

REGULAR MEETING, TOWN OF REDFIELD, JANUARY 13, 2026

The regular monthly meeting of the Redfield Town Board was held on January 13, 2026 at the Redfield Municipal Building at 7:00pm. Roll call was taken and the following board members were present:

- Mitchell Yerdon - Supervisor
- Terry Harlander - Councilman
- Carla Bauer – Councilwoman
- Doris Montieth- Councilwoman

Absent: Elaine Yerdon - Councilman

In addition, Russell Montieth -Highway Superintendent, Nick Smith - Assessor, Angela Kimball - Cooperative Tug Hill Council, Ed Montieth and Town Clerk – Susan Hough Pledge of the Allegiance was said.

Resolution 26-01

Motion was made by Carla Bauer and seconded by Terry Harlander that the General Fund Bills - Abstract #01 Vouchers 01-17,21, 23 Totaling \$ 18,878.04 and Light District #1 - Abstract #01 Voucher 22 Totaling \$ 699.89 Be paid.

ADOPTED Ayes 4 M. Yerdon, T. Harlander, C. Bauer, D. Montieth
Nays 0

Resolution 26-02

Motion was made by Terry Harlander and seconded by Carla Bauer that the Highway Fund Bills - Abstract # 01 Vouchers 17-21 Totaling \$ 11,295.72 Be paid.

ADOPTED Ayes 4 M. Yerdon, T. Harlander, C. Bauer, D. Montieth
Nays 0

Resolution 26-03

Motion was made by Terry Harlander and seconded by Mitchell Yerdon that the Supervisors Report and Payroll Sheets be accepted as presented.

ADOPTED Ayes 4 M. Yerdon, T. Harlander, C. Bauer, D. Montieth
Nays 0

TOWN CLERK – SUSAN HOUGH

We only had 2 dog licenses this month.

Resolution 26-04

Motion was made by Carla Bauer and second by Terry Harlander to approve the 2026 mileage reimbursement rate to 72.5 cents per mile.

ADOPTED Ayes 4 M. Yerdon, T. Harlander, C. Bauer, D. Montieth
Nays 0

Resolution 26-05

Motion was made by Carla Bauer and second by Terry Harlander to authorize Supervisor Mitchell Yerdon to sign the Williamson Law Book software agreements for the accounting, payroll and Buildings & Codes programs.

ADOPTED Ayes 4 M. Yerdon, T. Harlander, C. Bauer, D. Montieth
Nays 0

Resolution 26-06

Motion was made by Carla Bauer and second by Terry Harlander to authorize Supervisor Mitchell Yerdon to sign the Stray Canine Agreement with Humane Society of Rome for cost of \$ 500 per canine.

ADOPTED Ayes 4 M. Yerdon, T. Harlander, C. Bauer, D. Montieth
 Nays 0

Resolution 26-07

Motion was made by Mitchell Yerdon and second by Carla Bauer to approve the use of the county bid price for oil, stone, gravel, and asphalt, excepting the pricing from King’s Quarry (due to the proximity which lowered trucking costs), unless a lower price could be obtained.

ADOPTED Ayes 4 M. Yerdon, T. Harlander, C. Bauer, D. Montieth
 Nays 0

Resolution 26-08

Motion was made by Carla Bauer and second by Terry Harlander to approve November 6, 2025 minutes as presented.

ADOPTED Ayes 4 M. Yerdon, T. Harlander, C. Bauer, D. Montieth
 Nays 0

COOPERATIVE TUG HILL COUNCIL – ANGELA KIMBALL

Angie - REMINDER: The Commission recently released a paper called “ATV Recreation: Considerations for Municipalities”. Taylor McKinney, Project Specialist at the Commission and the primary author of the paper, will be talking about the paper, the impetus for creating it and best practices for municipalities, with plenty of time for questions as well. The session will be on Thursday January 8th at 7 p.m. at the Boonville Municipal Offices (13149 State Rt. 12, Boonville). This is similar to the presentation that Taylor gave at the CTHC Fall meeting at the Steak and Brew in September if anyone missed that or would like to sit in again. There is no cost to attend and refreshments will be provided. Register by contacting NOCCOG Circuit Rider John Healt at jhealt@tughill.org or 315-941-2818. REMINDER: \$97.4 million in new funding is available in the Transportation Alternatives Program (TAP) made available to the NYS Department of Transportation (DOT) through the Federal Highway Administration for active transportation-related projects and programs that support the advancement of healthy lifestyles across NY. TAP funds a variety of transportation-related projects which increase options for non-vehicular transportation. Projects must be related to the surface transportation system and provide full access to the public. Grants are available from \$500,000 to \$7.0 million for any single project. A pre-application review of the project must be submitted by January 15th, and final applications are due March 12, 2026. NYSDOT will provide up to 80 percent of the total eligible project costs with a minimum 20 percent match provided by the project sponsor. The application, program guidance and workshop schedules are located at <https://www.dot.ny.gov/tap-cmaq>. There were informational webinars, which were mandatory for all applicants, if you are interested in this funding and missed the webinars, contact the Commission office and maybe we can help. REMINDER: The NY Association of Towns (NYAOT) is holding their Newly Elected Town Officials (NETO) school in January at two locations – Albany and Corning. Co-sponsored by the Office of the State Comptroller, this program provides essential guidance on topics such as budgeting, fiscal responsibilities, cash management, and retirement, offering practical insights for effective local governance. Registration costs \$250 for both members and non-members of NYAOT. Classes run all day, Wednesday and Thursday plus a half-day on Friday. The registration fee includes all class materials, breakfast and lunch. Attendees must book their own hotel room reservation by online

booking link or calling the hotel reservation line, although the room blocks with event rates were released in December. Register for [Albany](#) scheduled for January 14-16 at the Albany Capital Center or [Corning](#) scheduled for January 21-23 at the Radisson Hotel, Corning. For more information or to download a paper registration form visit: [https://nytowns.org/common/Uploaded%20files/2026%20Newly%20Elected%20Registration%20Form_FINAL%20\(002\)%209252558789.pdf](https://nytowns.org/common/Uploaded%20files/2026%20Newly%20Elected%20Registration%20Form_FINAL%20(002)%209252558789.pdf) REMINDER: Additionally, from the NY Association of Towns (NYAOT), their annual meeting and training school has been scheduled for February 14-17th at the NY Marriott Marquis in NY City. Online registration is available at www.nytowns.org. The cost for the conference is \$185 for member municipalities and \$215 for non-members from November 1st through January 24th after which the registration cost increases to the onsite registration cost. Rooms at the hotel must be reserved separately and are available at <https://book.passkey.com/e/51084536> or by calling 877-303-0104. Room rates are locked in from November 1st through January 24th as well. For a copy of a paper registration form click [HERE](#). For more information visit NYAOT's conference webpage at <https://nytowns.org/Towns/Towns/2026-Annual-Meeting---TrainingSchool.aspx>. REMINDER: The NYS Dept. of Ag and Markets has announced that the 2025-26 Companion Animal Capital Projects Fund grants are now open and the deadline to apply is January 30, 2026. For more information and a copy of the Request for Proposals (RFP) visit <https://agriculture.ny.gov/rfp-0388-companion-animal-capitalprojects-fund>. REMINDER: The New York Conference of Mayors (NYCOM) has set the date for their Winter Legislative Meeting for February 1-3, 2026. The meeting will be held at the Marriott Albany and registration cost is \$375 for the conference and meals through January 16th after which the cost increases \$15 for members and \$30 for nonmembers. The deadline to register online is January 30th and the registration link is on the [NYCOM event page](#). Hotel reservations are due by January 23rd to get the event rate and are available [HERE](#) for single room and [HERE](#) for a double room. You can also make hotel reservations by calling 518-458-8444 and using the NYCOM room block. The Association of Towns in partnership with the Tug Hill Commission and the five Tug Hill Councils of Government are hosting a "Newly Elected Officials Training". This webinar will be held on Wednesday January 28th from 6:30 to 8:30 pm. The webinar will cover topics such as conflicts of interest, ethics and boards of ethics, financial disclosures, town officials and responsibilities, oaths of office and preparing for the first meeting, among others. There will be ample time for questions as well. The training is free of charge, and you can register at www.tinyurl.com/2026NewlyElected. The NYS Dept. of State's Local Government Services still has three more planning and zoning webinars in their Winter Webinar series. There is a Planning Board Overview session on January 5th, a Zoning Board Overview session on January 12th and a session on Essentials for Planning and Zoning Board Staff on January 22nd to finish the series. The sessions run from 6 to 8 p.m. except for the final session which runs from 2 to 3:30 p.m. Visit the [DOS webpage](#) for the schedule and to register for these webinars. New York State Archives is hosting a webinar titled "Your Role as a Records Management Officer" on January 8th from 10 to 11 a.m. Local Governments must designate a Records Management Officer (RMO) to coordinate a program for managing records. The webinar will cover laws and regulations, policies and procedures and tools to help you manage records. [Click here for more information and to register](#). For a list of recorded webinars that are available at any time visit the [State Archives Webinars](#) page. The V-FIRE grant program is a state-funded \$25,000,000 competitive grant that provides critical funding to strengthen volunteer fire departments and districts statewide. Eligible applicants can apply for up to \$1,000,000 if proposing projects for construction, renovation, or purchase costs for critical facilities (buildings, training facilities, etc.) that support fire operations, or up to \$500,000 if proposing projects for allowable fire service equipment to upgrade and improve their response capabilities. Eligible applicants: volunteer fire companies, municipalities (including fire districts), and counties with municipal shared services projects that have not been funded in a previous round of V-FIRE. [Click here for complete information](#), including details about e-grants, prequalification,

and a very informative frequently asked questions document. The deadline to submit an application is February 25, 2026. \$10 million will be made available for the second round of the Municipal Parks and Recreation (MPR) grant program to fund the development and improvement of municipal parks and recreation sites statewide for the public to enjoy. Funding for this program is provided by the Clean Water, Clean Air, and Green Jobs Environmental Bond Act. The MPR grant funding is available for the construction of recreational facilities and other improvements to municipally owned recreational sites and parks. Program guidelines, including how to apply, will be available beginning December 31, 2025, on the [State Parks website](#). Eligible applicants include counties, cities, towns and villages within New York State that own the property where the proposed project will take place. Grants will primarily fund construction costs. Preconstruction activities, such as developing plans and design specifications, may be included in the project budget, but the grant cannot fund projects that are solely for planning and design without a construction component. To maximize accessibility to funding, the MPR grant opportunity can fund up to 90 percent of the total eligible project costs, with a matching share requirement of 10 percent. The maximum grant award is \$900,000. Grants are administered on a reimbursement basis. The applications must be submitted by February 9, 2026, at 4:00 p.m. The New York Department of State's Division of Local Government is offering an \$8 million opportunity for local governments. Take advantage of this opportunity to innovate, collaborate, and create a more efficient future for your residents by filing a [Local Government Efficiency grant](#). The program has \$7.2 million available for implementation grants (capped at \$250,000 per participating municipality and \$1.2 million total) and \$800,000 for planning grants (capped at \$20,000 per participating municipality and \$100,000 total). The grants require a 10% match for implementation grants and a 50% match for planning grants. Priority points will be given to regional projects; regional or local projects being implemented after a prior LGE planning grant or as part of a county-wide shared service plan or for projects which address Information Technology Services including cybersecurity; emergency services; countywide code enforcement or municipal planning; water and/or wastewater management systems or clean energy initiatives. Deadline to apply is February 4th. SAVE THE DATES: - The December Tug Hill Commission meeting is scheduled for Wednesday January 21st at the Town of Lowville's municipal building (5533 Bostwick St., Lowville). The meeting begins at 10 a.m. and anyone is welcome to attend. - The Commission's 2026 Local Government Conference has been scheduled for Monday April 20th (afternoon session and reception) and Tuesday April 21st (full day session). The event will be held at Turning Stone Resort and Event Center again in 2026. Registration for the afternoon session is \$25 the evening reception is \$20 and the full-day session on 4/21 is \$90 on or before March 20th. Late registration from March 21st through the 27th is \$50 for the afternoon session, \$40 for the reception and \$180 for the full day session. You can register by mail with a check or online at <https://events.humanitix.com/lgc2026>. For more information on sessions and for a paper registration form visit the Commission's website at <https://tughill.org/localgovernmentconference/>.

HIGHWAY SUPERINTENDENT - RUSSELL MONTIETH

Russell – Had a team project meeting at 10 am, New York State will be picking up 12% on the Otto Mills project, 100% paid for, the State paid our part. Other parts of the project are in review, it looks good, pipe being sent to Army Corp of Engineers to review. Hopefully it will be submitted by the end of the week. Working on Otto Mills wash out from County Route 17 to Old State Road, we would get through mitigation, broken into 4 projects. Supervisor – Mitchell Yerdon -FEMA projects the County is always the spear head, ours is an exception, Russell is doing a lot of work. Russell – HnH study from County Soil and Water, close proximity, we'll be able to replace with 6 ft pipe, still need DEC and Army Corp of Engineers approval. We requested help from New York State Department of Highways – they have 3 truck blowers and 2 truck graders from Matt. Some of the

costs will be reimbursed, they could be done Friday or Saturday. Requested help from Oswego County – he was told to go pickup the big V-plow and run it ourselves. We did a lot of work on the north end, repaired a tire on it. Quite a few years ago when we purchased the Western Star we discussed purchasing a diagnostic tool – Scantool, Topcon or something lit that, this has a two-year support and three year back, both would work on road trucks, roller, light duty diesels, plow trucks. Andy Yerdon said it’s a very reputable company. Supervisor Mitchell Yerdon – that was why we purchased the laptop for him. Russell – International costs \$ 5,000 plus \$ 1,000 each year. Even if it’s something we can’t fix, he can tell Delong and get the parts. The software has 2026 information on it and works on anything.

Resolution 26-09

The Board approved the use of the county bid price for oil, stone, gravel, and asphalt, excepting the pricing from King’s Quarry (due to the proximity which lowered trucking costs), unless a lower price could be obtained.

ADOPTED Ayes 4 M. Yerdon, T. Harlander, C. Bauer, D. Montieth
 Nays 0

SUPERVISOR – MITCHELL YERDON

Mitchell – he’s going to start looking at salt shed roofs, the peaks are ripping, hopefully it will make it through the winter. The original manufacturer of the roof had a 15 year warranty, a new one has a 20 year warranty.

ASSESSOR - NICK SMITH

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Nick - has had some address changes, Enhanced STAR. Litigation – combat Vets – still get another 10 – 15% more -won’t be until next year. CM T. Harlander asked about the 425 form. He will be attending the Tug Hill Commission’s Local Government Conference – Annsville will pay for this year. He is changing his hours – they are now Mondays 9am - 11am.

SUPERVISOR – MITCHELL YERDON

Mitchell – regarding the Code Enforcement Officer – he had a discussion with Michael and they would like to incorporate another person into the position. Probably a clerk to be under Michael while they get certified. We have a property line encroachment – they pushed a bunch of trees over on to Town property and Mitchell’s personal property. He has to get the lines from the Surveyor for both properties.

NOCA REPRESENTATIVE – TERRY HARLANDER

Terry – no report this month.

SUPERVISOR – MITCHELL YERDON

Mitchell – Pulaski Boylston Snowmobile Club has sent their Insurance Certificate and Signed agreement. CW C. Bauer – there’s a lot of traffic, has anyone looked into signage. Mitch – watched sleds turn around, Russell – Pulaski Boylston groomer went down Castor Drive – made it worse. Mitchell – the hero banners – we’re awaiting National Grid pole approval. The Sanford/Roe subdivision was finalized, received County approval, it was just the driveway.

TOWN JUSTICE – DORY DUMAS

Dory – has gotten a full-time job with Oswego County in DSS as a Paralegal. She will be resigning as soon as we have a trained/qualified replacement. She can still do the Judge position with her new position. She would like to put part of her salary into a temporary clerk position to help do paperwork and attend Judge school in April. Mitchell received one candidate – Kelly Prentice. The Town Board creates the position and wage.

Resolution 26-10

Motion was made by Terry Harlander and second by Carla Bauer to approve the creation of a position for a Justice Clerk with hiring Kelly Prentice, wages will be \$ 19.25 per hour, compensated by the Justice Salary Account.

ADOPTED Ayes 4 M. Yerdon, T. Harlander, C. Bauer, D. Montieth
 Nays 0

Resolution 26-11

Motion was made by Mitchell Yerdon and second by Carla Bauer to approve the creation of a position for a Buildings & Codes Clerk compensation shall not exceed Code Enforcement Officer salary.

ADOPTED Ayes 4 M. Yerdon, T. Harlander, C. Bauer, D. Montieth
 Nays 0

Cooperative Tug Hill Council -Angie Kimball – the person hired would have to go through the Zoning with Michael.

Mitchell -Local Government Conference is coming up in April. The Town Board approved Mitchell, Carla, Nick and Susan to attend.

2026 Town of Redfield Appointments

<u>Budget Officer</u>	<u>Mitchell Yerdon</u> _____
<u>Deputy Supervisor</u>	<u>Elaine Yerdon</u> _____
<u>Deputy Highway Superintendent</u>	<u>James Montieth</u> _____
<u>Dog Control Officer</u>	<u>Clayton Conover</u> _____
<u>Historian</u>	<u>Elizabeth Grant</u> _____
<u>Cemetery Superintendent</u>	<u>Suz Yerdon – Myrtle (Town) Cemetery</u> <u>Sue Hough – Greenboro Cemetery</u> _____
<u>Registrar of Vital Statistics</u>	<u>Susan Hough</u> _____
<u>Deputy Registrar and Clerk</u>	<u>Yvonne Phelps</u> _____
<u>Tug Hill Representatives</u>	<u>Carla Bauer & Mitchell Yerdon</u> _____
<u>Bonding Agency</u>	<u>Hill Agency/NGM Insurance Co.</u> _____

<u>Town Attorney</u>	<u>Robert Genant</u>
<u>Code Enforcement Officer/Building And Fire Code Inspector</u>	<u>Michael Yerdon</u>
<u>Town Bank</u>	<u>Pathfinder</u>
<u>Town Newspaper</u>	<u>Queen Central/ Daily Emergency Watertown Daily Times</u>
<u>Town Meeting Date</u>	<u>2nd Tuesday of the Month Bills at 6:30pm, Meeting at 7:00pm</u>
<u>Board of Assessment Review</u>	<u>Wendy Ranieri 2030, Janice Curren 2026 & Valerie Yerdon 2028</u>
<u>Joint Board of Appeals</u>	<u>Janice Curren</u>
<u>NOCA Representative</u>	<u>Vacant</u>

Resolution 26-12

Motion was made by Carla Bauer and second by Terry Harlander to approve the above appointments.

ADOPTED Ayes 4 M. Yerdon, T. Harlander, C. Bauer, D. Montieth
 Nays 0

CM Terry Harlander – the Redfield sign is on county Route 2 is bent. Russell – they will repair it in the Spring. CW C. Bauer – Castor Drive road sign is missing. Russell – Oswego County takes care of that.

Cooperative Tug Hill Council Angie Kimball – the Minimum Maintenance Legislation- the next test case would be the Town of Redfield, we hope to add to the same as the Town of Lorraine. Mitchell – no vulnerability, no gap, once State Legislation it’s golden.

A motion was made by Carla Bauer and seconded by Terry Harlander to adjourn at 8:14 p.m.

ADOPTED Ayes 4 M. Yerdon, T. Harlander, C. Bauer, D. Montieth
 Nays 0

The next Town of Redfield Town Board meeting will be held Tuesday, February 11, 2026 at 7:00pm.

January 13, 2026
Town Clerk Susan Hough