

**REGULAR MEETING, TOWN OF REDFIELD, DECEMBER 8, 2020**

The regular monthly meeting of the Redfield Town Board was held on December 8, 2020 at the Redfield Municipal Building starting at 7:30pm. Roll call was taken and the following board members were present:

- Tanya Yerdon - Supervisor
- Elaine Yerdon - Councilwoman
- Erwin Webb - Councilman
- Matthew Tompkins - Councilman
- Carla Bauer - Councilwoman

In addition, Susan Hough -Town Clerk, Russell Montieth -Highway Superintendent, Mitch Yerdon, Eric Gantley, Natasha Fox, David Fox and Angie Kimball –Tug Hill Commission

Pledge of the Allegiance was said.

**Resolution 20-98**

Motion was made by Elaine Yerdon and seconded by Matthew Tompkins to start the Regular Monthly meeting at 7:25pm.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer  
Nays 0

**Resolution 20-99**

Motion was made by Matthew Tompkins and seconded by Erwin Webb that the General Fund Bills - Abstract #12 Vouchers 342-361 & 370, 372, 373 Totaling \$ 26,209.11 and Street Light District - Abstract#12 Voucher 371 Totaling \$ 1,399.62 Be paid.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer  
Nays 0

**Resolution 20-100**

Motion was made by Carla Bauer and seconded by Matthew Tompkins that the Highway Fund Bills - Abstract # 12 Vouchers 358-360, 362-368 Totaling \$ 44,618.29 Be paid. 374, 375, 376

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer  
Nays 0

**Resolution 20-101**

Motion was made by Carla Bauer and seconded by Elaine Yerdon that the Supervisor's Report and Payroll Sheets be accepted as presented.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer  
Nays 0

**Eric Gantley - Pennock Brook Subdivision**

Mr. Gantley presented the Final Plat / Maps for the Pennock Brook Subdivision on County Route 17. Mr. Gantley will file it with Oswego County and bring Town Clerk two copies of the map. Nothing has changed. CM M. Tompkins - the acreage of the remaining parcel isn't listed on the

map, he would like that added to the map. Angie Kimball - Oswego County will need the acreage on the map when it's filed for the tax map. CM M. Tompkins - do we know if Mike Yerdon received the letter from Mike Lasell approving the septic system?

**Resolution 20-102**

Motion was made by Matthew Tompkins and seconded by Elaine Yerdon to approve the Pennock Brook Subdivision pending the receipt of a letter from Mike Lasell regarding the septic system, pending the receipt of a check and pending the acreage added to the map be for the final plat. When pending items are complete Supervisor Tanya Yerdon is authorized to sign the final plat.

ADOPTED    Ayes 5            T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer  
                 Nays 0

**TOWN CLERK – SUSAN HOUGH**

Town Clerk had 6 DECALS and 5 dog licenses.

**Resolution 20-103**

Motion was made by Elaine Yerdon and seconded by Erwin Webb to approve the October 13 Regular Meeting, October 29 Special Meeting and October 29 Public Hearings minutes as presented.

ADOPTED    Ayes 5            T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer  
                 Nays 0

**HIGHWAY SUPERINTENDENT - RUSSELL MONTIETH**

Russell had an accident with the pickup truck when he was plowing, backed up and bent bumper and put a wrinkle in the back quarter panel, he called the insurance company we have \$ 100.00 deductible. The 2007 sander control leaking oil - relief valve problem, \$ 300 plus shipping will be in Watertown in a week. The 2007 instrument panel - water temperature gauge - he called United Radio Thursday, by Friday 11am it was done \$ 155 for repair. Ray Fox started Monday at fulltime as a part-time employee. The night shift is still on call basis, it's working out well they're happy with it. The Seasonal Guys are making non-CDL \$ 12/hr and CDL \$13/hr, minimum wage is going up to \$12.50 on December 31, 2020. Right now he has no one he can call in if he needs a fill-in, wages has been an issue. The last four (4) years they've gone up \$ .70 every year. There was discussion.

**Resolution 20-104**

Motion was made by Matthew Tompkins and seconded by Elaine Yerdon to authorize Regular Seasonal Employees salary at \$ 14.00 per hour, Seasonal Night Foreman at \$ 15.00 per hour as of December 31, 2020.

ADOPTED    Ayes 5            T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer  
                 Nays 0

Russell and Tanya went through the year end balances on the highway fund. They set up an account with ULine and Home Depot to purchase - fire proof cabinet for flammables, storage cabinet for power tools, ladders and a 72" tool box. Haun Plasma Cutter \$ 1,735 includes \$ 250 for trade-in and consumable kit \$ 1900.00.

## **Resolution 20-105**

Motion was made by Elaine Yerdon and seconded by Carla Bauer to authorize Highway Superintendent Russell Montieth to purchase the above listed tools and cabinets.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer  
Nays 0

## **TUG HILL COMMISSION – ANGELA KIMBALL**

Executive Order 202.79 is the latest order which allows for the relaxation of the Open Meetings Law requirements allowing virtual meetings and that order currently extends through January 1st, so any of our local municipalities that may be looking to hold their monthly board meetings, planning board or ZBA meetings through electronic means are still able to. The Commission will continue to host any of these meeting using Zoom for the time being, so if anyone is interested in using the service for December meetings, please contact Angie so she can get your meeting set up. Executive Order 202.79 also extended the availability for remote public hearings through January 1st. Executive Order 202.45 amended Executive Order 202.10 (and as afterward amended) and allowed non-essential gatherings to allow 50 or fewer people for any lawful purpose for regions who had reached Phase 4 of reopening. However, Executive Order 202.74 modified EO 202.45 by stating it was “*modified only insofar as to further limit non-essential private residential gatherings to 10 or fewer individuals for any lawful purpose or reason, provided that social distancing, face covering, and cleaning and disinfection protocols required by the Department of Health are adhered to*”.

The Commission has pulled together the latest information on COVID-19 matters and combined information from the various papers that were available for the last several months into one handy FAQ sheet. The information can be found at <https://tughill.org/wp-content/uploads/2020/10/COVID-19-October-2020-FAQ.pdf>. **REMINDER:** The NY State Archives has some training webinars still available this fall. The final one titled “What About That Room? Maintaining an Inactive Records Storage Area” will be on December 15th. The classes all run from 10 to 11 am and the registration for the webinars can be accessed at <http://www.archives.nysed.gov/workshops/schedule>. Also, a reminder if you haven’t approved the new Local Governments Records Retention Schedule (LGS-1) you need to do this by January 1, 2021 when the old schedules will no longer be valid. There is a model resolution available at <http://www.archives.nysed.gov/records/local-government-record-schedule/model-resolution>. Lewis County residents are being asked to complete a survey giving their input about their access to broadband internet, the speed available to them and the cost. The survey can be found at [www.lewiscountybroadband.com](http://www.lewiscountybroadband.com). The survey is co-sponsored by Lewis County and the Development Authority of the North Country and will be used to map the broadband coverage for the county and highlight unserved and underserved areas paving the way to requesting funding for increased internet access in these areas. If you don’t have access to a computer, check your local library or contact Lewis County Planning at 315-376-5422 or your circuit rider for a paper copy of the survey. The NYS Department of State will be conducting their Winter Webinar series for planning and zoning board of appeals members to complete their annual training requirements. The classes are on Subdivision Review on December 8th; Floodplain Regulations on December 15th; Skills That Make Great Board Members on December 22nd; Planning Board Overview on January 5th and Zoning Board of Appeals Overview on January 12th – all classes running from 5-7 p.m. For more information and to register visit <http://www.dos.ny.gov/lut/inex.html>.

The “Invasive Species and Climate Change Symposium” sponsored by the Northeast Regional Invasive Species and Climate Change Management Network will be held Wednesday January 20 and Thursday January 21, 12:30 p.m. - 5 p.m. each day - The objective of this meeting is to bring together natural resource managers, scientists, and the invasive species community to discuss challenges and solutions to incorporating climate change into invasive species management. To view the agenda and for more information visit <https://www.riscnnetwork.org/symposia>.

A webinar entitled “Planning for Emerald Ash Borer – Best Practices for Managing Adirondack Ash Woodlands” and presented by the Adirondack Park Invasive Plant Program will be held Tuesday, January 26 from 10 -11:30 a.m. Join APIPP to learn how you can prepare mixed Adirondack woodlands for the impacts of emerald ash borer (EAB). Geared toward land and estate managers, woodlot owners, entities or municipalities, and homeowners with multiple acres, this workshop will review best practices in preparing for, limiting the spread of, identifying, and living with EAB. For more information visit

<http://www.adkinvasives.com/Events/Detail/69>. New York Planning Federation also has some upcoming training for planning and zoning board members who are members of the Federation. There is session titled “Working With Elected Officials and Understanding Everyone’s Role in Planning” on January 20th from Noon to 1 p.m. This session will discuss understanding sources of influence and suggest ways to manage meetings and development reviews to foster a healthy, community-driven planning process. Visit <https://nypf.org/planning/> for more information.

**SAVE THE DATES:** The next Tug Hill Commission meeting is scheduled for December 14th at 10 a.m. The meeting will be conducted via Zoom at the following link:

<https://us02web.zoom.us/j/87184168419>. You can also call in using phone number 1- 929-205-6099 and the Meeting ID: 871 8416 8419.

### **REDFIELD VOL. FIRE DEPARTMENT - ANGIE KIMBALL**

Angie has the 2021 Fire Contract. Congratulations to Angie and the new President of the Fire Department.

#### **Resolution 20-106**

Motion was made by Elaine Yerdon and seconded by Carla Bauer to authorize Supervisor Tanya Yerdon to sign the contract for Fire Protection in the Town of Redfield.

ADOPTED    Ayes 5            T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer  
                 Nays 0

### **SUPERVISOR - TANYA YERDON**

Dog Control Officer - Clayton Conover - he has a kennel at his home, he has a contract with the NYS Humane Society in Syracuse where he can take the dogs after the waiting period is up, looked at our kennel - chain-link fence has to go all the way to the top - it can't be open, there can't be any wood in the kennel (dog houses). He's willing to take \$ 2,000 per year and do an enumeration, he does nine (9) other towns, he is lives in Vienna. Angie - he's very active in the towns that she has - keeps the boards informed, he knows the law very good. There was discussion. Angie - hasn't heard any bad comments regarding him.

#### **Resolution 20-107**

Motion was made by Elaine Yerdon and seconded by Matthew Tompkins to appoint Clayton Conover as the Town of Redfield's Dog Control Officer for December 2020.

ADOPTED    Ayes 5            T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer  
                 Nays 0

CW E. Yerdon - John was also on the Board of Appeals. Supervisor Tanya Yerdon - we are going to have to think about what to do - we've had a hard time trying to get anyone on that Board. Angie - they have the Cooperative Board of Appeals - she will talk to them regarding the Town of Redfield joining.

Supervisor Tanya Yerdon - she has had conversations with NYS Real Properties regarding Brittany and Jane. Brittany doesn't have enough qualifications for the Assessor position. She asked Colleen in Albany if they would be willing to let the Town of Redfield appoint Jane as Assessor for a year and Brittany as the Assessor's Clerk - right now there's no Assessor that will certify our roll. The State is willing to allow us to appoint Jane and Brittany as the clerk. This will give Brittany time to get her schooling in and certified. Jane would receive the Assessor's salary and Brittany would have an hourly wage. Jane is willing to work around Brittany's schedule. Jane will decipher what's happened in the office, we know that some inventory has been lost, Tanya doesn't see any other solution. CM M. Tompkins - what would Brittany get paid? Supervisor Tanya Yerdon - at least minimum wage.

**Resolution 20-108**

Motion was made by Elaine Yerdon and seconded by Carla Bauer to Re-Appoint Jane Jones as Sole Assessor from December 9, 2020 through December 31, 2021.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer  
Nays 0

**Resolution 20-109**

Motion was made by Matthew Tompkins and seconded by Elaine Yerdon to revoke the appointment of Brittany Willson as the Supervisor's Clerk.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer  
Nays 0

**Resolution 20-110**

Motion was made by Matthew Tompkins and seconded by Erwin Webb to appointment Brittany Willson as the Assessor's Clerk with a rate of \$ 13.00 per hour.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins  
Nays 0  
Abstains C. Bauer

Supervisor Tanya Yerdon - discussed the need to have the Boiler at the Municipal Building looked at. CM E. Webb will find someone to look at the boiler.

**Resolution 20-111**

Motion was made by Carla Bauer and seconded by Matthew Tompkins to approve Supervisor Tanya Yerdon to pay the bill from Hill Agency for the Bond insurance due January 11, 2021.

ADOPTED Ayes 5 T. Yerdon, E. Yerdon, E. Webb, M. Tompkins, C. Bauer  
Nays 0

There was discussion regarding the Verizon work, they are on Harvester Mill road and they will not be going any further.

Motion was made by Erwin Webb seconded by Matthew Tompkins to adjourn the meeting at 8:56pm.

ADOPTED    Ayes 4                    T. Yerdon, E. Yerdon, E. Webb, M. Tompkins  
                  Nays 0

The next Town of Redfield Town Board meeting will be held Tuesday, January 12, 2021 at 7:30pm.

December 8, 2020

Susan Hough, Town Clerk

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