

UNREVIEWED SUBJECT TO CHANGE UPON APPROVAL

REGULAR MEETING, TOWN OF REDFIELD, August 9, 2022

The regular monthly meeting of the Redfield Town Board was held on August 9, 2022 at the Redfield Municipal Building at 7:00pm. Roll call was taken and the following board members were present:

Matthew Tompkins - Supervisor
Carla Bauer - Councilwoman
Elaine Yerdon - Councilwoman
Corey Yerdon - Councilman
Terry Harlander - Councilman

In addition, Susan Hough -Town Clerk, Russell Montieth -Highway Superintendent, Michael Yerdon - Code Enforcement Officer, Mitch Yerdon, Angela Kimball - Tug Hill Commission, Ed Montieth, and Ken Burd

Pledge of the Allegiance was said.

Resolution 22-74

Motion was made by Carla Bauer and seconded by Terry Harlander that the
General Fund Bills - Abstract #08 Vouchers 219-233,249-250 Totaling \$ 9,012.81 and
Light District #1 - Abstract #08 Voucher 248 Totaling \$ 618.03

Be paid.

ADOPTED Ayes 5 M. Tompkins, E. Yerdon, C. Yerdon, C. Bauer, T. Harlander
Nays 0

Resolution 22-75

Motion was made by Elaine Yerdon and seconded by Carla Bauer that the
Highway Fund Bills - Abstract # 08 Vouchers 232,235-243,246 Totaling \$ 69,336.35

Be paid.

ADOPTED Ayes 5 M. Tompkins, E. Yerdon, C. Yerdon, C. Bauer, T. Harlander
Nays 0

Resolution 22-76

Motion was made by Terry Harlander and seconded by Elaine Yerdon that the Supervisors Report and Payroll Sheets be accepted as presented.

ADOPTED Ayes 5 M. Tompkins, E. Yerdon, C. Yerdon, C. Bauer, T. Harlander
Nays 0

TOWN CLERK – SUSAN HOUGH

The office will be closed on Tuesday, August 23 for the Primary. There were twelve (12) Dog Licenses, one (1)

Marriage License, four (4) Certified Copies and three (3) DECALS. I will not be able to attend the September meeting due to surgery, Suz has agreed to do the minutes for the meeting.

Resolution 22-77

Motion was made by Elaine Yerdon and seconded by Carla Bauer to approve the June 14, 2022 regular meeting as presented.

ADOPTED Ayes 5 M. Tompkins, E. Yerdon, C. Yerdon, C. Bauer, T. Harlander
Nays 0

CODE ENFORCEMENT OFFICER - MICHAEL YERDON

Mike had twenty-six (26) building permits so far and has four (4) in progress, he doesn't have the correct drawings for number twenty three (23) yet, it's going to be a log cabin on County Route 2, he hasn't charge yet. Maye thirty five (35) or more permits this year. Received an email Nixon Peabody - Verizon is going to put a communication tower on County Route 17 up north, he's looked over the Zoning Law and under residential site plan review article #5, not sure of the fee schedule. CM T. Harlander asked what they are doing at the old Potter property. Mike - they will demolish the house.

LEGISLATOR - MICHAEL YERDON

Mike- Next meeting is in Pulaski at 2pm on Thursday. He received a phone call from the Highway Superintendent in Boylston - the County did some work for them, the cost last year was \$ 4,500 this year they charged \$ 1,500. Mike talked to Shawn - Oswego County Highway Superintendent - the machinery was already in the area so they didn't charge for that, they are trying to improve work ethics with the Towns - Boylston wanted Mike to take the invoice to the Highway Committee to get it zero, that is not the way it's done and Mike will not take it to the Committee.

HIGHWAY SUPERINTENDENT - RUSSELL MONTIETH

Russell - Henderson came looked at the box of the 2014, they thought it might have been from corrosion and metal fatigue - the box is not repairable - long frame too damaged, bent, probably buy a new box it would be cheaper, things are moving slow - International appraisal man doesn't return phone calls, waiting for box quote. Henderson - if replacing box they have three possibly 4 in stock from cancelled orders. Fox road is paved and sealed, shoulder machine is being used - have it in about a week and a half. Spent \$ 141,153.21 - with the price of fuel and material, DA5110.4, Capital Improvements DA5112.2 as an oversight is \$ 5,200 short, we will need to do a budget modification. He still has \$ 16,000 in the CHIPS, Miranda recommends to put in for the money and use it doesn't see anything good coming out, use PAVE NY, Extreme Weather before the CHIPS money. 2019 Pickup - AC pump acting up, he asked Paul Unlimited to replace it, the quote from Bob Johnson's Ford was \$ 3,000, idler setup, Paul's was \$ 1,490.14 including towing. Loader - getting quotes from John Deere Tracy Road Equipment - see what it's worth, what they will give us, CAT hasn't come up, Volvo is coming, the warranty is up in December. Tentatively hoping to cut shoulders start on Little John, Kay Road work next year over 20 years since it's been worked on. Still looking for Road Mower, proposal to replace the 2015 Pickup - transmission, oil pan - leaking, been repairing it. Mitch Yerdon - you've go to think about the Kay Road culvert - had a dry summer. There was discussion.

Resolution 22-77

Motion was made by Matthew Tompkins and seconded by Carla Bauer to approve Budget Modification as follows: DA5148.4 Services for Other Government - DA5110.4 General Repairs - DA5112.2 Capital Outlay

ADOPTED M. Tompkins Aye
E. Yerdon Aye
C. Yerdon Abstains
C. Bauer Aye
T. Harlander Aye

Motion carried.

Supervisor Matthew Tompkins - we need to take a look at the cost of repair for the Kay Road.

TUG HILL COMMISSION – ANGELA KIMBALL

Angie - REMINDER: Join Cornell Local Roads for a new, ongoing series of free foundational webinars focused on the important principles key to local highway agency operations and management. Focusing on why we do what we do, each webinar offers a convenient way to learn the basics of a particular topic. Taken together, they cover the foundation of local highway issues. Many webinars will be repeated yearly or every other year to give attendees the opportunity to attend the full series. Find them at <https://cals.cornell.edu/nysltap-local-roads/training-events/webinars-online-training>. Foundational webinars are held most Tuesdays in the late fall, winter, and summer from 9:00 a.m. to 10:00 a.m. EST. REMINDER: Registration for fall training with Association of Towns opens on July 1. Three planning and zoning schools in September and October around the state, each day offering four hours of land use training. Registration cost is \$110 and includes materials, breakfast, and lunch. Onsite registration opens at 8:30 a.m. classes begin at 9:10 a.m. and end at 1:40 p.m. More information at https://members.nytowns.org/Towns/Common/2022_Fall_Planning_Zoning_Schools.aspx. REMINDER: The New York State Conference of Mayors (NYCOM) is holding its fall training school at the Saratoga Hilton in Saratoga Springs September 12-16, 2022. Complete information available at www.nycom.org/2-uncategorised/1053-fall-school-agenda. There are both full program and one-day registration rates available. Early bird rates are good until August 18. Topics to be covered include accounting and finance; terms of office/vacancies/resignations/removals; first amendment hot topics; various employee and employment topics; emergency services; and more! The commission is advertising for an entry level Projects Specialist to provide assistance to local governments and regional organizations in the rural Tug Hill region in the areas of natural resources, community development, and general technical assistance. Letters of interest and resumes should be submitted to Jennifer Harvill, Projects Director, Tug Hill Commission, 317 Washington Street, Watertown, NY 13601, jennifer@tughill.org. Full job description is available at www.tughill.org/job-openings/. Applications accepted no later than September 1, 2022. Resumes will be reviewed on a rolling basis. The Department of State has announced a new program that might be of interest to Tug Hill towns and villages. It is called NY Forward, modeled after the Downtown Revitalization Initiative (DRI) grant that several area cities (Oswego, Watertown, Rome, Utica, etc.) have received. NY Forward is targeted for downtowns in NY's smaller and rural communities and is funded at \$100 million this year, the same as DRI. There are several informational webinars, scheduled through August and September, with the recording of the first session from July 28th also available for viewing. More information is and will be available at <https://www.ny.gov/programs/ny-forward>. If this is something your community is interested in and you would like to brainstorm, please contact your circuit rider or the Watertown office. A letter of intent is due August 10th and applications are due September 23rd. The recordings for the Penn State webinar series on solar development that was mentioned in last month's announcements are now available. The most recent, "Leasing Your Land for Solar Energy Development" is a good resource for both individual landowners and municipalities. You can watch the recorded webinar [HERE](#). The New York State Department of Environmental Conservation (DEC) recently announced proposed changes to the implementing regulations for Real Property Tax Law Section 480a, also known as the Forest Tax Law. The goal of overhauling these nearly 50-year-old regulations is to lessen the administrative burden on participating forest landowners, help DEC promote compliance with requirements in place, and maintain and improve sustainable timber management on enrolled lands. DEC is holding two virtual public comment hearings on Sept. 13 and will be accepting public comments through Sept. 19. The public is encouraged to submit comments in writing to: NYSDEC Private Lands and Forest Utilization Section, Bureau of Forest Resource Management 625 Broadway, Albany, NY 12233-7254 or by email to: bslmregs@dec.ny.gov. The virtual public comment hearings will be held on

Sept. 13, at 1 p.m. and 6 p.m. For more information about the new and revised regulations, as well as how to participate in the public comment hearings, visit DEC's website at www.dec.ny.gov/regulations/125735.html. The Round 6 Restore New York Communities Initiative ("Restore NY") was launched on July 11, 2022, with \$250 million available for municipal applicants in two offerings. The first installment of applications competing for \$100 million are due October 11, with the required Intent to Apply form due on August 11. The second opportunity to compete for \$150 million will launch October 11. Applications will be accepted through the Consolidated Funding Application (CFA) electronic platform. Restore NY provides municipalities with financial assistance for the revitalization of commercial and residential properties. The program encourages community development and neighborhood growth through the elimination and redevelopment of blighted structures that market forces will not fix. Restore NY funding is available for projects involving the demolition, deconstruction, rehabilitation and/or reconstruction of vacant, abandoned, condemned and surplus properties. Projects must have at least 10% in cash or in-kind matching funds. Applications are initially evaluated at the regional level and are scored against specific guidelines and how strongly they meet the program goals. For more information, please review the Restore NY Round 6 Guidelines and/or contact your regional Empire State Development office. The Office of the State Comptroller offers two different accounting schools; Introduction to Government Accounting (basic) and Accounting Principals and Procedures (advanced) for local officials who need to learn about governmental accounting. The basic class gives a working knowledge of basic bookkeeping procedures such as understanding debits and credits, a discussion of the modified accrual system of accounting, the practice of maintaining the books and records, developing and accounting for the annual budget, as well as the year-end closing process. The advanced class provides guidance on certain operational issues, such as cash management, purchasing, processing claims for payment, accounting for capital projects and utilizing reserve funds. There are spaces available for the basic class from Sept. 28th to 30th and October 25th to the 27th. The advanced class has space available in the October 12th to 13th and November 15th to 16th sessions. Cost for the classes is \$85 for governmental officials and \$170 for others. Visit <https://www.osc.state.ny.us/local-government/academy/osc-government-accounting-schools> for more information or to register for a session. The Lewis County Planning and Community Development Department will again be sponsoring a land use training workshop for local land use officials on Wednesday, September 21, 2022, from 4:00-8:00 PM at the JCC Education Center. This year's training topics are still being finalized; however, additional details will be sent out later this month so stay tuned. SAVE THE DATES: -There is no Tug Hill Commission meeting in August, but the CTHC Executive Committee will be meeting this month to discuss ongoing business including the fall meeting. Stay tuned for information and watch the CTHC website at www.tughillcouncil.com for the meeting date and agenda.

REDFIELD VOL. FIRE DEPARTMENT, INC - PRESIDENT ANGIE KIMBALL

Angie - Has a draft contract for the Fire Department, the contract was \$ 43,000 in 2011 to \$ 45,500 in 2022, it's a three (3) year contract with an increase of \$ 1,500 per year which is a 3% increase, \$ 47,000 in 2023, \$ 48,500 in 2024, \$ 50,000 in 2025, operating budget of \$ 135,000, receive \$ 91,000 from contracts. They apply for FEMA Grants - everything has gone up, we put money away as best they can - they have an Air Pack replacement Fund, Rescue Fund, Truck Fund and Reserve fund. Legislation states you can receive a copy of the budget - if anyone wants a copy just ask and she will get it for you.

SUPERVISOR - MATTHEW TOMPKINS

Ken Burd- new snowmobile garage. There was discussion. Supervisor - Matthew Tompkins form 239 if needed or wanted the Town Planning Board does it. Mike Yerdon - engineer is working on it- hoping to get the bid out. Supervisor Matthew Tompkins - the Letter of Understanding for the

Snowmobile Club - Town roads damaged by snowmobile traffic. Ken Burd - we are trying to provide a trail system - we are not trying to damage property. Supervisor Matthew Tompkins - we don't have a recourse. Ken Burd - Harvester Mill road? Supervisor Matthew Tompkins - Harvester Mill and Balcom Drive. Highway Superintendent Russell Montieth - also more traffic on Ryan Road. Ken Burd - we have looked every way possible to get off Harvester Mill road. Highway Superintendent Russell Montieth - the Town spent \$ 40,000 to fix Harvester Mill the last time, it was fixed in 2019 and then three (3) years later fixed again, in 2021 it cost \$ 100,000 per mile of road and \$ 141,000 in 2022 per mile of road to repair roads, this Town doesn't have that kind of money. Supervisor Matthew Tompkins- it's our way of trying to cover our costs and taxpayers. Ken Burd - He understands the situation. Supervisor Matthew Tompkins - are there any other towns with this problem? Tug Hill Commission Angie Kimball - She hears a lot from other Towns, the area gets more snow than others and they promote tourism, big problem for the State, County and Town roads. Supervisor Matthew Tompkins - sent the letters out at the end of July, hasn't received any signed back.

The Surveyor is working on another project. We have only received two (2) applications for the Assessor position. For Brittany it's a very gray, trying to get an official opinion, could be something in the School policy.

CM C. Bauer - will not be at the September meeting, she won't be back until the 15th. CM T. Harlander - doesn't want to wait, should get done as soon as we can. There was discussion. Angie - you can have a special meeting by posting it locally and notifying the paper, it doesn't have to be posted in the paper.

Resolution 22-78

Motion was made by Elaine Yerdon and seconded by Terry Harlander to authorize Town Clerk Susan Hough to post a special meeting to interview for the Assessor position on Wednesday, August 17th at 6:00pm.

ADOPTED Ayes 5 M. Tompkins, E. Yerdon, C. Yerdon, C. Bauer, T. Harlander
Nays 0

CW C. Bauer - got a strange email from Matt like she use to get from Tanya.

Ken Burd - how do you determine the difference between snowmobile damage and regular wear and tear on the roads? Russell - anything within ten (10) years. Mike Yerdon - studs and carbides on the sleds are doing the damage. CM T. Harlander - even if they changed the available CHIPS money.

Motion was made by Matthew Tompkins seconded by Carla Bauer to adjourn the meeting at 8:03pm.

ADOPTED Ayes 5 M. Tompkins, E. Yerdon, C. Yerdon, C. Bauer, T. Harlander
Nays 0

The next Town of Redfield Town Board meeting will be held Tuesday, September 13, 2022 at 7:00pm.

August 9, 2022

Susan Hough, Town Clerk

08/09/2022 pg. 5 of 5