office, it's now a separate department - 2 Senior and 2 Junior Lawyers. The Drug Task Force is now under the Sheriff's department. The new Public Defender is at Bunner Street - have a better handle on it. Oswego County will be debt free with Capital Projects paid \$ 155,000. It won't last long they will be starting the project for the Judges, they want separate Break and Bathrooms, they are not going to have individual ones, they will have them to share, will have their own offices. Family Holiday Party December 18 from noon to 3 at the Pulaski Legion, everyone is welcome. The Youth Bureau will host a Career Summit on May 18 at the Oswego County Fairgrounds for 8th graders. Camp Hollis will be hosting events this summer for the young people in the County. Mask

Mandate - Oswego County Legislature - will not be enforcing the mandate, we do not have the staff in the Health department or the Sheriff's department. Will work with people but will not go out in the County to enforce it, statistics don't really warrant it, 31 cases for 20 million people. Already passed in opposition of shot mandate. In the process of making a Sanctuary for Lake Ontario. CM E. Yerdon - what happened with the Jail improvements? Mike we are only expanding for the Judges. CM E. Yerdon - we were told the County was paying other Counties to take our prisoners. Mike -not sure.

HIGHWAY SUPERINTENDENT - RUSSELL MONTIETH

Russell - received an email regarding the CHIPS payment, we should expect the payment around December 15th. 2019 Pickup - has been at the Ford Garage since November 18th/19th, pin bearing - wrong seals, they have no idea when they are getting the parts. NYMIR - report had the Master Switches were on - it was 1pm when he was there, which means we were still working, the guys go around at the end of the day and turn them off, which NYMIR was told. 2014 Engine codes, High Fuel Derated - High Pressure Injection Pump - before take the injectors out, if they go, wants to line up parts for it, rebuilt, plow on the 2017 will need to do the same thing. 2022 working good, calibration on truck - problem with speed pickup sensor, called Viking and fixed it, LED Headlights are working well now. Russell built a spreadsheet - 138 loads of sand at \$ 12,000 ridiculous price, trying to cut our expenses down. He will have a chart to go by, trying to spend less money on that material, have more sand than need, the Pit's for sale so he took sand to make sure we got some. CW E. Yerdon - did you order your uniforms? Russell - he's bringing a new catalog with uniforms.

BRITTANY WILLSON

Brittany - has meet with Jane Jones - she took her around Town, she's completed the Fundamentals Data Collection and Fundamentals Assessment Admin courses. There haven't been any classes available due to lack of signups and COVID, she can do online classes. She would like to know what the Town wants her to do. County has been helpful, it's a learning curve, Jane has 30 plus years of experience, the computer is no problem. CW E. Yerdon - have you paid for classes taken? Brittany - yes, she checks weekly for classes, she would prefer in class but has done the online. She would like some input - Membership for the IAAO - International Association of Assessing Officers Membership and 2 classes would be around \$ 948.00. The board agrees to pay for the membership and classes on a voucher this year.

TUG HILL COMMISSION – ANGELA KIMBALL

Angie - **REMINDER:** Remote meetings have been authorized again by the Governor via a state law until January 15, 2022. The same qualifications have been added as existed under the Executive Order, namely that the public has the ability to join remotely, that the meeting be transcribed, and the transcription be available for 4 months after the meeting. If you have a Board meeting/public hearing that you need to hold via Zoom, contact Angie and she will get the meeting set up.

REMINDER: The Association of Towns of the State of New York (AOT) is holding its 2022 Annual Meeting & Training School from February 20 through 23, 2022 at the New York Marriott Marquis in New York, NY. Registration materials will be available at www.nytowns.org starting November 1. At this time, attendees will be required to show proof of vaccination and wear a mask in order to attend the event. Also, AOT is providing short fact sheets and videos about pertinent town topics, called Town Teas. Several have been completed so far including: OML and Virtual

Meetings, Transitions in Office, Highway Fund, Quorums and Voting Requirements, Capital Planning, Amendments to OML and Door to Door Sales. Visit

https://members.nytowns.org/Towns/Common/Town_Tea.aspx to access the documents.

REMINDER: The New York State Department of Environmental Conservation (DEC) announced today that the agency will accept public comments on the draft Unit Management Plan (UMP) for Tug Hill East beginning Nov. 1 and ending Dec. 15, 2021. The draft UMP covers 22,886 acres of land in seven State Forests, one unique area, and 13 detached Forest Preserve parcels in the Lewis County towns of Lewis, Martinsburg, Osceola, Turin, and West Turin, the Oneida County town of Ava, and the Oswego County town of Redfield. The draft UMP is available here and an online survey to leave comments is available at <https://www.surveymonkey.com/r/TugHillEast>. Comments can also be submitted by mail to Andrea Mercurio, Forester, DEC Lowville Sub-Office, 7327 State Route 812, Lowville, NY 13367, or by email to r6.ump@dec.ny.gov. The Association of Towns is offering their 2022 Newly Elected Officials Training School online ONLY January 6 and 7, 2022. All supervisors, town board members, fiscal personnel, and town clerks are encouraged to attend. There is a \$75 fee per member/non-member, payable in advance of the program. This fee covers the cost of tuition and course materials. More information, including the registration form, is available at

<http://www.nytowns.org/images/Documents/Training/2022%20Newly%20Elected%20Forms.pdf>.

The Tug Hill Commission in partnership with the five Tug Hill COGs will be offering a Newly Elected Officials Training on Wednesday December 15th from 6:30-8:30 p.m. The training will be conducted by Sarah Brancatella and Lori Mithen-Demasi from the Association of Towns and will be online only. The webinar will cover ethics, conflicts of interest, typical town offices and their roles and responsibilities, oaths of office and preparing for your first meeting among other things. Register for the workshop at <http://tinyurl.com/tughillnew>. There is no cost for the session.

The William G. Pomeroy Foundation's NYS Historic Marker grant program has funded more than 700 markers in 58 NYS counties since 2006. The program commemorates historic people, places, things; or events within the time frame of 1740-1921. All four Tug Hill counties can currently apply in their open grant round. For more information, see www.wgpfoundation.org/history/nys-historicmarkers/. Applicants are encouraged to view the Foundation's pre-recorded webinar: Tips for Preparing a Successful Marker Grant Application. December 13, 2021 is the deadline to submit Letter of Intent (LOI) to verify primary sources. Applicants must submit a proposed marker inscription and list the primary source documentation assembled to verify the historic accuracy of the text. January 17, 2022 is the actual application deadline, and applicants will receive email notification regarding their application's status at the end of March. Tug Hill Tomorrow Land Trust (THTLT) has a couple of events scheduled for December. The first is a hike, ski or snowshoe event at Black River Outdoor Education Program's (BROEP's) Potato Hill Farm campus near Boonville on December 11th from 10 a.m. to 2 p.m. The second is a Winter Solstice Celebration Hour to be held at the Joseph A. Blake Wildlife Sanctuary in Rutland. That event will take place on December 21st from 7-8 p.m. For more information on these events and to reserve a space visit the THTLT website event page at <https://tughilltomorrowlandtrust.org/events/>. Cornell Local Roads Program (CLRP) has some webinars scheduled for this winter including Traffic Safety, December 7th; Manual of Uniform Traffic Control Devices (MUTCD), December 14th; Roads & Streets Legal Issues, January 4th; Department Duties, January 11th; Worker Safety, January 25th; Culverts, February 1st; Finding, Retaining, and Motivating Employees, February 8th; Work Zone, February 15th; and Purchasing & Financing, February 22nd; Pavement Maintenance, March 1st; Surface and Subsurface Drainage, March 8th and Flagging, March 15th Visit the CLRP website for more session information and to register for any of the webinars at: <https://cals.cornell.edu/nysltap-local-roads>. NYS DEC has a new vaccine incentive to help boost COVID vaccination rates among New

Yorkers who enjoy outdoor activities. Anyone who gets their first COVID vaccine dose between December 1 and 31st of 2021 is eligible to enter the 'Take Your Shot for an Outdoor Adventure' sweepstakes and a random drawing to win special prize packages tailored to anglers, hunters, and other outdoor enthusiasts. Five entrants will be selected to win the grand prize worth approximately \$2,000 in various hunting or fishing prizes. Twenty-five entrants will be selected to win second place spots of hunting or fishing prizes worth approximately \$1,000. The first 2,000 people to get their shot and enter the sweepstakes will win a prize of some sort. Visit DEC's webpage at <https://www.dec.ny.gov/press/124288.html> for more information. NYS Archives will be changing its regional model for local government advisory services. Starting January 1st advisory services will be delivered depending on your government type (school, county, town, village city etc.). Each government type will be assigned a Records Advisory Officer who will handle only that type of government. They will be holding a webinar on the new system entitled "Ask us Anything About the New Services Model" on Wednesday Dec. 15th from 1:30-2:30 p.m. Visit <http://www.archives.nysed.gov/workshops/schedule/ask-us-anything-about-the-new-services-model-2021-12-15> to register. The NYS Dept. of State Division of Local Government Services has announced their winter webinar series of planning and zoning training. The sessions include Minute Taking and Other Essential Duties for Board Clerks and Secretaries on Dec. 7; Enforcement of Zoning and Other Local Laws on Dec. 14; Planning Board Overview on January 4th and Zoning Board of Appeals Overview on January 11th. The classes run from 5-7 p.m. on the scheduled nights. For more information and to register visit <https://dos.ny.gov/training-assistance>.

SAVE THE DATES: -The December Tug Hill Commission meeting will December 13th via Zoom. The link for the meeting is <https://us02web.zoom.us/j/84975868282> or you can dial 929-205-6099, meeting ID 849 7586 8282. The public is welcome to attend this meeting.

-The date and location for the 2022 Local Government Conference have been verified. The Conference will be held on Tuesday April 19th and will be held at the Turning Stone Casino Event Center. Details to follow as things are fleshed out. -The CTHC Executive Committee met December 2nd via Zoom. The draft minutes will be available on the Council website at www.tughillcouncil.com soon or if you would like access to the Zoom transcript and/or recording contact Angie.

The Village of Adams has joined the Cooperative Tug Hill Council, we now have 22 Municipalities, and we have a new agreement that will need to be signed. We have a part-time Circuit Rider position available, \$ 18 per hour, 7 meetings a month, Town of Harrisburg Town of Pinckney, Village of Adams, Town of Lorraine, Town of Rodman, Town of Montague and Town of Worth. CW C. Bauer asked if the survey regarding the High Speed was completed. Angie - Lewis County is done Jefferson County - don't have the data, got them all to work together, lots of holes without FIOS. Mike - line ends at Jason Yerdon's. There was discussion. That is Frontier's responsible to continue it. NYS starting to do survey - working on it.

Angie Kimball - the Fire Department Secretary Kara Tompkins will be getting copies of the contract out.

Resolution 21-113

Motion was made by Matthew Tompkins and seconded by Elaine Yerdon to authorize Supervisor Tanya Yerdon to sign the new 5 year Cooperative Tug Hill Council Inter-municipal Agreement.

ADOPTED Ayes 4 E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

Mike Yerdon - he has 30 credit hours, needed 24 but had to have hours in different areas. Regular training in person in February, it's already paid for from last year.

Resolution 21-114

Motion was made by Elaine Yerdon and seconded by Matthew Tompkins to adopt Local Law #1 of 2021, A Local law to opt out of allowing cannabis retail dispensaries and on-site consumption sites as authorized under Cannabis Law Article 4.

ADOPTED Ayes 4 E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

Town Clerk - received notice from NYS Ags & Mkts the Dog Control Officer Kennel has passed inspection.

Resolution 21-115

Motion was made by Matthew Tompkins and seconded by Erwin Webb to appoint Brittany Willson as Sole Assessor from January 1, 2022 through September 20, 2025.

ADOPTED Ayes 4 E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

CM M. Tompkins - keep in our thoughts looking at purchasing signs at the entrances to the Town for the New Year.

The Town Board members thanked Erwin "Skip" Webb for his service as a board member and wished him the best.

Motion was made by Erwin Webb seconded by Matthew Tompkins to adjourn the meeting at 8:29pm.

ADOPTED Ayes 4 E. Webb, C. Bauer, M. Tompkins, E. Yerdon
Nays 0

The next Town of Redfield Town Board meeting will be held Tuesday, January 11, 2022 at 7:30pm.

December 14, 2021
Susan Hough, Town Clerk

12/14/2021 pg. 6 of 6