

REGULAR MEETING, TOWN OF REDFIELD DECEMBER 9, 2025

The regular monthly meeting of the Redfield Town Board was held on December 9, 2025 at the Redfield Municipal Building at 7:00pm. Roll call was taken and the following board members were present:

- Mitchell Yerdon - Supervisor
- Elaine Yerdon – Councilwoman
- Corey Yerdon - Councilman
- Terry Harlander - Councilman
- Carla Bauer – Councilwoman

In addition, Russell Montieth -Highway Superintendent, Angie Kimball – Cooperative Tug Hill Council, Dory Dumas – Town Justice, Dori Montieth, James Montieth, Ryan Hendriksen – Pulaski Boylston Snowmobile Club, Jerry Arzie - Pulaski Boylston Snowmobile Club, and Susan Hough – Town Clerk

Pledge of the Allegiance was said.

Resolution 25-

Motion was made by Carla Bauer and seconded by Terry Harlander that the
 General Fund Bills - Abstract #12 Vouchers 294-303,305-308,319,321,323-326,
332-333 Totaling \$ 16,330.38 and
 Street Light District – Abstract #12 Voucher 320 Totaling \$ 684.83

Be paid.

ADOPTED Ayes 5 M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon
 Nays 0

Resolution 25-

Motion was made by Elaine Yerdon and seconded by Carla Bauer that the
 Highway Fund Bills - Abstract # 12 Vouchers 308-318,321,327-331 Totaling \$ 20,618.99
 Be paid.

ADOPTED Ayes 5 M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon
 Nays 0

Resolution 25-

Motion was made by Terry Harlander and seconded by Carla Bauer that the Supervisor’s Report and Payroll Sheets be accepted as presented.

ADOPTED Ayes 5 M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon
 Nays 0

TOWN CLERK – SUSAN HOUGH

TClerk – 2 DECAL, 1 Dog License, and 2 Certified Copies

Resolution 25-

Motion was made by Elaine Yerdon and seconded by Corey Yerdon to authorize Supervisor Mitchell Yerdon to pay any additional vouchers for the 2025 year.

ADOPTED Ayes 5 M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon
 Nays 0

Resolution 25-

Motion was made by Elaine Yerdon and seconded by Carla Bauer to authorize Supervisor/CFO Mitchell Yerdon to to balance all accounts for the year end of 2025.

ADOPTED Ayes 5 M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon
Nays 0

Nick Smith – Assessor will not be in tonight – he’s had some address changes and has taken care of Doreen Lynch’s problems. Michael Yerdon – Code Enforcement Officer needs a new set of updated codes books – they will be around \$ 1,100.

Resolution 25-

Motion was made by Carla Bauer and seconded by Mitchell Yerdon to authorize Code Enforcement Officer Michael Yerdon to purchase a new updated version set of code books.

ADOPTED Ayes 5 M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon
Nays 0

I looked back at the Copier invoices and there hasn't been a meter reading since July, we will owe them over \$ 550, I just wanted to make you aware.

Resolution 25-

Motion was made by Elaine Yerdon and seconded by Mitchell Yerdon to approve October 14th Regular meeting and October 21st special meeting minutes as presented.

ADOPTED Ayes 5 M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon
Nays 0

PULASKI BOYLSTON SNOWMOBILE CLUB

Ryan Kendriksen – President of the Club – would like the Town of Redfield to open Otto Mills Drive to the new snowmobile trail. Town of Redfield Supervisor Mitchell Yerdon – highways open to snowmobiles are designated by the Town Board per Town Law #2 of 2022. Ryan Kendriksen – you can’t make a motion to open the road. Supervisor Mitchell Yerdon – our town law doesn’t allow for us to do that until August. Ryan Kendriksen – we didn’t know that doesn’t say anything about a town law. Supervisor Mitchell Yerdon – Pulaski Boylston Snowmobile club has come in July/August regarding opening town highways in previous years. Ryan Kendriksen – basically there’s no way to add this highway with a motion. Supervisor Mitchell Yerdon -we would have to change our current local law, which isn’t that easily done. Angie Kimball – the board would need to change the law and have a public hearing. Jerry Arzie – request a reminder for next years meeting in July. Jerry Arzie signed the letter of understanding; Mitchell will sign and return it to him.

COOPERATIVE TUG HILL COUNCIL – ANGIE KIMBALL

Angie – REMINDER: Lewis County’s Planning and Community Development Department has announced Round 5 of their Façade and Streetscape Improvement Program (FSIP). Lewis County’s downtowns and public spaces are at the heart of community life - places where residents gather, businesses thrive, and visitors experience our local character. The FSIP is designed to strengthen these spaces through strategic investment, offering up to 75/25 matching funds for eligible improvements to: 1) Mixed-use and commercial building façades, and 2) Streetscape enhancement projects. The deadline for applying to the program is December 31, 2025. For more information visit: <https://lewiscountyny.gov/departments/planning-and-community-development/facade-and-streetscape-improvement-program/> or contact Megan Krokowski, Community Development Specialist at 315-376-5423 or megankrokowski@lewiscounty.ny.gov with any questions.

REMINDER: New York State Archives' final records management webinar for the year is scheduled for December 18th. The session will be on "[Introduction to Managing Audiovisual Records](#)" and will run from 10 to 11 a.m. Registration for the session closes at 4 p.m. on the day prior to the webinar. Follow the above link to register for the session or visit the Archives workshop registration page at www.archives.nysed.gov/workshops/register for more information on the session and for registration link. REMINDER: The New York Planning Federation (NYPF) offers bundled training consisting of sessions they have conducted over the course of the year to help members complete their annual four-hour training requirement for the year. Each bundle consists of four hours of training, and there are more categories of training than ever this year. NYPF members can request a training bundle by December 30th and so long as the training is completed and you email them by Dec. 31st, they will send you a certificate to provide proof of training to your governing board. Email nypf@nypf.org for more information and to request a training bundle. REMINDER: Round 4 of the NYS DEC's Invasive Species Grant Program is now open. The Invasive Species Grant Program is designed to advance projects across the state that help prevent, detect, respond to, and restore sites impacted by both terrestrial and aquatic invasive species. Round 4 includes four individual funding categories intended to support all phases of management for invasive species spanning from early detection, to response, and finally restoration. [The Request for Applications \(RFA\)](#) for the program provides details on the project objectives, bid process, eligible expenditures, evaluation criteria, and contractual requirements. The grant requires a 25% match and the deadline to apply is December 17th at 3 p.m. For more information visit the DEC's website at <https://dec.ny.gov/nature/invasive-species/resources-regulations/invasive-species-grant-program>. REMINDER: The NYS Dept. of Ag and Markets has announced that the 2025-26 Companion Animal Capital Projects Fund grants are now open. This program will fund capital projects for shelters that house dogs and cats and will cover construction, renovation, rehabilitation, installation, acquisition, or expansion of buildings, equipment, or facilities. Awards are \$20,000 - \$500,000, up to 90% of the total project cost, with a minimum 10% cash match required at application. Applications are submitted through the SFS vendor portal. Previous year grant recipients may apply again only if the projects that were previously funded are complete. Deadline to apply is January 30, 2026. For more information and a copy of the Request for Proposals (RFP) visit <https://agriculture.ny.gov/rfp-0388-companion-animal-capital-projects-fund>. The Commission recently released a paper called "ATV Recreation: Considerations for Municipalities". Taylor McKinney, Project Specialist at the Commission and the primary author of the paper, will be talking about the paper, the impetus for creating it and best practices for municipalities, with plenty of time for questions as well. The session will be on Thursday January 8th at 7 p.m. at the Boonville Municipal Offices (13149 State Rt. 12, Boonville). This is similar to the presentation that Taylor gave at the CTHC Fall meeting at the Steak and Brew in September if anyone missed that or would like to sit in again. There is no cost to attend and refreshments will be provided. Register by December 8th by contacting NOCCOG Circuit Rider John Healt at jhealt@tughill.org or 315-941-2818. \$97.4 million in new funding is available in the Transportation Alternatives Program (TAP) made available to the NYS Department of Transportation (DOT) through the Federal Highway Administration for active transportation-related projects and programs that support the advancement of healthy lifestyles across NY. TAP funds a variety of transportation-related projects which increase options for non-vehicular transportation. Projects will be selected and rated based on criteria that include public benefit, project type, eligible funding source, significance, cost-effectiveness, geographic balance and alignment with NY's Climate Leadership & Community Protection Act. Projects must be related to the surface transportation system and provide full access to the public. Grants are available from \$500,000 to \$7.0 million for any single project. A pre-application review of the project must be submitted by January 15th and final applications are due March 12, 2026. NYSDOT will provide up to 80 percent of the total eligible project costs with a minimum 20 percent match provided by the project sponsor. The application, program guidance and workshop schedules are located at <https://www.dot.ny.gov/tap-cmaq>. Informational webinars,

mandatory for all applicants, have been scheduled for: Thursday, December 4, 2025, register [here](#) and Monday, December 8, 2025, register [here](#). The NY Association of Towns (NYAOT) is holding their Newly Elected Town Officials (NETO) school in January at two locations – Albany and Corning. NETO is a comprehensive training program designed to help newly elected town officials start their term with confidence. Co-sponsored by the Office of the State Comptroller, this program provides essential guidance on topics such as budgeting, fiscal responsibilities, cash management, and retirement, offering practical insights for effective local governance. Tailored specifically for town supervisors, board members, highway superintendents, fiscal personnel, attorneys, and clerks, this training equips participants with the foundational knowledge needed to serve their communities successfully. Registration costs \$250 for both members and non-members of NYOAT. Classes run all day Wednesday and Thursday plus a half-day on Friday. The registration fee includes all class materials, breakfast and lunch. Attendees must book their own hotel room reservation by online booking link or calling the hotel reservation line. Register for [Albany](#) scheduled for January 14-16 at the Albany Capital Center or [Corning](#) scheduled for January 21-23 at the Radisson Hotel, Corning. For more information or to download a paper registration form visit: [https://nytowns.org/common/Uploaded%20files/2026%20Newly%20Elected%20Registration%20Form_FINAL%20\(002\)%209252558789.pdf](https://nytowns.org/common/Uploaded%20files/2026%20Newly%20Elected%20Registration%20Form_FINAL%20(002)%209252558789.pdf) Additionally, from the NY Association of Towns (NYAOT), their annual meeting and training school has been scheduled for February 14-17th at the NY Marriott Marquis in NY City. Online registration is available at www.nytowns.org. The cost for the conference is \$185 for member municipalities and \$215 for non-members from November 1st through January 24th after which the registration cost increases to the onsite registration cost. Rooms at the hotel must be reserved separately and are available at <https://book.passkey.com/e/51084536> or by calling 877-303-0104. Room rates are locked in from November 1st through January 24th as well. For a copy of a paper registration form click [HERE](#). For more information visit NYAOT's conference webpage at <https://nytowns.org/Towns/Towns/2026-Annual-Meeting---Training-School.aspx>. NYSLTAP - Cornell Local Roads Program are running their Foundational Webinar series this winter. Webinars start on Tuesday December 2nd and run most Tuesdays through March 10th. The Foundational Webinars focus on important principals key to local highway agency operations and management. Each webinar offers a convenient way to learn the basics of a particular topic and taken together they cover the foundation of local highway issues. Many of the webinars are repeated yearly or every other year to give people the opportunity to attend the full series. To check out the series topics and find registration links to the webinars, as well as check out additional recorded webinars from Cornell Local Roads, check out their Webinar page at <https://nysltap.org/nysltap-local-roads/training-events/webinars-online-training>. The New York Conference of Mayors (NYCOM) has set the date for their Winter Legislative Meeting for February 1-3, 2026. The meeting will be held at the Marriott Albany and registration details will be posted when they become available. Also from NYCOM, they offer a series of planning and zoning webinars available to both NYCOM members and non-members. The webinars run on most Thursdays in December (starting December 4th) from 11 a.m. to noon. The cost for the webinars is \$20 for people from NYCOM member municipalities and \$50 for non-members. The link to register for the webinars is [HERE](#) or visit NYCOM's training-webinar page at <https://www.nycom.org/training/webinars> for details on the sessions and to find the above link to register. SAVE THE DATES: - The December Tug Hill Commission meeting is scheduled for Monday December 8th at the Town of Watertown's municipal building (22867 County Route 67, Watertown). The meeting begins at 10 a.m. and anyone is welcome to attend. - The Commission's 2026 Local Government Conference has been scheduled for Monday April 20th (afternoon session and reception) and Tuesday April 21st (full day session). The event will be held at Turning Stone Resort and Event Center again in 2026. More details to follow and invitations should be out by the end of the year.



Division of Local Government Services
2025-2026 Winter Webinar Series

When:

December 2025 and January 2026

Where:

Attend on WebEx from wherever you are. You will need a computer with speakers or a mobile device.

Courses:

State Environmental Quality Review Act (SEQRA) Basics, Zoning Basics for Enforcement Officials & Board Members, Planning Board Overview, Zoning Board of Appeals Overview, Essentials for Planning & Zoning Board Staff.

Who:

Planning Board Members, Zoning Board of Appeals Members, Governing Board Members, Planning Staff, Code Enforcement Officers, Other Local Officials.

Training Schedule: <https://dos.ny.gov/local-government-training-schedule>

To Register:

Click on each course below to register. Once registered, you will receive a confirmation email with instructions for joining each session.

December 15, 2025 State Environmental Quality Review Act (SEQRA) Basics 6:00 PM – 8:00 PM
2 hours training credit

December 22, 2025 Zoning Basics for Enforcement Officials and Board Members
6:00 PM – 8:00 PM
2 hours training credit

January 5, 2026 Planning Board Overview 6:00 PM – 8:00 PM
2 hours training credit

January 12, 2026 Zoning Board of Appeals Overview
6:00 PM – 8:00 PM
2 hours training credit

January 22, 2026 Essentials for Planning and Zoning Board Staff
2:00 PM – 3:30 PM
1.5 hours training credit

The Redfield Fire Contract needs to be signed by everyone.

Supervisor Mitchell Yerdon – put out a couple of bulletins from the Association of Towns on training for anyone that wants to attend them.

TOWN JUSTICE – DORY DUMAS

Dory – this would be her verbal resignation. She has taken a position with DSS as a Paralegal starting January 5th. She will stay as long as she can-help find someone to appoint and train. CW E. Yerdon – how many classes and hours do they need to attend? Justice Dory Dumas – they will need to attend Judge school – it's 1 week the third week in April; this has to be completed before they can sit the bench. The 5th Judicial can help with sending a Judge temporarily. CW E. Yerdon – How many Towns? Justice Dory Dumas – the 5th Judicial pays them and sends someone – only about four could do it, another Judge. She's checking to see if we need two court nights, looking for a court clerk, she's doing everything she can. Supervisor Mitchell Yerdon – we should discuss putting an ad in the paper. Justice Dory Dumas – must be a town resident, accepting the oath and position – it's a 4-year term. Angie Kimball – If not a Town resident you have to change the law – goes to the State – it's been done for Boylston and Town of Lewis, should really try to get a resident. Justice Dory Dumas really hopes we can get a resident.

Resolution 25-

Motion was made by Carla Bauer and seconded by Corey Yerdon to authorize Town Clerk Susan Hough to advertise for the position of Town Justice.

ADOPTED Ayes 5 M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon
Nays 0

Supervisor Mitchel Yerdon – we'll get through this one way or another.

HIGHWAY SUPERINTENDENT - RUSSELL MONTIETH

Russell – he emailed the CHIPS information to Albany we should see a deposit sometime after the 16th. FEMA – Old State Road – 24-56” culvert, next meeting is December 16th at 10 am. Should receive the Ice and Snow Contract from Oswego County, it will be \$ 9,000 per mile and should be receiving a deposit. Oswego County HnH study on the creek, 50-year and 100-year study, ensure the culvert is enough to handle it, one starting to look at Otto Mills culvert, will have to include DEC and get permits, whether it's a steel culvert or concrete box culvert. Working on grates for sanders as soon as material is delivered. Had a truck back off the road and wanted to keep sliding so he called Big Red towing. Hired Mtt Tibbles as a seasonal/CDL license, he worked for the county for a couple of years, he'll be on nights. Drain was plugged at the Highway Garage, had Egan's pump it out. We do have water flowing, need a screen rebuilt – J&A could probably do that. Supervisor Mitchell Yerdon – a lot of oil, probably never done in the 20+ years. Highway Superintendent Russell Montieth – is was so full not movement, was built up, should be done once a year in the fall, charge is so much per hour and more that a certain amount of oil sediment. Supervisor Mitchell Yerdon – bill should be around \$ 1,500. It should be ok, running water through it, if problem will ask the County to bring their truck up. Mike called and won't be here tonight; Thursday they are passing the County budget.

NOCA – TERRY HARLANDER

Terry – in preliminary stages of building, new waterline. Got a door for NOCA #2. He has spoken with Mitch and would like a new representative to be appointed.

Supervisor Mitchell Yerdon- we will approach this next month, nothing on the Hero Banners, still awaiting National Grid's approval to use their poles. Sanborn/Roes on the Fox Road – need a subdivision – it's technically just a lot line change. We don't need to do a SEQR, he filled out the 239 for the County- short form – for subdivision.

Resolution 25-

Motion was made by Corey Yerdon and seconded by Carla Bauer to waive the application and review procedure as provided by our Local Law #1 of 2019 Subdivision Law, section 212 Procedural Waiver. The Town Board has determined that the Sanborn/Roes Subdivision is of minor significance and meets all 5 criteria for waiver. The subdivision is approved contingent on Oswego County's form 239 and receiving the fee.

ADOPTED Ayes 5 M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon
Nays 0

Supervisor Mitchell Yerdon – received a letter from Oswego County Development, RFI request for information, they would like our support of a Nuclear Power Plant.

Resolution 25-

Motion was made by Carla Bauer and seconded by Corey Yerdon to authorize Supervisor Mitchell Yerdon to send a letter of support for the Nuclear Power Plant in Oswego County.

ADOPTED Ayes 5 M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon
Nays 0

Supervisor Mitchell Yerdon – the 2026 Highway Employee wages – the request for for the full-time employees, it doesn't have anything for the seasonal help. First page is what the guys are requesting. CW E. Yerdon – starting at wages. Supervisor Mitchell Yerdon – they've requested a raise of \$ 3.00 per hour. CM C. Yerdon – we gave them a 12% raise, feels 10% is a good raise. CW E. Yerdon – doesn't have a problem with raise this year but we need to get up to neighboring wages. CM C. Yerdon – We must attract good workers also. CW C. Bauer – high to jump up to \$ 3.00 but would be in favor. CW E. Yerdon – we are/have been low, been trying to get wages comparable with other towns, but we can't give a \$ 3.00 raise every year. CW C. Bauer agrees with Suz. CM C. Yerdon – seasonal are \$ 5.00 behind full time employees. CW E. Yerdon – how often does Jimmy take over for Russell. Highway Superintendent Russell Montieth - quite a bit with FEMA, Ice & Snow Contract, uses position at least 15 hours per week. There was discussion – Town Board agrees to pay James Montieth Deputy Highway Superintendent \$.50 per hour more. CM C. Yerdon – asked Jimmy Montieth – are you looking for more money or more time off? Usually, you don't be both in the same year. Jimmy – looking for more money. CW E. Yerdon – double time holidays and more holidays – she's not in favor of. After discussion – Town Board agreed no more holidays. CM T. Harlander – vacation there is a long time between 5 years to 15 years. Dori Montieth – would want to keep employees happy so they want to work here. Jimmy – bargaining tool – wages go up the other stuff can stay the same. Supervisor Mitchell Yerdon – comp time is absolutely illegal. CW C. Bauer – money allotment for safety shoes – they can wear them out when not working. Anie Kimball – the allotment was initiated so they would have steal toe safety shoes. CM C. Yerdon – would go to \$ 150.00. After discussion – Town Board agreed to \$ 150.00 for safety shoes. Supervisor Mitchell Yerdon – Jimmy thinks it's fair, asked to hold a variety of positions – we're not just pulling wage numbers out of the air, save a lot of money doing mechanical work, not going to a shop. CM C. Yerdon – we're behind, this is over 10% raise, he would think from here out a cost-of-living raise. Jimmy Montieth – what could you do for the people that don't take health insurance? Supervisor Mitchell Yerdon – it's not impossible – got to do it the correct way – he'll talk to the Association of Towns.

Resolution 25-

Motion was made by Corey Yerdon and seconded by Carla Bauer approve a wage of \$ 27.00 for Full-time MEO's, Work shoe allowance of \$ 150.00 per year, Seasonal Part-Time MEO's and Seasonal Part-Time Laborer's \$ 2.00 per hour raise. Effective the first payroll of 2026.

ADOPTED Ayes 5 M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon
Nays 0

Resolution 25-

Motion was made by Carla Bauer and seconded by Corey Yerdon approves a wage increase for Deputy Town Clerk to the Seasonal Part-Time Laborer's rate. Effective the first payroll of 2026.

ADOPTED Ayes 5 M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon
Nays 0

The Supervisor, Town Board and Town Clerk thanked Corey Yerdon for his service and dedication to the Town of Redfield.

A motion was made by Carla Bauer and seconded by Ealine Yerdon to adjourn at 8:30 p.m.

ADOPTED Ayes 5 M. Yerdon, C. Yerdon, T. Harlander, C. Bauer, E. Yerdon
Nays 0

The next Town of Redfield Town Board meeting will be held Tuesday, January 13, 2026 at 7:00pm.

December 09, 2025
Town Clerk Susan Hough

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