

REGULAR MEETING, TOWN OF REDFIELD, February 19, 2019

The regular monthly meeting of the Redfield Town Board was held on February 19, 2019 at the Redfield Municipal Building starting at 7:42pm. Roll call was taken and the following board members were present:

- Tanya Yerdon - Supervisor
- Carla Bauer - Councilwoman
- Elaine Yerdon - Councilwoman
- Erwin Webb - Councilman
- Matthew Tompkins - Councilman

In addition, Susan Hough -Town Clerk, Paul Pratt -Highway Superintendent, John Yerdon - Dog Control Officer, Michael Yerdon - Code Enforcement Officer, Joe Christmas - Christmas & Associates, Mitch Yerdon, and Angela Kimball - Tug Hill Commission

Pledge of the Allegiance was said.

Resolution 19-12

Motion was made by Matthew Tompkins and seconded by Elaine Yerdon to authorize Town Clerk Susan Hough to advertise for a Public Hearing on the Christmas & Associates Subdivision, Balcom Farm on February 19, 2019 at 7:30pm with the Regular Meeting to follow per phone conversations with Supervisor Tanya Yerdon on February 12, 2019. The Regular Meeting scheduled for February 12, 2019 had to be rescheduled due to inclement weather.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

Resolution 19-13

Motion was made by Carla Bauer and seconded by Matthew Tompkins that the General Fund Bills - Abstract #02 Vouchers 064-083,096-1, 102 Totaling \$ 20,329.81 and Light District #1 - Abstract #02 Vouchers 095 Totaling \$ 1,023.73 Be paid.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

Resolution 19-14

Motion was made by Erwin Webb and seconded by Carla Bauer that the Highway Fund Bills - Abstract # 02 Vouchers 083-093, 101 Totaling \$ 25,085.82 Be paid.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

Resolution 19-15

Motion was made by Carla Bauer and seconded by Erwin Webb that the Supervisor's Report and Payroll Sheets be accepted as presented.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

SUPERVISOR - TANYA YERDON

We will go right to the Subdivision. CW E. Yerdon asked what the difference was between the map that was sent to them and apparently a new newer one.

Supervisor Tanya Yerdon - Marc Christmas brought in these new maps that the board received in the mail, if you look compared to the older one, the fifteen percent (15%) grade was taken off of them and there was a letter accompanying them from the Surveyor that it was miss calculated, that's the difference on that map. The board looked at the maps. Tanya had requested the maps so the Board Members would have them five (5) days before the meeting. Any additional questions on the map? CM M. Tompkins - likes that he added the five (5) foot contours instead of the ten (10) foot it's easier to see. Supervisor Tanya Yerdon - the Board needs to declare either a positive, negative or a conditional/negative declaration. The way it's laid out and everything is a negative declaration. The type of action is unlisted, and we need to make a motion to declare for the SEQR determination and criteria it is a negative declaration, before we can continue on. Marc Christmas did provide an updated SEQR as requested.

Supervisor Tanya Yerdon- in January 2019 a motion was made to accept the application, the SEQR given to us at that time, even though in the minutes it does shows we requested an updated one, and it was provided to us, the preliminary map and the check on January 8, 2019. She needs to bring this up - on the old SEQR it says identify the typical habitat types that occur on or are likely to be found on the project site, check all that apply, before it was just check wetlands and forest, this time you checked shoreline - is there a reason for that. Matt do you know if that's basic, shoreline you don't have. CM M. Tompkins & Joe Christmas - you do have the river banks. CW E. Yerdon - what is early mid-successional? CM M. Tompkins - that is when a forest burns and it's starting to come back. Supervisor Tanya Yerdon - she did see they corrected question sixteen (16) Is the project located in the one hundred (100) year flood plan.

Resolution 19-16

Motion was made by Matthew Tompkins and seconded by Carla Bauer to accept the new/updated SEQR Short Environmental Assessment Form that was provided by Christmas & Associates for Subdivision Balcom Farm.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

Resolution 19-17

Motion was made by Tanya Yerdon and seconded by Matthew Tompkins to accept the SEQR Determination as a Negative Declaration and the Type of Action is Unlisted.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

Supervisor Tanya Yerdon - because it was an update she thinks it should be a motion. Are there any questions for Mr. Christmas? CW C. Bauer - likes the map, it's better than the others they have received. CM M. Tompkins - the Plat looks good, like he mentioned before it would be nice to see the wells and septic system locations on the drawing but since the project is just the subdividing of the land and not necessarily the building of anything, he guesses we are alright with that. This is the new Preliminary map we need to approve with or without modifications, or disapprove this Preliminary map as this has been updated.

Resolution 19-18

Motion was made by Carla Bauer and seconded by Matthew Tompkins to accept the current Map as the Preliminary Map, this was provided to us on February 1, 2019.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

CM M. Tompkins - not necessarily modification to the Plat but it would be good if there was a revision date on it, just so we knew where they fell in the lineage, he knows the map is dated in December but he didn't see a revision on there, the original date should remain with it but it should also have each time it's revised.

Supervisor Tanya Yerdon - any additional questions, do you want to see anything different, do you want them to provide you with any additional information, are you ready to go ahead and make a motion to accept this check, the latest final map they provided as the Complete Final Plat?

Resolution 19-19

Motion was made by Elaine Yerdon and seconded by Erwin Webb to accept the New Preliminary Plat as the Final Plat, accept check in the amount of \$ 800.00, accept the Final Maps and authorize Supervisor Tanya Yerdon to sign the Final Plat for the Christmas & Associates Balcom Farm Subdivision.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
 Nays 0

Town Board finished part 2 of the SEQR, Supervisor Tanya Yerdon signed three (3) maps which were given to Joe Christmas.

John Yerdon - on the lots that you do sell do you put on the deed that it's a minimum maintenance road? Joe Christmas - yes. Supervisor Tanya Yerdon - the next one that you are going to present in the next couple weeks or so please provide us a copy of those covenants that say that. Joe Christmas - ok, just let him know to supply you with that language. CM M. Tompkins - for the next one have Wes put the revision dates on the maps too. Supervisor Tanya Yerdon - follow our Subdivision Law, Marc and her will go over this again. Marc spoke with Tanya - he was upset with the way things were rolling, he felt he was being tweaked around a little bit, she told him he can't expect a Subdivision to be passed in a meeting or two and a half meetings, he in no uncertain terms told her that he understood she was having medical problems and some of it was because of that but we were asking for too many things, she let him know if he wanted to be like that we could carry it out the full one hundred (100) days. CM M. Tompkins - we were not provided with a map that follows our Subdivision Law, it's very easy to follow, also Wes hasn't been doing this for that long, it's new to him.

TOWN CLERK – SUSAN HOUGH

Town Clerk had 7 dog licenses and 3 DECALS. She gave everyone a copy of the NOCA report, there was discussion regarding it. Also handed out Mikes State report and his reports.

Resolution 19-20

Motion was made by Elaine Yerdon and seconded by Matthew Tompkins to approve the November 8, 2018 Public Hearing for the Wind Energy Facilities Local Law # 2 minutes, December 11, 2018 Regular Meeting minutes as presented.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
 Nays 0

CODE ENFORCEMENT OFFICER - MICHAEL YERDON

Mike- filed the Uniform and Energy Code Administration and Enforcement Report for 2018, it use to be six (6) pages now it's eighteen (18) pages, he completed it online February 5 and received an email today that the State accepted it, so it was filed correctly. In addition he gave three (3) other

Building Permit Reports to the Board, Building Permit Summary by Application/Permit #, this is all based on the State Report - Building Permit Summary by Census Code, the permits are broke down by category, then Building Permits Completed. The Building Permits are good for a year so the CFO's and CSC's are issued much later. He supplies Sue - Town Clerk and Jane -Assessor with copies of the building permits.

Resolution 19-21

Motion was made by Matthew Tompkins and seconded by Carla Bauer to authorized Town Clerk to advertise the Supervisor has filed her Annual Financial Report for the fiscal year ending December 31, 2018 with the New York State Office of the State Comptroller.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

Resolution 19-22

Motion was made by Carla Bauer and seconded by Erwin Webb to authorized Supervisor Tanya Yerdon to sign the Williamson Law Books software contract for Buildings & Codes.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
Nays 0

HIGHWAY SUPERINTENDENT - PAUL PRATT

Paul has had the third new heater installed at the Highway Garage, third out of five, they kept parts off the old heater, fans, etc. anything they could salvage for future repairs. They had a problem with the Septic System a couple weeks ago when we received all the rain, it started filling the barn up with water, all the drains were backed up, he had the tank pumped, the leach field was running water into the tank, they did some ditching around, there's been a small ditch, they made it a little bigger, he doesn't know if later on we will have to do something with the leach field.

With all the Ice Storms we've had, we have used as much salt right now as we use all last year, we will probably go over budget for what he usually uses for salt. So far we are ahead of the game with being paid by the hour vs being paid by the mile so he's hoping that will offset that. We need to have the power unhooked from the old Town Barn, we talked about it previously at meeting, he doesn't know who to contact at National grid, the power has been off in the barn, we should have the line removed to the barn, he's afraid something will bring the line down, Tanya thinks the pole number is 1-1. TC S. Hough to call National Grid. Paul - because the Republican Party has moved up the Primary this year, Paul will not be running again, this is his last year, he'll be retiring at the end of this year. Anyone that's interested has a chance to get their petitions filled out, so they have time. Mike Yerdon - the Election Schedule has changed, the petitions are started February 26 and turning in April 1st, Primary is June 25th and the general Election is November 5th. TC S. Hough also got a call from them asking if there was internet service at this building. CW E. Yerdon asked if we will have early voting. Mike Yerdon - is not sure if it's enacted in New York State, it's like voting absentee, and they would have a lock box at the Board of Elections. Everyone thanked Paul for his service.

SUPERVISOR - TANYA YERDON

Supervisor has received an email from the Oswego County SPCA which she gave John a copy of- they are conducting a study regarding Animal Control in Oswego County, their goal is to get more funding for the towns in Oswego County, a questionnaire is attached. Supervisor Tanya Yerdon thinks we do just fine, we have our own kennel.

John Yerdon - Dog Control Officer has dealt with Oswego County SPCA - they haven't helped him, wouldn't talk to him when he had the two hounds. After discussion the town will deal with the State not the County.

Supervisor - passed out the Jurisdictional Annex Town of Redfield, she has been working on this for the past ten to twelve (10-12) years, last year we had to update it, in order for this Town in case there was a major catastrophe of fire, etc. in order for us to get any FEMA funding whatsoever, we have to do this, this is broken down and it's mainly on Redfield, she did notice on page 13 - The Town does not currently have emergency sheltering accommodations in place for pets. This was never on anything they talked about, it was just thrown in there, she contacted the woman and they will update that because we do have a shelter, it will be changed before it goes to the Federal Government. CW E. Yerdon - the other Emergency thing the Committee worked on, Fire Company, Generator. Supervisor Tanya Yerdon - that's still in place, she got a letter to update the contact information that has to be sent along with this.

TUG HILL COMMISSION – ANGELA KIMBALL

REMINDER: The New York State Archives is again presenting a “Winter Webinar” series of presentations dealing with records management issues. The remaining webinars include “Using the State Archives Local Government Retention Schedules” on February 6th; “Conducting an Inventory of Paper Records” on February 20th; “Creating File Plans” on March 6th and “Establishing Records Management Policies and Procedures” on March 20th. For more specifics on the webinars and/or to register visit <http://www.archives.nysed.gov/workshops/schedule>. **REMINDER:** The Association of Towns (AOT) Annual Meeting and Training School will be held February 17-20th, 2019 at the New York Marriott Marquis. Early registration runs from 11/1 to 1/25 and the conference registration is \$125 for members and \$150 for non-members. Starting 1/26/19 the rates increase to the on-site registration rate of \$160 for members or \$185 for non-members. Rooms must be reserved at the Marriott Marquis separately under the AOT’s block and the cutoff to reserve a room is January 25, 2019. For more information visit the Association of Towns at www.nytowns.org or call (518) 465-7933. The Tug Hill Commission’s 30th Annual Local Government Conference will be held Thursday March 28th at JCC (1220 Coffeen St., Watertown). Registration is \$50 by March 8th; \$100 from March 9th to the 15th and \$150 after March 15th. There are two ways to register online at <https://lgc2019.eventbrite.com> and pay electronically or by mail with a paper registration form and check or completed voucher to the Commission office (317 Washington St., Watertown 13601). For more information or to print a registration form visit www.tughill.org/lgc2019, call (315) 785-2380 or ask your circuit rider. The St. Lawrence Eastern Lake Ontario Partnership for Regional Invasive Species Management (SLELO PRISM) is hosting a workshop on the Hemlock Woolly Adelgid, an invasive pest that kills hemlock trees. The free workshop will be held on Friday Feb. 15th at Whetstone Gulf State Park from 10:30 am to 2:30 pm. The workshop will teach you how to identify hemlock trees, observe for the Hemlock Woolly Adelgid and report observations of the pest. For more information and/or to register for the workshop visit <http://www.sleloinvasives.org/event/hemlock-woolly-adelgid-workshop-survey/>. The Cornell Asset Management Program (CAMP) summer intern project helps municipalities implement a pavement management system while providing college students, assisted by a municipal employee, with a valuable work experience. The program work includes students collecting pavement inventories and condition data and creating a five-year maintenance plan for the municipality. Interested municipalities should send a letter on municipal letterhead to Cornell Local Roads Program by February 28th. By sending the letter, the municipality agrees to meet all the responsibilities listed in the CAMP brochure and to have the necessary equipment before the training held in late May. For more information on the CAMP program, including the

responsibilities and equipment needs visit <https://www.clrp.cornell.edu/trainingevents/interns.html> or contact Geoff Scott, P.E., and Technical Assistance Engineer with Cornell Local roads Program at (607) 255-2806 or grs78@cornell.edu. The NYS DEC is currently accepting applications for Terrestrial and Aquatic Invasive Species Management projects. There is approximately \$3 million in funding available from the Environmental Protection Fund with the minimum grant size of \$11,000 and the maximum grant is of \$100,000. A 25% match is required for the projects which can include boat steward education and outreach; boat decontamination stations; physical and mechanical removal; chemical treatments; bio-control releases and research. Applications are due by 3 pm on Friday February 15th. For more information visit <https://www.dec.ny.gov/animals/115742.html>. The NYS DEC and the NYS Dept. of Health in association with the Dept. of State and the Dept. of Ag & Markets have created a statewide program to help municipalities develop and implement protection plans for the drinking water sources. NYS DEC will partner with up to 30 communities for this new Drinking Water Source Protection Program (DWSP2) to update drinking water assessments; develop plans to protect public water supply source water areas and assist municipalities with implementation. The State will hire a consultant to work with the Communities and there will be no out-of-pocket costs to participating communities for plan development. For more information or to access the online application visit <https://www.dec.ny.gov/chemical/115262.html>. Applications are due by February 15th. The NYS Urban Forestry Council has funding currently available for small communities to have a 2019 Arbor Day tree planting event and establish a community-based forest program (this is not part of the NYSDEC's community tree grants). Grants of up to \$1,000 will be awarded to communities or non-profits that work in partnership with communities to celebrate Arbor Day 2019 by both planting a tree or trees **and** forming a volunteer tree committee or tree board within the municipality. To be considered for a grant or to get more information visit <http://nysufc.org/>. Applications are due March 7th and applicants should be notified by the 3rd full week of March. The 2019 Adirondack Park Local Government Conference will be held April 3rd and 4th at the Crowne Plaza Hotel in Lake Placid. The early registration fee is \$70.91 (\$66.08 with tax exempt form) and is good through March 20th. More information on the conference including the agenda and registration and hotel information should be available on the Adirondack Park Agency's website at www.apa.ny.gov in February. The Onondaga County Planning Federation's annual Planning Symposium will be held March 7th at the Marriott Syracuse Downtown from 7:30 am to 5 pm. The early registration cost is \$70 by February 12th and the cost is \$80 from the 12th to the 19th. For more information on the agenda and for the registration form visit <http://ongov.net/planning/ocpf.html> and select the appropriate links on the right side of the page. The Local Government Education Committee of Oneida and Herkimer Counties is hosting a session on insights to the Amish community. The speakers will discuss traffic and other related issues. There will also be speakers available to discuss successes and failures with code enforcement issues and other challenges. The session will be held Wed. February 20th at the Trenton Municipal Center (Rt. 12, Barneveld) with sign ins starting at 6 pm. The cost for the event is \$10 which will be collected at the door. For more information contact Jennifer at jarmstromg@tughill.org or (315) 371-7612. The Jefferson County Soil and Water Conservation District is sponsoring a NYS DEC endorsed 4 hour Erosion and Sediment Control Training on Wed. March 27th from 10 am to 2 pm. The workshop will be held at Old McDonald's Farm in Sackets Harbor and the cost for the workshop is \$80. For more information visit <https://jeffersoncountyswcd.org/registration-form/>. The Tug Hill Commission, Lewis County Planning, Lewis County Recreation, Forestry & Parks are holding a Grants Gateway Workshop it's designed more for the Not for Profits, on March 19, 2019 from 6pm to 8pm at the Howard G. Sackett Technical Center in Glenfield. The Tug Hill Commission White Paper that they have to do every five (5) years is done and has been delivered to

the Governor Legislature, it's available on their website, she does have a couple hard copies if anyone would like them, it's based on the survey that you all turn in for us. CW E. Yerdon - are there any NYS Traffic Laws that require the Amish wagons to have reflectors or anything? Angie - no, they are not a motorized vehicle, locally how the Amish handle it varies, there's no law. There was discussion.

Supervisor Tanya Yerdon - would like the Board to know the books are ready to look at, do you want to setup a meeting to audit the books or do you want to come in like last years, Suz has looked at the Judge and Town Clerks, how do you want to do it, you can't all come in at the same time. CW C. Bauer - Paul you will have the supply list like you usually do? Paul - as far as the Inventory it has to be done by October 1st, last years was turned in, he tries to do it in the spring when he has time when they are waiting to turn over the trucks. CW E. Yerdon - on the insurance what is considered contents and what has to be listed other than the trucks? Paul - usually if its value is over \$ 5,000.00 it has to be listed separately, otherwise it's listed as contents in the garage. The welder would be listed separately. Supervisor Tanya Yerdon - when we meet with the Insurance Company we have to go over all that to make sure we have enough coverage. We received a check for \$ 34.00 from the Insurance Company. CM M. Tompkins - he got a letter from the Association of Towns about the cutting of the AIM funding, he doesn't think there is anything we can do about that, he just wanted to express his displeasure. Supervisor Tanya Yerdon - sent a letter back about the \$ 2,894.00 we receive, some of the Towns are really going to be affected. CM M. Tompkins - farther down in this letter, it notes that the budget also discontinues Extreme Winter Recovery program and proposes no increase in the CHIPS funding, which he's also displeased about. Angie - you'll be happy to know that they increased funding for the MTA. Paul - when it comes to CHIPS - seventy-five percent (75%) of the CHIPS money in New York State goes to New York City, the other twenty-five % (25%) is divided up between the State, the Counties, and the Towns. There was discussion.

Motion was made by Erwin Webb seconded by Matthew Tompkins to adjourn the meeting at 8:50pm.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, C. Bauer, M. Tompkins
 Nays 0

The next Town of Redfield Town Board meeting will be held Tuesday, March 12, 2019 at 7:30pm.

February 19 2019
Susan Hough, Town Clerk

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