

REGULAR MEETING, TOWN OF REDFIELD, JANUARY 10, 2023

The regular monthly meeting of the Redfield Town Board was held on January 10, 2023 at the Redfield Municipal Building at 7:00pm. Roll call was taken and the following board members were present:

- Matthew Tompkins - Supervisor
- Corey Yerdon - Councilman
- Terry Harlander - Councilman
- Carla Bauer – Councilwoman

Absent: Elaine Yerdon - Councilwoman

In addition, Russell Montieth -Highway Superintendent, Nick Smith - Assessor, Michael Yerdon – Code Enforcement Officer, Angela Kimball - Tug Hill Commission and Juanita Yerdon-Williams Pledge of the Allegiance was said.

Resolution 23-01

Motion was made by Carla Bauer and seconded by Terry Harlander that the
General Fund Bills - Abstract #01 Vouchers 2-19, 25, 27-28 Totaling \$ 11,915.16 and
Light District #1 - Abstract #01 Voucher Totaling \$ 618.03
Be paid.

ADOPTED Ayes 4 M. Tompkins, C. Yerdon, T. Harlander, C. Bauer
 Nays 0

Resolution 23-02

Motion was made by Terry Harlander and seconded by Corey Yerdon that the
Highway Fund Bills - Abstract # 01 Vouchers 1, 11, 20-24, 26 Totaling \$ 56,265.99
Be paid.

ADOPTED Ayes 4 M. Tompkins, C. Yerdon, T. Harlander, C. Bauer
 Nays 0

Resolution 23-03

Motion was made by Corey Yerdon and seconded by Carla Bauer that the Supervisors Report for August and September and Payroll Sheets be accepted as presented.

ADOPTED Ayes 4 M. Tompkins, C. Yerdon, T. Harlander, C. Bauer
 Nays 0

Susan Hough, Town Clerk: Sue was not present for the meeting. The minutes were not available, and the necessary review and approval will be done at the February meeting. -Sue had sent a list of things which needed to be attended to at the meeting including: -The

Resolution 23-04

Motion was made by Carla Bauer and second by Terry Harlander to authorize Supervisor Matthew Tompkins to sign the Williamson Law Book software agreements for the accounting and payroll programs.

ADOPTED Ayes 4 M. Tompkins, C. Yerdon, T. Harlander, C. Bauer
 Nays 0

Resolution 23-05

Motion was made by Corey Yerdon and second by Carla Bauer to authorize Supervisor Matthew Tompkins to sign the contract outlining payment of \$300 to Clayton Conover III for the use of his kennel for dog control.

ADOPTED Ayes 4 M. Tompkins, C. Yerdon, T. Harlander, C. Bauer
 Nays 0

Resolution 23-06

The Board approved the use of the county bid price for oil, stone, gravel, and asphalt, excepting the pricing from King’s Quarry (due to the proximity which lowered trucking costs), unless a lower price could be obtained.

Resolution 23-07

Motion was made by Terry Harlander and second by Carla Bauer to approve to increase the mileage reimbursement rate to 65.5 cents per mile.

ADOPTED Ayes 4 M. Tompkins, C. Yerdon, T. Harlander, C. Bauer
Nays 0

Resolution 23-08

Motion was made by Carla Bauer and second by Terry Harlander to approve to increase the mileage reimbursement rate to 65.5 cents per mile.

ADOPTED Ayes 4 M. Tompkins, C. Yerdon, T. Harlander, C. Bauer
Nays 0

Resolution 23-09

Motion was made by Carla Bauer and second by Terry Harlander -to approve Supervisor Tompkins to make the necessary budget line-item adjustments necessary to balance the year-end accounts for 2022.

ADOPTED Ayes 4 M. Tompkins, C. Yerdon, T. Harlander, C. Bauer
Nays 0

The Office of the State Comptroller (OSC) recommends that all employees be on an official payroll (rather than paid by voucher?)

Resolution 23-10

Motion was made by Carla Bauer and second by Terry Harlander -to approve to place Yvonne Phelps, deputy Town Clerk, on the regular payroll and to raise her hourly salary to \$15/hour due to the increase in the minimum wage.

ADOPTED Ayes 4 M. Tompkins, C. Yerdon, T. Harlander, C. Bauer
Nays 0

Resolution 23-11

Motion was made by Terry Harlander and second by Carla Bauer -to approve the following budget modifications: \$300 from DA9050.8 (Unemployment Insurance Employee Benefits) to DA9055.8 (Disability Insurance Employee Benefits) and \$2,000 from A1410.4 (Town Clerk Contractual Expense) to A1410.11 (Deputy Clerk Personal Services).

ADOPTED Ayes 4 M. Tompkins, C. Yerdon, T. Harlander, C. Bauer
Nays 0

CODE ENFORCEMENT OFFICER – MICHAEL YERDON

Mike reported it had been a slow month for permits. He is waiting on the state to send a summary report. He will be doing some training online over the next couple of months and will be doing some in-person training in April. There has been some talk of raising the number of required continuing education hours, but they stayed the same for this year. He also mentioned reviewing the fee schedules at next month’s meeting.

OSWEGO COUNTY LEGISLATOR – MICHAEL YERDON

Mike reported that the county budget is done and approved. They have approved some increased funding for Camp Zerbe in Williamstown and have some additional money from one of the state representatives. There was a review done in 2015 about needed upgrades which has been reinitiated. They have approved funding for a new bathroom building, some other building upgrades, trail expansion and they are discussing the possibility of a sheriff's substation being located there. He also reported he would be attending a meeting on a new Nine Element Watershed Plan for the sandy Creeks watershed next week.

HIGHWAY SUPERINTENDENT - RUSSELL MONTIETH

The 2014 has been returned from repair as of 12/21/22 and he reported it looks good and they have the plow and sander reinstalled. While putting the truck back together they had to replace a hydraulic lift cylinder for the rear wing post. The first trip with the truck and engine light came on and they had DeLongs in today to look at it. It was a low voltage light, most likely due to sitting and not being run for so long.

The 2017 keeps having an emissions code come on, International is unable to find what is causing the fault. It seems to run fine, but the light randomly comes on and it goes into inactive mode, which then clears the code. De Longs looked at this truck as well today and they can find nothing which is causing the issue.

The Pulaski Boylston Snowmobile Club has opened the trail onto the Kay Rd., which they reportedly didn't expect to happen until next year. They did not notify Russell of the change. The insurance certificate was finally provided to the Board. He had also discussed with Ed Montieth of the Redfield Snowmobile Club about moving their trail off the Harvester Mill Rd. and they have been successful in re-routing. The current configuration is only a crossing on the road rather than running down the road for 3/10 of a mile. This seems to be working better. He is also working with them on a possible water issue on McCaw Rd.

He has spoken to Viking, Tracey and Henderson about a new truck purchase and he is working to get figures together for the Board to review.

The Highway Superintendents from around the state will be going to Albany in March to lobby for an increase in CHIPs funding. They are back in person this year after being derailed by the pandemic for the last few years.

He discussed an issue occurring at the end of School St. by the entrance to the cemetery/tennis courts. During the big storm earlier in the winter they had two trucks got stuck in the area due to a continuing issue with the neighboring homeowner parking on town property, plowing snow across the road and onto town property and causing issues with the trucks being able to effectively plow or turn-around. The Board discussed options including Russell speaking to them, a letter from the Board etc. and they will start with Russell having a conversation with the homeowners.

ASSESSOR - NICK SMITH

Nick made a correction to what he had reported last month. He was unable to make any changes to a senior exemption as it was too late. The Governor didn't sign the new legislation until late December on this. He will send the renewal applications and a letter to seniors to make them aware of the issue. The new legislation also added verbiage that a 2nd notice is now required 30-days prior to when the application is due, with no specification of who needs to send the notice. The County is checking on this, but Nick recommended they be sent by the town this year as a failsafe.

DOG CONTROL OFFICER – CLAYTON CONOVER

He was not present, but Supervisor Tompkins reported on the kennel contract (see Clerk's report above). He also had sent the contract with the Humane Society for 2023, which he will sign after he makes corrections.

TUG HILL COMMISSION – ANGELA KIMBALL

REMINDER: The NYS Dept. of State's Division of Local Government Services has announced their Winter Webinar series of training for planning and zoning board members. The remaining classes include "Planning Board Overview" on January 11th and "Zoning Board of Appeals Overview" on January 18th. For more information on the sessions and to register visit <https://dos.ny.gov/local-government-training-schedule> and find the Winter Webinar Sessions you are interested in. The classes are good for a portion (hours of training credited are listed in the session description) of the four hours of annual training required for Planning and Zoning Board members. REMINDER: The Tug Hill Commission will be hosting a hybrid webinar event on Sunday January 29, 2023 at Snow Ridge Ski Resort (4173 West Rd., Turin). The Snow Ridge Ski Resort will host a panelist presentation on-site, which will also be broadcast online via Zoom. Webinar attendance is free of charge, but pre-registration is required. The event will feature several speakers who will talk about the history of the 70-plus years of operation at Snow Ridge. Register at www.tinyurl.com/skisnowridge or by calling the Commission office at (315) 785-2380.

REMINDER: NYS Department of Environmental Conservation (DEC) recently announced the High Hazard Dam Rehabilitation grant program. DEC will accept applications to provide assistance (up to \$100,000) for technical, planning, design, and other pre-construction activities related to the repair, replacement, reconstruction, or removal activities associated with rehabilitation of an eligible high hazard potential dam. Applications are due February 10, 2023. More information is available from New York's Grants Gateway. Data on dams across the state can be viewed on DEC's [DECinfo Locator](#), an interactive map that provides geospatial access to DEC documents and public data about the environmental quality of specific sites in NYS, as well as outdoor recreation information. The New York State ConnectALL office is encouraging every New Yorker to participate in the national broadband census to confirm the accuracy of their broadband service to help to direct millions in federal funding to our state. To help ensure the most affordable and accessible internet for every home and business, ConnectALL is mobilizing people and organizations to help raise awareness about the FCC national broadband map, the importance of its accuracy and how to submit a challenge to update the map (which must be done by January 13, 2023). To review your address and submit a challenge if needed visit the FCC National Broadband map at <https://broadbandmap.fcc.gov/home>. There is a kickoff meeting for stakeholders to learn about and share feedback on the Black River Adaptive Modeling (BRAM) Project (Phase I). Phase I of the BRAM project aims to identify existing water quality data, assess data usability, and identify gaps towards developing an adaptive watershed model for the Black River at the HUC 12 scale. The revised watershed model planned to be developed during phase II of the project will be a more applicable resource for funding and conservation initiatives and will contribute to an update of the 9 Element Watershed Plan. Join virtually via Zoom on January 25th from 3:30 to 4:30 p.m. by completing at the Google form at www.tinyurl.com/BRAMRegistration or contact Gabriel Yerdon at the Commission office with questions (gabriel@tughill.org). Work is also underway to develop a 9 Element plan for the Sandy Creeks watershed. The 9E Plan will identify water quality concerns, priority areas for water quality sampling, and strategies for addressing water quality concerns. The plan will be beneficial to municipalities and anyone seeking grant funds to improve water quality in this area. An interactive map of the target watershed is [HERE](#) and contains portions of the CTHC towns of Adams, Lorraine, Rodman, Worth and Boylston. The first stakeholder meeting will be Tuesday January 17th from 3 to 4:30 p.m. at the Sandy Creek Town Hall (1992 Harwood Dr., Sandy Creek). Register [HERE](#) using the Google form by January 11th. The New York State Archives has announced that the guidelines for the 2023-2024 Local Government Records Management Improvement Fund (LGRMIF) grant cycle have been released in advance of the application portal and are available now. The eGrants portal will open on January 4, 2023, and

applications may not be created, edited, or submitted in the portal before that date. The Local Government Records Management Improvement Fund provides grants assist local governments to establish records management programs or develop new program components. If you plan to apply for an LGRMIF grant, your Records Management Officer (RMO) must have a NYS Directory Service (NYSDS) account by February 15, 2023. If you do not have a NYSDS account, please complete the online registration form. If you are not sure if your RMO has an account, email archgrants@nysed.gov. The 2023-2024 application due date will be March 1, 2023. For more information, and to access the Guidelines, please visit our LGRMIF webpage. There will be a LGRMIF Grants Kickoff meeting on January 3, 2023, from 10-11 a.m. A four-part webinar series, hosted by Penn State, Cornell Cooperative Extension, and the NY & PA Farm Bureaus on agrivoltaics has been scheduled and is designed to assist local and municipal officials in better understanding agrivoltaics and how to consider and discuss dual use as they make planning decisions. The sessions are “Preserving Agriculture in the Face of Growing Solar Development” on January 5th (Register); “An Overview of Agrivoltaics” on January 19th (Register); “Planning with Agrivoltaics in Mind” on February 2nd (Register) and a “Series Q&A” on February 16th (Register) with all classes running from 12:00 to 1:15 p.m. Tug Hill Tomorrow Land Trust (THTLT) and the Great Lot Sportsman’s Club have some fun events scheduled for this winter. THTLT has a cross country ski or snowshoe event at the Black River Environmental Improvement Association’s (BREIA) Jackson Hill Sunfield trails near Boonville scheduled for January 14th from 10 a.m. to 2 p.m. For more information and the schedule for additional events visit: <https://tughilltomorrowlandtrust.org/events/>. The Great Lot Sportsman Club has guided snowshoe expeditions scheduled on January 14th, February 4th, February 18th, March 4th and March 18th, all starting at 10 a.m. For more information or to sign up contact Guy Case at (315) 378-7592. SAVE THE DATES:-The January Tug Hill Commission meeting date is Monday January 23rd. The meeting will be held at the Town of Trenton Municipal Building (8520 Old Poland Rd., Barneveld) from 10 a.m. to 11:30 a.m. The public is welcome to attend the meeting. -The Commission’s 2023 Local Government Conference has been scheduled for April 5th and 6th and will be held at the Turning Stone Event Center in Verona. There will be an optional special presentation the afternoon of April 5th on Unmanned Aerial Systems (drones) followed by the reception. The main day-long conference will be held April 6th with sessions for town and village boards, planning and zoning boards, clerks, highway departments and assessors, as in the past. The registration materials have been sent by mail or you can access the registration materials, expanded session descriptions and a flyer about the drone session on the Tug Hill website at <https://tughill.org/lgc2023/> or from your circuit rider. To get the early fee for registration on either day, you must register by March 3rd. There were no questions for her.

SUPERVISOR - MATTHEW TOMPKINS

Other Business: -Juanita Miller was at the meeting and reported that she and her husband have purchased the former Otter Limits. They have applied for a liquor license and she brought the necessary notice which needed to be filed with the town. Their tentative opening date is 5/26.

2023 Town of Redfield Appointments

<u>Budget Officer</u>	<u>Matthew Tompkins</u>
<u>Deputy Supervisor</u>	<u>Elaine Yerdon</u>
<u>Deputy Highway Superintendent</u>	<u>James Montieth</u>
<u>Dog Control Officer</u>	<u>Clayton Conover</u>
<u>Historian</u>	<u>Liz Grant</u>
<u>Cemetery Superintendent</u>	<u>Suz Yerdon – Myrtle (Town) Cemetery</u> <u>Sue Hough – Greenboro Cemetery</u>
<u>Registrar of Vital Statistics</u>	<u>Susan Hough</u>
<u>Deputy Registrar and Clerk</u>	<u>Yvonne Phelps</u>
<u>Tug Hill Representatives</u>	<u>Carla Bauer & Matthew Tompkins</u>
<u>Bonding Agency</u>	<u>Hill Agency/NGM Insurance Co.</u>
<u>Town Attorney</u>	<u>Robert Genant</u>
<u>Code Enforcement Officer/Building And Fire Code Inspector</u>	<u>Michael Yerdon</u>
<u>Town Bank</u>	<u>Pathfinder</u>
<u>Town Newspaper</u>	<u>Queen Central/ Daily Emergency</u> <u>Watertown Daily Times</u>
<u>Town Meeting Date</u>	<u>2nd Tuesday of the Month</u> <u>Bills at 6:30pm, Meeting at 7:00pm</u>
<u>Board of Assessment Review</u>	<u>Donna Turner 2023, Wendy Ranieri</u> <u>2022 & Ralph Fox 2022</u>
<u>Board of Appeals</u> <u>(2015)</u>	<u>Vacant, Tom Jones (2015), Bill Falcheck</u>

Supervisor Tompkins reported that new computers had been purchased for his office and the Assessor's office. He would like to purchase a subscription to Microsoft 365 for the computers. They would purchase one subscription which could do up to 6 computers. He would also like to look at antivirus software for the computers.

Resolution 23-12

Motion was made by Corey Yerdon and second by Carla Bauer to purchase the Microsoft 365 subscription and look at anti-virus software, if they don't already have it.

ADOPTED Ayes 4 M. Tompkins, C. Yerdon, T. Harlander, C. Bauer
Nays 0

-The Board discussed moving some money from their unallocated fund balance to an equipment reserve fund and the Board was in favor of starting the process to look at this.
-Sue Hough has offered to help with the year-end close-out of the books and the Annual Update Document (AUD) for a \$900 flat fee.

Resolution 23-13

Motion was made by Terry Harlander and second by Carla Bauer to contract with Sue Hough for year-end close-out of the accounting records and the preparation of the AUD for \$900.

ADOPTED Ayes 4 M. Tompkins, C. Yerdon, T. Harlander, C. Bauer
Nays 0

Board Comments: T. Harlander gave his report as the NOCA liaison and he reported that 2022 was a near record number of calls. They had a very successful year with a very low number of calls they couldn't respond to. They are having boiler issues and they have been told it may be 6 months to a year before they can get a heat exchanger. He spoke about the purchase of a Lucas machine (automated chest compression machine) and that it is working well. They have two near paramedics who have been hired and will be starting within a couple weeks. They have raised their rates for calls by \$100 for each type (Basic Life Support \$1300, Advanced Life Support \$1710) for 2023 due to increased fuel costs. C. Yerdon spoke about the number of streetlights which are currently inoperable. S. Hough usually handles notifying National Grid. Corey offered to handle this if he could get the contact number at National Grid. He also spoke about upgrading the street lights to LED through National Grid with NYSERDA incentives.

Resolution 23-14

Motion was made by Matthew Tompkins and second by Terry Harlander to allow C. Yerdon to begin the process to switch the streetlights to LED through National Grid/NYSERDA.

ADOPTED Ayes 4 M. Tompkins, C. Yerdon, T. Harlander, C. Bauer
Nays 0

A motion was made by Carla Bauer and seconded by Matthew Tompkins to adjourn at 8:02 p.m. with all present voting in favor.

The next Town of Redfield Town Board meeting will be held Tuesday, February 14, 2023 at 7:00pm.