

**REGULAR MEETING, TOWN OF REDFIELD, May 9, 2023**

The regular monthly meeting of the Redfield Town Board was held on May 9, 2023 at the Redfield Municipal Building at 7:13pm. Roll call was taken and the following board members were present:

Elaine Yerdon – Councilwoman/Deputy Supervisor  
Terry Harlander - Councilman  
Carla Bauer – Councilwoman  
Corey Yerdon - Councilman

Absent: Matthew Tompkins – Supervisor

In addition, Russell Montieth -Highway Superintendent, Nick Smith - Assessor, Michael Yerdon – Code Enforcement Officer, Angie Kimball - CTHC Circuit Rider, Tom Jones and Samantha Ranieri

Pledge of the Allegiance was said.

Motion was made by Carla Bauer and seconded by Terry Harlander that the  
General Fund Bills - Abstract #05 Vouchers 127-143,146,155,158-160      Totaling \$ 11,305.56 and  
Light District #1 - Abstract #05 Voucher    153 & 154                              Totaling \$ 1,872.11  
Be paid.

ADOPTED    Ayes 4                    T. Harlander, C. Bauer, E. Yerdon, C. Yerdon  
                  Nays 0

**Resolution 23-**

Motion was made by Carla Bauer and seconded by Corey Yerdon that the  
Highway Fund Bills - Abstract # 05 Vouchers 143-152, 156                              Totaling \$ 12,963.14  
Be paid.

ADOPTED    Ayes 4                    T. Harlander, C. Bauer, E. Yerdon, C. Yerdon  
                  Nays 0

**Resolution 23-**

Motion was made by Corey Yerdon and seconded by Terry Harlander that the Supervisors Report be accepted as presented.

ADOPTED    Ayes 4                    T. Harlander, C. Bauer, E. Yerdon, C. Yerdon  
                  Nays 0

**TOWN CLERK – SUSAN HOUGH**

We had 7 DECALS and 4 Dog Licenses.

**Resolution 23-**

Motion was made by Terry Harlander and seconded by Corey Yerdon to authorize Supervisor Matthew Tompkins to sign the Town Clerk Software Contract with Williamson Law Books.

ADOPTED    Ayes 4                    T. Harlander, C. Bauer, E. Yerdon, C. Yerdon  
                  Nays 0

**Resolution 23-**

Motion was made by Carla Bauer and seconded by Corey Yerdon to authorize Town Clerk Susan Hough to hire Charlie Trust to do the landscaping.

ADOPTED    Ayes 4                    T. Harlander, C. Bauer, E. Yerdon, C. Yerdon  
                  Nays 0

**Resolution 23-**

Motion was made by Carla Bauer and seconded by Terry Harlander to authorize Town Clerk to advertise LEGAL NOTICE The Town of Redfield will be accepting sealed bids until 6:30pm on June 13, 2023 for the following items for 2023/2024: Propane for the Redfield Municipal Building at 4830 County Route 17, Redfield, NY 13437, the winning bidder must provide, install and maintain the propane tank. Propane for the Redfield Highway Garage at 1 Balcom Drive, Redfield, NY 13437, this location has two (2) 1000-gallon buried tanks. The Town of Redfield is also accepting sealed bids for Ultra-low sulfur Diesel fuel (Oct – March, must meet a pour point rating of -44°F) and the remainder of the year the bidder must provide #2 diesel fuel for maximum efficiency use in Highway Department vehicles. The Town will require automatic delivery and the bidder must maintain at least a 50% level in the fuel tanks at all times. The Town owns a 2000-gallon diesel tank with a fuel pump. Bidder will maintain the pump, change out filters, hoses and nozzles as needed and provide a spare filter for emergencies. The Town is also accepting sealed bids for regular gas (87 Octane) for maximum efficiency for use by the Highway Department. The Town owns a 500-gallon tank with a fuel pump. Bidder will maintain the pump, change out filters, hoses and nozzles as needed and provide a spare filter for emergencies. The Town of Redfield uses approximately 16,500 gallons of diesel fuel and 4,500 gallons of gasoline. Sealed bids will be accepted by Susan Hough, Town Clerk – hours Tuesday and Wednesday from 9am-2pm, 4830 County Route 17, PO Box 178, Redfield, NY 13437 and will be opened and read at the Regular Board Meeting on Tuesday, June 13, 2023 at 7:00pm at the Redfield Municipal Building. The Town Board reserves the right to reject any or all bids.

ADOPTED Ayes 4 T. Harlander, C. Bauer, E. Yerdon, C. Yerdon  
Nays 0

**Resolution 23-**

Motion was made by Corey Yerdon and seconded by Carla Bauer to appoint Janice Curren to the Board of Assessment to replace Ralph Fox, appointment will end on September 30, 2026. Janice has completed the required training.

ADOPTED Ayes 4 T. Harlander, C. Bauer, E. Yerdon, C. Yerdon  
Nays 0

**Resolution 23-**

Motion was made by Elaine Yerdon and seconded by Carla Bauer to authorize Town Clerk Susan Hough to advertise that the Supervisor’s Annual 2022 Report has been filed with New York State.

ADOPTED Ayes 4 T. Harlander, C. Bauer, E. Yerdon, C. Yerdon  
Nays 0

There was discussion regarding hiring part-time seasonal employees to mow and weed-eat the Town properties. Steven Babcock is interested but will not weed-eat. Russel has spoken to Jamie and Jaeden Darling regarding hiring Jaeden. Jaeden is interested but can’t start until the end of June when school is out. Russell - according to NYS he can weed-eat but not operate a mower. Russell will loan someone to help Wendy until the end of June.

**Resolution 23-**

Motion was made by Corey Yerdon and seconded by Carla Bauer to authorize Highway Superintendent Russell Montieth to hire Wendy Ranieri and Jaeden Darling for the Town Board to mow Town properties.

ADOPTED Ayes 4 T. Harlander, C. Bauer, E. Yerdon, C. Yerdon  
Nays 0

There was discussion regarding a Memorial Day ceremony – the Williamstown VFW has always done it but they have dissolved due to not enough members. TC Susan Hough will call Lacona and see if they go to area Towns.

CM C. Yerdon – the flag pole light needs to be replaced, he recommends replacing it with the same one that we have, you can replace with a cheaper one but it's less reliable.

**Resolution 23-**

Motion was made by Elaine Yerdon and seconded by Terry Harlander to authorize Councilman Corey Yerdon to purchase and replace the flag pole light with the same one.

ADOPTED Ayes 4 T. Harlander, C. Bauer, E. Yerdon, C. Yerdon  
Nays 0

**CODE ENFORCEMENT OFFICER – MICHAEL YERDON**

Mike has issued seven (7) permits and some in stages. He has two (2) demo permits – Paul Bartlett is demolishing the old green house across from the Fire Station, he's not sure what he's going to do with the property. and on Co Rt 27 next to John Fowler's, they are dismantling an old trailer, cleaning up the site for a couple RVs.

**OSWEGO COUNTY LEGISLATOR – MICHAEL YERDON**

Mike – their meeting is on this Thursday; they will be holding a Public Hearing for the purpose of the Exemption Law for the Fire Department members. It has a five (5) year waiting period to qualify, he thinks that a two (2) year would be sufficient.

**HIGHWAY SUPERINTENDENT - RUSSELL MONTIETH**

**Resolution 23-**

Motion was made by Carla Bauer and seconded by Terry Harlander requesting to go into Executive Session to discuss the employment of an employee at 7:25pm.

ADOPTED Ayes 4 T. Harlander, C. Bauer, E. Yerdon, C. Yerdon  
Nays 0

**Resolution 23-**

Motion was made by Carla Bauer and seconded by Terry Harlander requesting to go out of Executive Session and back to the regular meeting at 7:40pm.

ADOPTED Ayes 4 T. Harlander, C. Bauer, E. Yerdon, C. Yerdon  
Nays 0

Russell – the 2007 back clutch work, bent fork, cheaper to replace than to re-build, rear brakes this week. EGR Valve replaced, power steering pump also went, should be back together Thursday. The northeast overhead door stopped working, wire broke off, hasn't received the invoice from Overhead Door yet. Looking at a bump stop or both switch button control – maintain all four doors, found a motor coupler for Northwest door, suggest replace before winter \$ 575.75. Bonet – asked for a quote so we can compare \$ 1,395 for remotes for plows to have to open doors. Road mower at Volney went for \$ 52,000 – didn't get it, currently a 2009 John Deere – double flays 90-inch offset as of 3:30 today it's at \$ 29,200 seven more days – doesn't know how much it will go for, if you think it's feasible, he will go look at it. He talked to Angie, Amanda Roth State Rep for CHIPS \$ 40,000 more than road projects, can use for a Road mower but it has to have a ten-year life span.

They push for a new equipment. We have \$ 140,000 in the equipment budget; part was supposed to be for a new pickup truck which they are already into next year. Doesn't know if we should look for a newer Road mower, he's not opposed to looking into this one either, 2005 New Howland \$ 52,000. There was discussion. Russell – Town of Florida has a 2010 they are awaiting new one's delivery – no date. CW E. Yerdon – how much are you authorized to bid? Russell - \$ 50,000 includes transporting/repairs.

**Resolution 23-**

Motion was made by Corey Yerdon and seconded by Carla Bauer authorizing Highway Superintendent Russell Montieth to go and look at Road mower and bid up to \$ 60,000.

ADOPTED Ayes 4 T. Harlander, C. Bauer, E. Yerdon, C. Yerdon  
Nays 0

CM T. Harlander – would this be the CHIPS money? Russell – no. CM C. Yerdon – we have money in the budget, the pickup won't be until next year, likes the double flail. Russell – the other Towns – Richland, Sandy Creek and Redfield own the Broce Road Broom, there's a 2017 with 917 hours, we have a 2009 trade in \$ 10,000, could purchase for \$ 9,000 each, Town of Orwell and Town of Boylston would buy the one we have. CW C. Bauer – remind us who does the maintenance on the Road Broom? Russell – Town of Richland does the full service on it, the Town that's using it replaces the bristles, Sandy Creek did transmission repair, and Town of Richland winterizes. Russell – are you interested in upgrading the Road Broom for \$ 9,000 - \$10,000 for an 8–9-year upgrade? CM C. Yerdon – great idea 8–9-year upgrade for the same amount of money. CW E. Yerdon – what brand is the Road Broom? Russell – Broce. Russell – last week when it was raining at the end of the garage water was dripping, we have a leaking roof, he called Bauer Construction – nothing that they work on. He doesn't know who to call, legal notice for roof repair, we don't have the equipment or safety equipment. CM C. Yerdon – do you know where it's leaking? Russell 16 feet to the end of the building. CM C. Yerdon – the Fire Department had to re-seal some screws on their building. CW C. Bauer – can talk to John. Russell – not sure who put the building up. TC Susan Hough – DC Builders put the building up.

**Resolution 23-**

Motion was made by Elaine Yerdon and seconded by Corey Yerdon to authorize Highway Superintendent Russell Montieth to purchase a 2017 Broce Road Broom with the Town of Richland and the Town of Sandy Creek.

ADOPTED Ayes 4 T. Harlander, C. Bauer, E. Yerdon, C. Yerdon  
Nays 0

Samantha Ranieri – the rims are bent down on the basketball court and there aren't any basketballs, new swings were purchased by a Redfield resident. CW C. Bauer – has been working on playground, spoken to a few people to get the ball rolling for a grant, the lead she had won't be suitable for our town. CW E. Yerdon – thinks we could do emergency repair. Russell- took the small backboard down because it was jagged, was going to try to cut one out but it got on the back burner. CM C. Yerdon – Russell could you move the one we have? Russell will move backboard. Angie Kimball – as a resident – she thinks moving the playground to the old Town Barn/Davis property is a good idea. There was discussion.

**ASSESSOR - NICK SMITH**

Nick – letters went out April 29<sup>th</sup>, hasn't had any responses. STAR rejection letters went out May 3<sup>rd</sup>. Tentative Roll is in the office, our equalization rate is at 72% not the best. He can't be here for next months meeting.

CM T. Harlander – is this based entirely on recent sales? Nick – yes recent sales. Angie – the same problem all over the hill – everyone’s is out of control. Nick – Board of Review – grievance day May 23<sup>rd</sup> 4-8. CM C. Yerdon – what’s the status of a re-evaluation here? Nick – start with a section of the tax map, send out a questionnaire, have an education night about re-evaluations. CM T. Harlander – need to address senior exemptions.

## **CTHC CIRCUIT RIDER – ANGIE KIMBALL**

REMINDER: Registration is now open for the Association of Towns and the NYS LTAP Center - Cornell Local Roads Program’s annual highway school, held at Ithaca College from June 5 to the 7th. The early registration fee, on or before May 19, is \$125. After May 19 attendees must register on-site at a fee rate of \$165. This year’s topics include road drainage; drug testing; purchasing; legal panel; alternative vehicles; managing employees; pavement preservation; and funding opportunities. For more information visit the Association of Towns website at <https://www.nytowns.org/> or Cornell Local Roads Program’s website at <https://cals.cornell.edu/nysltap-local-roads>. REMINDER: The Association of Towns and the NYS Comptroller’s office are sponsoring their 23rd Annual Finance School with two different sessions. The first session is May 8th and 9th at the Lakefront Hotel in Geneva, or the second session is May 15th and 16th at the Marriott Hotel in Albany. Pre-registration costs (before April 28th) are \$200 for members and \$250 for non-members and on-site registration is \$225 for members and \$275 for non-members. For more information, including hotel info, agendas and registration forms, visit the Association of Towns website at [https://members.nytowns.org/Towns/Common/2023\\_Finance\\_School\\_Registration\\_\\_\\_Lodging.aspx](https://members.nytowns.org/Towns/Common/2023_Finance_School_Registration___Lodging.aspx). REMINDER: NY Conference of Mayors and Municipal Officials (NYCOM) has announced their 2023 annual meeting and training school. It will be held May 17-19 at the Sagamore Hotel in Bolton’s Landing. The cost for the entire event is \$335, with a Thursday only option cost of \$245, prior to April 10th, after that date a surcharge will be applied to the registration fee. For convention and hotel registration, the agenda, and more information visit <https://www.nycom.org/training/annual-convention>. NYS Archives is hosting a webinar on “Managing Your Records Management and Archives Projects” on Wednesday May 10th from 10 to 11:30 a.m. Project management and planning is essential for projects of any size and when preparing an application if a grant is involved. For a good outcome, projects should begin with a well-defined plan and assign a project manager to oversee the work. This joint DHPSNY and NYSA webinar will provide key considerations for planning and managing records management and archives projects. Visit the Archives Workshop page [HERE](#) for more information and to register. The Adirondack North Country Association (ANCA) is hosting a Clean Energy Conference June 1-2 at the Irish Cultural Center of Mohawk Valley, in Utica. The cost for the conference is \$125 through May 8th and \$150 after that. The conference will offer interactive presentations, workshops, round-table sessions, and networking opportunities, including a tour of Brookfield Renewable's historic hydropower facility in Trenton. Visit <https://www.adirondack.org/events/clean-energy-conference/> for more information and the links to register. The Tug Hill Commission is hosting a webinar titled “Abandoned Cemeteries and Municipal Responsibilities” on Friday May 19th from 10 to 11:30 am. This webinar will explore options available to towns in preventing cemetery abandonment; the issues towns face regarding abandoned cemeteries; and information on other burial and zoning considerations falling under municipal jurisdiction.

David Fleming Jr., who has done cemetery sessions for the Commission in the past, will be the presenter for the session. He also consulted on a recent update to the Commission's paper on cemeteries available at <https://tughill.org/wpcontent/uploads/2023/02/Abandoned-Cemeteries-and-Municipal-Responsibilities-2023.pdf>. Register at [www.tinyurl.com/abandonedcem](http://www.tinyurl.com/abandonedcem) or by calling the Commission office at 315-785- 2380. The Commission is also hosting an in-person training on "Highway Departments and Town Budgets" at the Town and Village Hall in Adams (3 South Main St., Adams) on Wednesday May 31st from 6:30 to 8:30 p.m. The session will be provided by Laird Petrie (Office of the State Comptroller, retired) and will discuss statutory duties of both the town board and the highway superintendent when it comes to highway operations including the highway budget, hiring, and firing highway workers and control of highway equipment. Call 315-785-2380 or email [tughill@tughill.org](mailto:tughill@tughill.org) to register (or let your circuit rider know and we will get you signed up). The 2023 Black River Watershed Conference has been scheduled for June 14th from 9 a.m. to 4 p.m. and will be held at Zero Dock Street (130 Canal St., Carthage). The conference will feature speakers on topics including invasive species, the Black River Adaptive Modeling project, Soil and Water Conservation District updates, emerging contaminants including PFAS, and road salt research. The cost for the conference is \$45 and are due by May 30th. Register at [www.tinyurl.com/BRWC2023](http://www.tinyurl.com/BRWC2023) or contact Jennifer Harvill at the Commission office for questions or assistance at [jennifer@tughill.org](mailto:jennifer@tughill.org) or 315-785-2392. The St. Lawrence Eastern Lake Ontario Partnership for Regional Invasive Species Management (SLELO PRISM) is hosting a day-long Eastern Lake Ontario Invasive Species Symposium at the Tailwater Lodge in Altmar on June 22nd with registrations due by June 14th. The event is free and will have presentations from state and local stakeholders. Visit <https://www.sleloinvasives.org/event/2023-symposium/> for more information and the link to register for the event. SAVE THE DATES: -The May Tug Hill Commission meeting is scheduled for May 15th at the Town of Constantia town hall (14 Fredrick St. Constantia) starting at 10 a.m. The meeting is open to the public. -The Local Leader's survey that the Commission is required by our enabling legislation to conduct every five years will be coming out in April. Paper copies are expected to be mailed to you starting April 17th and you will be able to respond on paper or using an internet link and code. As always, this is your chance to let us know how we are doing and any suggestions for things you would like us to do that we are not currently doing. The results of the survey will be shared with our local government officials and COGs and will also be sent to the Governor and the state Legislators. In 2018 we had one of the highest return rates ever to the survey and we hope to match or beat that this time, so please be on the lookout for the survey and get it back to us by May 5th. White papers with the results from the last two surveys are available on the Tug Hill website at <https://tughill.org/strategic-plan/> for your review. Thank you for your input! CW C. Bauer – is there anything that can be done about the gap between Spectrum (ends at Jason's house) and Verizon FIOS (ends at Harvester Mill Road). Angie – no really have no say at the table, tried to keep in the pie, still have a couple people in with County Committees. Tom Jones – legislator working on it? Angie – broadband survey to find the holes – never going to get all of them.

**Russell** – the no snowmobile signs and post/breakaway are \$ 100.00. There was discussion, need to review the open and closed roads in July. CW C. Bauer – a Speaker at the CTHC to help Municipalities invest, might be something we can review. CW E. Yerdon – can it be short term? CM T. Harlander – thought they frowned on that. Angie- they are largest and oldest investing in NYS, \$ 11 billion, interest rate is higher than any other place, no minimum or maximum. There was discussion. CM C. Yerdon – see if he's available for the July meeting. He received an email from National Grid with the invoice to get our project on the schedule – it's an ongoing process.

**Resolution 23-**

Motion was made by Corey Yerdon and seconded by Carla Bauer that the 2022 Justice Dory Dumas books have been audited and approved with no discrepancies.

ADOPTED Ayes 4 T. Harlander, C. Bauer, E. Yerdon, C. Yerdon  
Nays 0

A motion was made by Carla Bauer and seconded by Corey Yerdon adjourn at 8:00 p.m.

ADOPTED Ayes 4 M. Tompkins, C. Yerdon, T. Harlander, C. Bauer  
Nays 0

The next Town of Redfield Town Board meeting will be held Tuesday, June 13, 2023 at 7:00pm.

May 9, 2023  
Susan C. Hough  
Town Clerk

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