

**REGULAR MEETING, TOWN OF REDFIELD, NOVEMBER 6, 2025**

The regular monthly meeting of the Redfield Town Board was held on November 6, 2025 at the Redfield Municipal Building at 6:41pm. Roll call was taken and the following board members were present:

- Mitchell Yerdon - Supervisor
- Elaine Yerdon – Councilwoman
- Corey Yerdon - Councilman
- Terry Harlander - Councilman
- Carla Bauer – Councilwoman

In addition, Russell Montieth -Highway Superintendent, Angie Kimball – Cooperative Tug Hill Council, Terry Kimball, Dori Montieth and Susan Hough – Town Clerk

Pledge of the Allegiance was said.

**Resolution 25-**

Motion was made by Carla Bauer and seconded by Terry Harlander that the  
 General Fund Bills - Abstract #11 Vouchers 270-277,281,287,291,292      Totaling \$ 12,928.32 and  
 Street Light District – Abstract #11 Voucher 286                              Totaling \$   673.18  
 Be paid.

ADOPTED    Ayes 5                    M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon  
                  Nays 0

**Resolution 25-**

Motion was made by Elaine Yerdon and seconded by Corey Yerdon that the  
 Highway Fund Bills - Abstract # 11 Vouchers 277-285, 288-290            Totaling \$ 13,285.03  
 Be paid.

ADOPTED    Ayes 5                    M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon  
                  Nays 0

**Resolution 25-**

Motion was made by Elaine Yerdon and seconded by Terry Harlander that the Payroll Sheets be accepted as presented.

ADOPTED    Ayes 5                    M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon  
                  Nays 0

**COOPERATIVE TUG HILL COUNCIL – ANGIE KIMBALL**

Angie – sorry to revise the announcements late, added # 11, Ags & Markets capital projects - the Commission has a new white paper on the subject of the new dog regulations if anyone wants some information on the subject. #10, The 2023 law was upheld that requires counties and towns to hold most elections (for towns – terms for the town justice will not change yet) in even number years rather than the traditional odd numbered years. This exhausted the final appeal of the law.

REMINDER: Capital funding is now available to nonprofit arts and cultural organizations through the New York State Council on the Arts Capital Projects Fund. NYSCA's Capital Projects Fund will support arts and cultural nonprofits seeking funding for investments in capital improvements that allow organizations to sustain and expand cultural programming for diverse audiences, promote accessibility and environmental sustainability, preserve and create jobs, and ultimately contribute to the growth of New York's dynamic arts and tourism sectors. There are three different grants

available: a Small and Mid-Sized Capital Improvement grant, a Large Capital Improvement grant and a Capital Design grant. [The application portal, webinar registrations, and guidelines for these opportunities are now open, and can be accessed on NYSCA's website.](#) **The deadline to submit completed applications is January 13, 2026.** REMINDER: New York State Archives has a couple records management webinars scheduled to finish out the year. The sessions include “[Ask Us Anything About Digital Imaging](#)” on November 13th and “[Introduction to Managing Audiovisual Records](#)” on December 18th. Both webinars run from 10 to 11 a.m. and registration for each close at 4p.m.. on the day prior to the listed webinar. Follow the above links to register for the sessions or visit the Archives workshop registration page at [www.archives.nysed.gov/workshops/register](http://www.archives.nysed.gov/workshops/register) for more information on the sessions and for registration links. REMINDER: The Tug Hill Commission and the Northeast Regional Climate Center (NRCC) will be presenting a two-part workshop series focused on weather and climate-related challenges of winter activities in the Tug Hill region. Explore recent winters in the region and the tools that are available to help monitor weather and climate conditions. The first portion of the series was held in October and was virtual. A recording of that session is available on the [NRCC workshop page](#). The second session is in-person on November 6<sup>th</sup> from 10 a.m. to 4 p.m. at the Howard G. Sackett Technical Center in Glenfield (lunch will be provided). There is no cost for the workshop series. Registration was due for the series by October 20th. Contact Jillian Lee at the Commission office at 315-785-2406 or [jillian@tughill.org](mailto:jillian@tughill.org) with any questions. The New York Planning Federation (NYPF) offers bundled training consisting of sessions they have conducted over the course of the year to help members complete their annual four-hour training requirement for the year. Each bundle consists of four hours of training, and there are more categories of training than ever this year. NYPF members can request a training bundle by December 30th and so long as the training is completed and you email them by Dec. 31st, they will send you a certificate to provide proof of training to your governing board. Email [nypf@nypf.org](mailto:nypf@nypf.org) for more information and to request a training bundle. Also from the NY Planning Federation, their latest lunchtime learning webinar titled “Child Care as a Land Use: Planning for Access, Compatibility and Community” is scheduled for Thursday November 13th from noon to 1 p.m. Child Care is essential community infrastructure, yet zoning, permitting, and land use policies often create barriers to developing and sustaining childcare facilities. This webinar will provide an overview of the unique challenges and opportunities associated with siting childcare programs. Participants will learn how local zoning codes, building requirements, and planning decisions impact the availability of childcare, and explore strategies to better integrate childcare facilities into neighborhoods. The presenter will be Fred Acuri, Associate Executive Director of the Early Care and Learning Council who is also an economic development specialist and land use attorney known for his work in community and economic development in Upstate New York. The Zoom link to the training is [HERE](#) and the passcode is 104898. NYPF members can receive one hour of training credit after the webinar by emailing their name, email and organization/municipality to [nypf@nypf.org](mailto:nypf@nypf.org). Lewis County’s Planning and Community Development Department has announced Round 5 of their Façade and Streetscape Improvement Program (FSIP). Lewis County’s downtowns and public spaces are at the heart of community life—places where residents gather, businesses thrive, and visitors experience our local character. The FSIP is designed to strengthen these spaces through strategic investment, offering up to 75/25 matching funds for eligible improvements to: 1) Mixed-use and commercial building façades, and 2) Streetscape enhancement projects. The deadline for applying to the program is December 31, 2025. For more information visit: <https://lewiscountyny.gov/departments/planning-and-community-development/facade-and-streetscape-improvement-program/> or contact Megan Krokowski, Community Development Specialist at 315-376-5423 or [megankrokowski@lewiscounty.ny.gov](mailto:megankrokowski@lewiscounty.ny.gov) with any questions. Herkimer-Oneida Counties Comprehensive Planning Program is hosting a seminar with the NYS

Dept. of State's Local Government Services trainers providing a session for planning and zoning board members on Monday November 10th from 5:30 to 8:30 p.m. (with sign in and refreshments starting at 5 p.m.). The session titled "Housing in Your Community" will be held at Mohawk Community College's (1101 Sherman Dr., Utica) Wilcox Hall, Room 225. There is a \$20 fee for the session which includes the refreshments and registration is due by November 3rd. For more information and to register call 315-798-5710 or email [239apps@oneidacounty.ny.gov](mailto:239apps@oneidacounty.ny.gov). The New York State Division of Homeland Security & Emergency Services (DHSES) is soliciting applications from eligible entities through a competitive application process aimed at improving cybersecurity posture through providing Multi-Factor Authentication (MFA) hard tokens to successful entities in a shared services model. They just announced an extension of the State and Local Cybersecurity Grant Program application deadline. Funding for this initiative is made through the Combined FY2022 and FY2023 State and Local Cybersecurity Grant Program which is a federal grant program that is jointly administered by the FEMA and the federal Cybersecurity and Infrastructure Security Agency and is aimed at strengthening cybersecurity practices and the resilience of state, local, and territorial governments. The Request for Applications and all the related materials are posted on the DHSES website at: <https://www.dhSES.ny.gov/federal-programs>. The new deadline for submitting your application has been extended to November 19, 2025, by 5:00pm. Round 4 of the NYS DEC's Invasive Species Grant Program is now open. The Invasive Species Grant Program is designed to advance projects across the state that help prevent, detect, respond to, and restore sites impacted by both terrestrial and aquatic invasive species. Round 4 includes four individual funding categories intended to support all phases of management for invasive species spanning from early detection to response, and finally restoration. The [Request for Applications \(RFA\)](#) for the program provides details on the project objectives, bid process, eligible expenditures, evaluation criteria, and contractual requirements. The grant requires a 25% match and the deadline to apply is December 17<sup>th</sup> at 3 p.m. For more information visit the DEC's website at <https://dec.ny.gov/nature/invasive-species/resources-regulations/invasive-species-grant-program>. In mid-October, the NYS Court of Appeals (the highest court in NY) upheld the 2023 law that requires counties and towns to hold most elections (for towns – terms for the town justice will not change yet) in even number years rather than the traditional odd numbered years. This exhausted the final appeal of the law. This change will affect the November 2025 election and the terms of office for town officials elected then and taking office January 1, 2026. Officials elected to what would normally be a four-year term (council members) this November will have their term reduced by one year, making their next election in November 2028. Officials elected to what would normally be a two-year term (most supervisors, town clerks, tax collectors, highway superintendents) will also have their term reduced by one year, so will have to run again in November 2026. To complete the cycle, officials whose four-year term is up for election in 2027 will also have their term reduced by a year, meaning they would run again in 2030 (there is a chart in the following document which outlines this timeframe). For more information on this subject see the Association of Towns FAX sheet: <https://www.nytowns.org/common/Uploaded%20files/FAQ%20updated%20even%20year%20election%20faq%20October%20update.pdf>. The NYS Dept. of Ag and Markets has announced that the 2025-26 Companion Animal Capital Projects Fund grants are now open. This program will fund capital projects for shelters that house dogs and cats and will cover construction, renovation, rehabilitation, installation, acquisition, or expansion of buildings, equipment, or facilities. Awards are \$20,000 - \$500,000, up to 90% of the total project cost, with a minimum 10% cash match required at application. Applications are submitted through the SFS vendor portal. Previous year grant recipients may apply again only if the projects that were previously funded are complete. Deadline to apply is January 30, 2026. For more information and a copy of the Request for Proposals (RFP) visit <https://agriculture.ny.gov/rfp-0388-companion-animal-capital-projects-fund>.

SAVE THE DATES:- There is no Tug Hill Commission meeting for November. The Commission's 2026 Local Government Conference has been scheduled for Monday April 20th (afternoon session and reception) and Tuesday April 21st (full day session). The event will be held at Turning Stone Resort and Event Center again in 2026. More details to follow and invitations should be out next month.

**TOWN CLERK – SUSAN HOUGH**

Town Clerk – we will need to pay the rest of the invoices as they come in for this month.

**Resolution 25-**

Motion was made by Terry Harlander and seconded by Carla Bauer to authorize Supervisor Mitchell Yerdon to pay the November invoices that are not here yet.

ADOPTED Ayes 5 M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon  
Nays 0

**Resolution 25-**

Motion was made by Elaine Yerdon and seconded by Carla Bauer to authorize Supervisor Mitchell Yerdon to sign the 2026 NOCA Contract which is four (4) payments of \$ 4,008.08.

ADOPTED Ayes 5 M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon  
Nays 0

**Resolution 25-**

Motion was made by Elaine Yerdon and seconded by Corey Yerdon to approve the September 9<sup>th</sup>, October 14<sup>th</sup> regular meetings and October 21<sup>st</sup> special meeting minutes as presented.

ADOPTED Ayes 5 M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon  
Nays 0

Supervisor Mitchell Yerdon – Code Enforcement Officer Michael Yerdon has a meeting in Oswego tonight. He is all caught up on his training. He still doesn't have prints on part of the Redfield Snowmobile Garage. The NYS Asbestos Division was in contact with him and Mike regarding the Redfield Square and the Montieth Building that was taken down. They actually came up here. They were told to talk to Oswego County regarding the Montieth Building and asbestos has nothing to do with the Redfield Square renovations. Mike is attending a two-part Budget meeting today and tonight.

**HIGHWAY SUPERINTENDENT - RUSSELL MONTIETH**

Russell – needs some notices put in the paper.

**Resolution 25-**

Motion was made by Carla Bauer and seconded by Terry Harlander to authorize the Town Clerk Susan Hough to advertise LEGAL NOTICE - Notice is Hereby Given that there will be no parking on town roads in the Town of Redfield from November 1, 2025 to April 15, 2026 between the hours of 12:00 midnight and 6:00a.m. There will also be no parking in snowplow turnarounds at any time during the aforementioned dates and no parking at any time in school bus turnarounds. Vehicles illegally parked will be towed at the owner's expense. Also, a Notice is Hereby Given that the Town of Redfield will not be liable for any damage to vehicles and/or personal property, including mailboxes that are within the Town's right of way during the process of plowing and removing snow.

ADOPTED Ayes 5 M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon  
Nays 0

Russell – the Minimum dead-end signs are installed. They are getting a truck together and putting up stakes. The Ice & Snow Contract – had a meeting Tuesday and they scraped the contract – they’re working on a one-year extension on the current contract. It’s \$ 8,500 per mile which is about \$ 241,000.00. Start out with extension for one and a half months then start new contract. Not everyone was in favor of that. It could be \$ 8,500 or more – this contract is \$ 8,500. The Committee is trying / want to put an increase on the contract. CM C. Yerdon – how can you sign a contract without the exact amount. Russell – Highway Superintendent – if the contract isn’t signed, we can’t plow roads or get paid. CM T. Harlander – what was the hold up? Russell – Highway Superintendent - they changed all the wording, wanted it from January 1<sup>st</sup> to December 31<sup>st</sup>, rather than October 1<sup>st</sup> to April 30<sup>th</sup>, thought it would be easier. CW E. Yerdon – what happens to November and December, we’re going to get snow. Russell – Highway Superintendent – they wanted to use the old contract – goes from October 1<sup>st</sup> to April 30<sup>th</sup>. There was discussion. CM C. Yerdon – doesn’t like signing a contract without the correct amount of money, he doesn’t know what incentives there would be to add more money to it. Russell – Highway Superintendent – the Committee would like to add more money. CM C. Yerdon – doesn’t like it, gets dragged out every year. Russell – Highway Superintendent – County Attorney and County Administrator changed the contract and never showed one meeting. CW E. Yerdon – were going to supply more equipment hours and benefits in the new contract. Supervisor – Mitchell Yerdon – sounds like more money. CM C. Yerdon – extraordinary time out Highway Superintendent put in this, awful lot of wasted time to come back to this in November. Supervisor – Mitchell Yerdon – write a letter regarding the time, and resources wasted – for next meeting.

**Resolution 25-**

Motion was made by Carla Bauer and seconded by Terry Harlander to authorize Highway Superintendent Russell Montieth and Supervisor Mitchell Yerdon to sign the Ice and Snow contract with Oswego County for \$ 8,500 per mile.

ADOPTED Ayes 5 M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon  
Nays 0

Russell – on Wednesday we got the NYS shared service agreement signed and sent, four year, November 2025 to November 2029. Snowblowers, trucking, other training, they can set something up and come up to learn. CM C. Yerdon – that’s a pretty good deal, it’s a win win.

**Resolution 25-**

Motion was made by Terry Harlander and seconded by Carla Bauer to authorize the Town Clerk Susan Hough to advertise **HELP WANTED** The Town of Redfield has a full-time position and one part-time seasonal position open in the Highway Department. A CDL with No Automatic Restrictions and/or Mechanical ability is preferred, Town of Redfield residents will have preference. Please contact Highway Superintendent Russell Montieth for application and job description, 315-599-7798, at 1 Balcom Road, Redfield, NY, Monday thru Thursday, ad to be in Queen Central and on Facebook.

ADOPTED Ayes 5 M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon  
Nays 0

Andy Yerdon won the Highway Superintendent in Florence, so he won’t be a seasonal worker this year. FEMA meeting this morning got confirmed the culvert replaced on east of Battle Hill reimbursement of \$ 8,498.54. Supervisor Mitchell Yerdon – its broken down into five parts now, this is the smallest of them. Highway Superintendent Russell Montieth – they broke Old State Road into two projects, H&H/CRC review 36” and 24” culvert replaced, two weeks it was approved, three weeks received the money. Supervisor Mitchell Yerdon – we might

have to get engineering costs. Highway Superintendent Russell Montieth – Monday CHIPS paperwork in, had to submit with an email from Russells computer, assuming no problems, should receive check in December. Russell – got the 2017 high pressure – think possibly ECM engine control module \$ 5,000, pull ECM out of Williamstown’s truck to see if that’s the problem getting that truck together.

**Resolution 25-**

Motion was made by Elaine Yerdon and seconded by Corey Yerdon to authorize Highway Superintendent Russell Montieth to sign the Shared Services Agreement with New York State.

ADOPTED Ayes 5 M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon  
Nays 0

**SUPERVISOR – MITCHELL YERDON**

Mitchell -our check to Suit Kote for \$ 53,000 was stolen and cashed, we did receive the money back. Mitchell talked to the State Troopers for a report. It appears Wells Fargo has a courier that takes the deposits, so far over \$ 2 million has been stolen. There’s a property infringement, have to find the pins, put stuff over on property, if doesn’t remove will take act to get cleared.

**NOCA – TERRY HARLANDER**

Terry – No NOCA report – meeting next Monday.

**SUPERVISOR – MITCHELL YERDON**

Mitchell – Hero Banners – we haven’t gotten any response from National Grid yet. Bliss contract will not be increased this year. Pulaski-Boylston Snowmobile Club haven’t sent Letter of Understanding back to us. Want a trail so they do not have to go on County Route 17 as far, Otto Mills is not on the Open Roads, we haven’t proposed any new trail & Roads, not an official trail. Erin Jennings – NYSDEC only open trail that goes trail to trail, thought it was an open trail to trail. He walked all the way to the trail, Tamarac Club, he’s sure he will hear more. Excellus Health Insurance increased from \$ 1,059 to \$ 1,178.90 increase of \$ 120. We will need to go over the Highway Employee’s wages and Benefits for 2026, no union negotiation, at the next meeting.

The board reviewed the 2026 Preliminary Budget; the following changes were made:

General Fund: A1220.4 – Supervisor – Contractual -\$1,500.00, A1420.4- Attorney Contractual - \$4,000.00, A5132.2- Garage- Equipment/Capital Out +\$52,500.00, A5140.4- Brush & Weeds – Contractual -\$1,500.00, A8160.4- Sewage & Garbage-Contract -\$5,000.00, Unexpended Fund Balance + \$26,000, Amount to be Raised by Taxes +\$ 14,500, Highway Fund DA5130.2 - Machinery Equipment -\$12,000, DA5140.1 – Miscellaneous – Personal Services -\$2,500, Amount to be Raised by Taxes - \$14,500. Total Appropriations \$ 1,754,730.00, Total Estimated Revenue \$ 579,044.00, Total Unexpended Fund Balance \$ 339,289.00, Total to be Raised by Taxes \$ 836,400.00.

**Resolution 25-**

Motion was made by Elaine Yerdon and seconded by Carla Bauer to accept the Preliminary Budget with the above changes as the Final 2026 Budget with Total Appropriations \$ 1,754,730.00, Total Estimated Revenue \$ 579,044.00, Total Unexpended Fund Balance \$ 339,289.00, Total to be Raised by Taxes \$ 836,400.00.

ADOPTED Ayes 5 M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon  
Nays 0

**Resolution 25-**

Motion was made by Elaine Yerdon and seconded by Carla Bauer to authorize Supervisor Mitchell Yerdon to sign the Fire Protection Contract for \$ 51,500 for 2026, \$ 53,000 for 2027 and \$ 55,000 for 2028.

ADOPTED	Mitchell Yerdon	Aye
	Terry Harlander	Aye
	Elaine Yerdon	Aye
	Carla Bauer	Aye
	Corey Yerdon	Abstain

Mitchell – Proposal from the Highway Employees, minimum wage will be \$ 16.00 on January 1<sup>st</sup>.  
Town Clerk – Susan Hough will get information from the other Towns regarding their Highway Employees.

CW C. Bauer – questions why First Aid has to come in and go over the First Aid Kit Class B update. Russell – a Class B First Aid Kit has to be updated every quarter - Unifirst has a contract to keep the First Aid Kit up to date.

Any interest in an Electronic Sign for the Town Hall? CW E. Yerdon – thinks it’s a waste of money and high maintenance. CM C. Yerdon – we’ve done all the work ourselves at the Fire Station, taken down four times, replace components, \$ 70,000 to \$ 100,000. Dori Montieth – Williamstown was \$ 80,000. Supervisor Mitchell Yerdon thank you for the interest.

A motion was made by Carla Bauer and seconded by Terry Harlander to adjourn at 8:02 p.m.

ADOPTED	Ayes 5	M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon
	Nays 0	

The next Town of Redfield Town Board meeting will be held Tuesday, December 9, 2025, at 7:00pm.

November 6, 2025  
Town Clerk Susan Hough